

Chittenden County Homeless Alliance Membership & Outreach Committee Meeting

Wednesday, May 7th, 2025

1:30PM – 2:30PM

[Meeting Link](#)

Membership & Outreach Committee

Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.

In addition, the Membership and Outreach Committee will survey current partners toward several ends:

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

MINUTES

1. Introductions and Announcements **(5 minutes)**

2. Spring Community Meeting **(5 minutes)**

Bryce provided an update to say the Spring Community meeting is on track and most all details are set.

3. Lived Experience Engagement Working Group **(10 minutes)**

- a. Who will facilitate this group?**

Thomas Moore, from UVM Health Network, said he could potentially provide funding for someone to facilitate the groups. The committee is waiting on Marcella to review Kerri's draft proposal for the funding. We want to be thoughtful and intentional with who the group engages with in the community. Is it possible to bar entry to the CCHA for anyone with pending violent criminal charges? How can we be sensitive about drawing this line the Governance Charter? Perhaps language could be used to allow the Executive or Steering Committee discretion is the course of banning organizations or individuals from partnering with the CCHA. This would avoid banning anyone unintentionally.

b. Local Examples?

Kerri will ask for examples of the Policies and Procedures for these types of groups in the Balance of State.

4. Current Partner Survey

(10 minutes)

a. Important Questions to Ask?

What is the point of the survey? (The committee needs to discern this)

Are we covering the right material at Steering Committee meetings?

What are training needs within the CCHA?

Who else should be at the table as a member?

The group will disseminate the survey by August.

Bryce will draft the survey to discuss with the Committee at the June meeting.

5. Annual Workplan

(15 minutes)

The group discussed the high level goals in the draft committee workplan.

6. *Identify Steering Committee Candidates* **(5 minutes)**

a. *Recruitment Tracking Spreadsheet*

Tabled.

7. *Provide Professional Development Training Opportunities* **(5 minutes)**

a. *Ideas for Regular De-Escalation Training*

Tabled.

8. *Other Business* **(5 minutes)**