

Chittenden County Homeless Alliance

Membership & Outreach Committee Meeting

Wednesday, October 1st, 2025

1:30PM – 2:30PM

[Meeting Link](#)

Membership & Outreach Committee

Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.

In addition, the Membership and Outreach Committee will survey current partners toward several ends:

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

MINUTES

- 1. Introductions and Announcements** (5 Minutes)
- 2. Review of the [September Meeting Minutes](#)** (5 Minutes)
- 3. [Recruitment Brochure](#) for Co-Chairs** (5 Minutes)
- 4. Fall Community Meeting – October 9th - Update** (10 Minutes)
 - a. Recruitment of New Co-Chairs**
 - b. What are the criteria needed for Co-Chairs on each specific committee**

c. Recruitment of additional members from our existing organizations

d. Review and Cleaning up Committee Lists

Bryce will reach out to folks on 1-on-1. Some people just like to receive the minutes and we want to make sure they are still offered that opportunity.

5. Annual Workplan

(15 Minutes)

We could use a raffle to attract folks to take the survey. We could also use hard copies at Steering Committee meetings as well. Someone from this committee could help coordinate the effort during the Steering Committee meeting.

More awareness of what the CCHA does would be helpful for recruitment efforts.

USCRI & AALV/Connecting Cultures could be good candidates for organizational membership. They have been contacted in the past, but it may be a good time to reach out again. It may be helpful for other organizations to understand how the housing sector is operating.

Perhaps we could partner with the Housing Retention Committee on their resource series to highlight what CCHA does and potentially recruit new members/organizations.

Bryce will start hosting this committee meeting in a hybrid fashion after he transitions to United Way.

Participation stipends have been increased from \$25 to \$30. The Fall Community Meeting will include a small group breakout session towards the end of the meeting for folks to offer their perspective and ask questions about CCHA advocacy efforts.

- 6. Identify Steering Committee Candidates (5 Minutes)**
 - a. [Recruitment Tracking Spreadsheet](#)
 - b. Committee Recruitment Strategies
- 7. Provide Professional Development Training Opportunities (5 Minutes)**
 - a. Ideas for Regular De-Escalation Training
 - b. Potential Training Partner Organizations
- 8. Lived Experience Engagement Working Group (5 Minutes)**
 - a. Potential Budget
 - b. [Balance of State – Committee Charter](#) Review
- 9. Other Business (5 Minutes)**