

# Chittenden County Homeless Alliance

## Membership & Outreach Committee Meeting

Wednesday, September 3rd, 2025

1:30PM – 2:30PM

[Meeting Link](#)

### **Membership & Outreach Committee**

*Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.*

*In addition, the Membership and Outreach Committee will survey current partners toward several ends:*

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

### Agenda

1. Introductions and Announcements (5 Minutes)
2. Review of the [August Meeting Minutes](#) (5 Minutes)
3. Lived Experience Engagement Working Group (5 Minutes)
  - a. Potential Budget

- b. [Balance of State – Committee Charter](#) Review
- 4. [Recruitment Brochure](#) (5 Minutes)
- 5. [Membership Survey](#) (10 Minutes)
  - a. Training Gaps
  - b. Expansion Needs
  - c. Meeting Effectiveness
  - d. Accessibility
  - e. Engagement Issues
- 6. Fall Community Meeting – October 9th (10 Minutes)
  - a. Data Presentation – Returns to Homelessness
  - b. Breakout Groups
  - c. Updated Member Slate
  - d. Governance Charter Updates
- 7. [Annual Workplan](#) (5 Minutes)
- 8. Identify Steering Committee Candidates (5 Minutes)
  - a. [Recruitment Tracking Spreadsheet](#)
  - b. Committee Recruitment Strategies
- 9. Provide Professional Development Training Opportunities (5 Minutes)
  - a. Ideas for Regular De-Escalation Training
  - b. Potential Training Partner Organizations
- 10. Other Business (5 Minutes)