

Chittenden County Homeless Alliance

Membership & Outreach Committee Meeting

Wednesday, June 4th, 2025

1:30PM – 2:30PM

[Meeting Link](#)

Membership & Outreach Committee

Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.

In addition, the Membership and Outreach Committee will survey current partners toward several ends:

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

Agenda

1. Introductions and Announcements (5 minutes)
2. Review of the [May Meeting Minutes](#) (5 minutes)
3. Lived Experience Engagement Working Group (10 minutes)
 - a. Potential Budget
 - b. [Balance of State – Committee Charter](#) Review
4. Membership Survey (10 minutes)

- a. Review [Draft Survey](#)
- 5. Annual Workplan (15 minutes)
- 6. Identify Steering Committee Candidates (5 minutes)
 - a. [Recruitment Tracking Spreadsheet](#)
 - b. Committee Recruitment Strategies
- 7. Provide Professional Development Training Opportunities (5 minutes)
 - a. Ideas for Regular De-Escalation Training
 - b. Potential Training Partner Organizations
- 8. Other Business (5 minutes)