

Chittenden County Homeless Alliance

Membership & Outreach Committee Meeting

Wednesday, December 3rd, 2025

1:30PM – 2:30PM

[Meeting Link](#)

Membership & Outreach Committee

Identify potential interested and qualified candidates for positions on the Steering Committee, including officer positions; conduct outreach to ensure that the membership is reflective of our community and includes BIPOC representation to increase participation, leadership, and decision-making within CCHA activities; develop clear orientation materials about the Alliance; provide professional development training based on current knowledge; and plan Community Meetings in consultation with the Steering Committee officers and full Steering Committee; Provide support to the operations of the Lived Experience Engagement Working Group.

In addition, the Membership and Outreach Committee will survey current partners toward several ends:

- a. To determine needs/interests of partners and their and connection to the Alliance,*
- b. To determine how partners currently gather and use feedback from people with lived experience,*
- c. To determine if there are strategies for sharing, aligning, or streamlining this feedback collection and integration across the housing services system.*

Agenda

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| 1. Introductions and Announcements | 5 Minutes |
| 2. Review of the November Meeting Minutes | 5 Minutes |
| 3. Recruiting Strategy | 15 Minutes |
| a. What are the benefits of membership? How can we create more? | |
| b. Recruitment Road Show | |
| c. Recruitment Tracking Spreadsheet | |

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| 4. Annual Workplan | 10 Minutes |
| 5. Contois Auditorium – Creating a Welcoming Space | 10 Minutes |
| 6. Identify Steering Committee Candidates | 5 Minutes |
| a. Recruitment Tracking Spreadsheet | |
| 7. Recruitment Brochure for Co-Chairs | 5 Minutes |
| 8. Other Business | 5 Minutes |