

Chittenden County Homeless Alliance
Continuum of Care (CCHA CoC)
New Project
Information Session

Oct 31, 2025 & Nov 3, 2025

Agenda

- Background
- Steps in Application Process
- Project Types
- Eligible Applicants
- Letters of Interest
- Explaining Match
- Reminders & Questions



Background



- Each year CCHA CoC competes with other CoCs for US Dept. of Housing and Urban Development (HUD) funding to end homelessness.
- CCHA is requesting letters of interest for the 2025 CoC competition.
- Applicants who have never applied before are encouraged to apply.
- Further clarity will be announced once HUD releases the 2025 Continuum of Care Program Notice of Funding Opportunity (NOFO)
- CCHA can provide technical assistance to any applicant who may need help.

Steps in Application Process



*Email rreese@burlingtonvt.gov



Priority will be given to interested organizations who are willing to serve individuals at imminent risk of homelessness due to current CoC-funded PSH projects ending.

Eligible New Project Types

Transitional Housing (TH), Joint Transitional - Rapid Rehousing (TH-RRH)

Transitional Housing (TH)

Funding Availability: Reallocation

Overview

Allows for up to 2 year intervention, generally but not always facility-based. TH's effectiveness is most pronounced as a targeted, time-limited intervention where a "bridge" to long-term stability is a **clinical** or **developmental** necessity. Likely eligible populations include Categories 1, 2 and 4.

Include in letter of interest

- Indicate the type of setting in which the organization is considering offering its TH program. Settings may include a single-site facility or leasing all or part of an apartment building. Currently housed people should be allowed to transition in place within the allowable time limits and parameters. It may also be possible to offer the program in a scattered-site model. If considering scattered-site, indicate how the organization plans to assist program participants to get into units quickly.
- Indicate the organization's interest and experience in offering housing navigation services.
- Describe the likely exit pathways for program participants and how the organization would rely on existing partnerships and/or build new ones to facilitate connections to housing, assisted living, nursing homes, and other appropriate settings for the target population.

Transitional Housing (TH) continued

Also include in letter of interest

- Indicate the organization's capacity and interest to serve one or more of the following target populations below.
 - People already in housing who are in jeopardy of losing permanent housing funding and becoming homeless.
 - People fleeing domestic violence
 - Youth and young adults (18-24)
 - Individuals in any stage of recovery seeking a sober living environment, including organizational capacity to offer relapse prevention and mitigation
 - Aging or medically vulnerable individuals, including organizational capacity to offer a supportive service model that includes TH staff working closely with clinical support from healthcare systems.
 - If you are interested in and have the capacity to serve a different target population than those listed above, please include the desired target population, your experience serving this population, and your plan to achieve positive outcomes.

Joint Transitional Housing/Rapid Rehousing (TH-RRH)

Funding Availability: Reallocation

Overview

Joint TH/RRH projects can provide participants with access to short-term crisis housing for those who would otherwise be literally homeless along with the option of moving to permanent housing using the rapid rehousing approach. Participants in 'Joint' projects must be able to choose between short-term and permanent housing and those choosing TH are assisted in moving to permanent housing as soon as is practicable. Total assistance under either or both components cannot exceed 24 months. Likely eligible populations: Category 1, 2 and 4.

Include in letter of interest

- Indicate the type of setting in which the organization is considering offering the TH portion of its program.
- Indicate the organization's interest and experience in offering housing navigation services.

TH-RRH continued

Include in letter of interest

- Describe the organization's experience and documented success at working with landlords to accept housing vouchers of any kind. If the organization has experience with time-limited vouchers like RRH, please indicate experience and success with these vouchers, including, but not limited to, experience and success administering HOP-funded RRH.
- Indicate the organization's capacity and interest to serve one or more of the following target populations below.
 - People fleeing domestic violence
 - Youth and young adults (18-24)
 - Individuals in any stage of recovery seeking a sober living environment, including organizational capacity to offer relapse prevention and mitigation
 - If you are interested in and have the capacity to serve a different target population than those listed above, please include the desired target population, your experience serving this population, and your plan to achieve positive outcomes.

Eligible Applicants

- Nonprofit organizations
- States and local governments
- Instrumentalities of state and local governments
- Public Housing Authorities



ALL letters of interest should indicate

1. Project type the organization is interested in administering with a potential CoC grant: TH or TH-RRH
2. Past and/or current experience operating a similar project type (does not need to be federally funded)
3. Past history of spenddown of state or federal grants - indicate your spenddown rate for the past two grant cycles for any relevant grants
4. Describe the interested organization's current system or method of accounting, noting federal standards laid out in 2 CFR 200.302.
5. Describe the interested organization's experience connecting people experiencing homelessness with employment services, indicating how it measures success and what its successes have been
6. Describe the interested organization's experience in addressing people's substance use treatment needs. Be specific about the organization's existing referral networks and average length of time for clients (who want treatment) to get into treatment
7. Describe the interested organization's existing relationships with local law enforcement, highlighting positive relationships that have resulted in unsheltered people getting connected to homeless services and other supports
8. Describe the interested organization's work with landlords, housing navigation, and housing case management supports.

Match: Required for all Projects



- Match = 25% of total grant amount, excluding leasing budget line item
- Cash or In-Kind are eligible match types - cash is recommended (but not required) due to onerous documentation requirements for in-kind.
- Examples of eligible match:
 - In-kind: Recipient/sub-recipient staff provide case management funded by a designated Mental Health agency
 - Cash: Building utilities not covered by CoC grant are paid by recipient agency & funded via private sources
 - In-Kind: Board member provides legal services at no cost
 - In-Kind: FQHC provides outpatient health services to participants
- All match must be used on [eligible CoC Program costs](#)
 - Not limited to approved budget line items for project, e.g. even if project does not have supportive services in its CoC budget, may use matching funds to support case management services for project participants



Reminders

- Letter of Interest Due Date: Nov 7, 2025
- Have questions? Reach out to us:

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Useful resources

- Standards for accounting systems:
<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-D/section-200.302>
- HUD's virtual binder on match requirements:
<https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/coc-match-overview/>
- How do I document in-kind match?
<https://www.hudexchange.info/homelessness-assistance/coc-esg-virtual-binders/coc-match/in-kind-match/documentation/>



QUESTIONS