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Dear Homeowner(s),

Thank you for your interest in Christmas In Action (CIA).

Christmas In Action (of Hamilton County) is a 501(c) 3 not-for-profit organization that provides home repair assistance to owner-occupied homeowners through donated time, tools and materials in Hamilton County. Our organization helps those in need by making owner-occupied home-repairs using donated resources throughout the year. It is our intent to help as many deserving people with owner-occupied home repairs as we possibly can and Christmas In Action will make every reasonable effort to assist you.

Once we receive your owner-occupied home repair application, we will contact you by phone to discuss your application. However, because we are a charitable organization, we are limited in the scope of work and the quantity of work we can undertake. By visiting your home, we make no promise as to the amount of work we intend to take-on, the amount we can complete, or whether Christmas In Action can, in fact, assist you at all. The initial visit and any subsequent visits are intended as an information gathering exercise to understand your needs and the scope of work that may be involved. Any and all work projects that may be completed by Christmas In Action must first receive final approval by the Christmas In Action Board of Directors (BoD). Even after approval by the BoD Christmas In Action makes no guarantees that we will be able to carry out any of the work as we are wholly reliant upon financial donations and volunteer construction workers.

The PO box that receives CIA applications is checked twice weekly. Upon receipt of an application, CIA will endeavor to contact you within 3 days. If a site visit for an Assessment of needed repairs is required, CIA will endeavor to schedule the Assessment within 7-10 days. Typically, a home repair work schedule (if any) can be provided to you within 30 days of receiving your application.

Should you have any further questions please do not hesitate to contact us:

Christmas In Action

PO Box 996

Fishers IN 46038

Lamar Ziegler, Project Coordinator, laziegler48@gmail.com