

Internship Program - Institute for Central and Eastern European Societies

Department of Education and Research - Internship Program

Position Type: Academic Internship (Remote)

Duration: 6 months minimum (with possibility of extension)

Eligibility: Undergraduate and graduate students currently enrolled at a recognised university

Available Roles:

- Education Development: Design educational materials, curriculum development, and learning resource creation.
- Teaching: Assist with online courses, workshop facilitation, and delivering educational programs.
- Academic Article Writing and Research: Conduct scholarly research, write academic articles, and support publication processes.

Requirements:

- Currently enrolled at a recognised university.
- Academic background in relevant fields (Political Science, IR, History, or related disciplines).
- Excellent research and communication skills in English and/or French (any additional language from Central and Eastern Europe is considered a strong asset).
- Interest in Central and Eastern European studies.
- Ability to work independently and meet academic standards.

Application Process

Required Documents:

- Current CV/Resume
- Cover letter explaining motivation and relevant experience
- Academic transcript and/or enrollment verification
- Proof of language proficiency
- Optional (but encouraged) reference(s) (academic or professional)

How to Apply:

Send your complete application to:

humanresources.icees@gmail.com

Subject Line: [Department Name] Internship Application - [Your Name]

Please mention **which field of roles** you would want to take on in case of admission

Application Deadlines:

- Spring Semester: Applications due January 15th
- Fall Semester: Applications due August 15th

Contact Information:

For questions about internship opportunities, please contact:

Email: **humanresources.icees@gmail.com**

Subject: Internship Inquiry

The Institute for Central and Eastern European Societies (ICEES) is committed to providing equal opportunities and encourages applications from diverse backgrounds. All internship positions are unpaid, but they offer valuable professional experience and academic credit opportunities, where applicable.

