



## BYLAWS OF THE CURRY COUNTY DEMOCRATIC CENTRAL COMMITTEE (302)

Originally adopted 9/23/2003. Revised/amended 4/21/2012, 10/6/2018, 1/6/2019, 2/6/2019, 07/06/2021, 05/06/2022, 04/13/2023, 09/11/2025

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## LIST OF ACRONYMS

CC	Central Committee
CCD	Curry County Democrats
CD4	Congressional District 4 Committee
CO	Communications Officer
DNC	Democratic National Committee
DPO	Democratic Party of Oregon
EC	Executive Committee
ITO	Information and Technology Officer
ORESTAR	Oregon Elections System for Tracking and Reporting
ORS	Oregon Revised Statutes
PCP (s)	Precinct Committee Person(s)
SCC	State Central Committee
VAN	Voter Activation Network

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## ARTICLE I – NAME AND MEMBERSHIP, PURPOSE, AND POWERS

### A. Name and Membership

1. The name of this organization is the Curry County Democratic Central Committee (302), hereinafter referred to as the Curry County Democrats (CCD). All voters who are legally registered as Democrats and residing in Curry County, Oregon, are members of this organization and of the Democratic Party of Oregon (DPO).
2. CCD will ensure the widest and fairest representation of members in their organization and activities.<sup>1</sup>
3. Participation in the activities of CCD is encouraged regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, economic status, sexual orientation, gender, disability, parental status, or marital status.

### B. Purpose

1. Support and elect Democratic candidates.
2. Promote the interests of the Democratic Party in Curry County, consistent with the wide diversity of our state.
3. Organize and offer volunteer services to individuals, allies, and organizations in our county communities that align with the interests of the Democratic Party.
4. Represent the Democrats of Curry County with the DPO, State Central Committee (SCC), and the Fourth Congressional District Committee (CD4).
5. Encourage and assist participation in the CCD, DPO, and the Democratic National Committee (DNC).

### C. Powers

1. CCD will possess and may exercise all powers necessary to manage its affairs and transact its business consistent with Oregon Revised Statutes (ORS) Chapter 248 and its successors, the DPO, and these Bylaws.
2. The Central Committee (CC) serves as the governing body of CCD.

## ARTICLE II – CENTRAL COMMITTEE MEMBERSHIP AND POWERS

### A. Membership

1. All Democratic Precinct Committee Persons (PCPs) elected in Curry County.<sup>2</sup>
2. All PCPs appointed to fill a vacancy.<sup>3</sup>
3. The Executive Committee (EC) which is composed of CC Officers and Delegates/Alternates to SCC and CD4.

### B. Powers

1. The CC is the highest authority in CCD matters.<sup>4</sup>
2. The CC adopts rules or resolutions for any matter of Democratic Party government within Curry County, which is not controlled by the laws of this state.<sup>5</sup>

<sup>1</sup> Oregon Revised Statutes (ORS) Chapter 248; Section 248.005

<sup>2</sup> ORS Chapter 248; Section 248.031

<sup>3</sup> ORS Chapter 248; Section 248.026

<sup>4</sup> ORS Chapter 248; Section 248.031

<sup>5</sup> ORS Chapter 248; Section 248.031

3. The CC:
  - a. Elects an EC and authorizes the EC to exercise those powers delegated to it by the CC.<sup>6</sup>
  - b. Approves actions of the EC when required.
  - c. Elects its delegations to the SCC and the CD4 committees.
  - d. Fills vacant PCP positions.
  - e. Approves the CCD budget.
  - f. Calls for and receives reports from the EC, the Standing Committees, and Ad Hoc Committees.
  - g. Acts upon proposed resolutions, bylaws, amendments, and endorsements.
  - h. Takes actions it considers appropriate to advance the purposes and goals of the Democratic Party.

## **ARTICLE III – PRECINCT COMMITTEE PERSONS (PCPs)**

### **A. Precinct Committee Person (PCP) Defined**

1. PCPs are the elected representatives and ambassadors of the Democratic Party to the voters residing in the precinct to which the PCP is elected.
2. PCPs may serve as a representative of CCD in the precinct in which the person is registered, in a precinct within the same county adjoining that precinct, or in a precinct that is both in the same county and state Representative district as the precinct in which the person is registered.<sup>7</sup>
3. A PCP is a member of the CC.
4. PCPs have voting privileges and may hold leadership and membership positions within CCD.
5. PCPs are expected to attend no less than seven CC meetings per year.

### **B. Becoming a PCP**

1. Filing to be on the primary ballot:
  - a. Be a registered Democrat for 180 days before the filing deadline.<sup>8</sup>
  - b. File declaration of candidacy at least 70 days before a primary election.<sup>9</sup>
  - c. Receive at least three votes in the precinct in which they are running<sup>10</sup>
2. Filing as a write-in candidate on the primary ballot:
  - a. Be a registered Democrat for 180 days before the date of the primary election.<sup>11</sup>
  - b. A write-in candidate for PCP must declare their own write-in candidacy or be nominated by another person as a write-in candidate. The candidacy or nomination must be submitted to the Curry County Elections Official no later than 8 pm on the date of the primary election.<sup>12</sup>
  - c. Receive at least three votes in the precinct in which they are running.
3. Appointment:
  - a. To fill a vacant PCP position, the CC may select a replacement by a simple majority vote.<sup>13</sup>
  - b. Nominees must attend the meeting at which they are nominated.
  - c. The replacement nominee must meet the eligibility requirements of a PCP.
  - d. The Chair will give written notice to the Curry County Elections Official of the proposed selection.<sup>14</sup>

<sup>6</sup> Oregon Revised Statutes (ORS) Chapter 248.045 (2)

<sup>7</sup> ORS Chapter 248; Section 248.015

<sup>8</sup> ORS Chapter 249; Section 249.046

<sup>9</sup> ORS Chapter 249; Section 249.037

<sup>10</sup> ORS Chapter 248; Section 248.015 (5)

<sup>11</sup> ORS Chapter 248; Section 248.015(4) & ORS Chapter 248; Section 248.019

<sup>12</sup> ORS Chapter 248; Section 248.019

<sup>13</sup> ORS Chapter 248; Section 248.026 (1)

<sup>14</sup> ORS Chapter 248; Section 248.026 (2)

- e. A person appointed to fill a vacant PCP position may not vote on the election of EC Members during the Reorganization Meeting, but they may vote to fill any vacancy after the Reorganization Meeting.<sup>15</sup>
- 4. Age-exception:
  - a. If a person will become 18 years of age on or before the date of the primary election but after the filing deadline, they may either file for election or declare as a write-in candidate.<sup>16</sup>
  - b. They must register as a Democrat no later than the date of the election. The 180-day registration requirement does not apply.<sup>17</sup>

**C. Term of Office**

- 1. The term of office of a PCP is from the 24th day after the date of the primary election until the 24th day after the date of the next following primary election.<sup>18</sup>
- 2. A person selected to fill a vacancy in the office of PCP will hold the office for the unexpired term.<sup>19</sup>

**D. Resignation/Removals**

- 1. A PCP may resign from office by submitting a written notification of resignation to the EC. The Secretary will then send the written notice to the Curry County Elections Official.
- 2. The CC will notify the Curry County Elections Official when a PCP changes party registration, passes away, or is no longer registered in the same county and state Representative district where the PCP was elected.<sup>20</sup>
- 3. An appointed PCP may be removed for good cause by a two-thirds vote of the CC.<sup>21</sup>

**E. Recall**

A recall of a PCP elected in a Primary Election will be conducted per ORS 248.029.

**ARTICLE IV - EXECUTIVE COMMITTEE MEMBERSHIP, POWERS, AND OFFICERS**

**A. Membership**

The EC includes the Officers of the CC, along with the Delegates and Alternate Delegates to the SCC and the CD4 committees.

**B. Powers**

- 1. Creates and publishes an annual calendar that includes the dates, times, and locations of EC and CC Meetings.
- 2. Acts on behalf of the CC when a Special Meeting or Time Sensitive Meeting/Decision is called. All such actions must be reported at the next CC Meeting.
- 3. Propose a budget to the CC based on the recommendation of the Budget Committee.
- 4. Approve the expenditures authorized in the current budget.
- 5. Authorize deviations from the budget not to exceed five percent on any budget line item.
- 6. May approve expenditures not exceeding \$500.00, or 50% of cash reserves, whichever amount is less. The Chair must report these expenditures at the next CC Meeting.
- 7. Propose amendments and changes to the Bylaws, Standing Rules, and Special Rules of Order to the CC based on the recommendation of the Rules Committee.
- 8. Carry forward the policies and programs of the CCD, DPO, and DNC.

<sup>15</sup> ORS Chapter 248; Section 248.026 (4)

<sup>16</sup> Oregon Revised Statutes Chapter 248; Section 248.017

<sup>17</sup> ORS Chapter 248; Section 248.017

<sup>18</sup> ORS Chapter 248; Section 248.015(6)

<sup>19</sup> ORS Chapter 248; Section 248.026 (3)

<sup>20</sup> ORS Chapter 248; Section 248.024(2)

<sup>21</sup> ORS Chapter 248; Section 248.026 (3)

**C. Officers**

1. Persons elected to fill the Officer positions must be members of CCD, but are not required to be PCPs.<sup>22</sup>
2. All officers will have a working knowledge of the CCD Bylaws and Robert's Rules of Order.
3. Officers of the CC will be:
  - a. Chair
  - b. Vice Chair
  - c. Secretary
  - d. Treasurer
  - e. Communications Officer (CO)
  - f. Information Technology Officer (ITO)
  - g. Other officers, the EC, and/or the CC, consider necessary.
4. Except for the Chair, any Officer may hold multiple offices; however, no member of the Executive Committee may have more than one vote.

**D. Duties of Officers**

1. Officer duties are described under Standing Rule #1.
2. These duties will include any additional responsibilities as directed by the Chair or the CC.

**E. Delegates and Alternate Delegates to the State Central Committee (SCC) and to Congressional District 4 (CD4)**

1. Elected in accordance with the numbers assigned to CCD, according to the governing documents of those organizations.
2. In no case will there be fewer than two Delegates and two Alternates for either SCC or CD4.
3. The Alternates will be designated as First Alternate and Second Alternate.
4. Those elected must be PCPs.
5. Delegates to the SCC and CD4 committees will attend the meetings of these organizations, represent CCD, and report the meeting outcomes at the following CC Meeting.
6. When a Delegate is unable to attend, either Alternate may attend with full voting privileges, with preference of attendance given to the First Alternate.
7. If a Delegate vacancy occurs, the First Alternate will assume the Delegate position. If the First Alternate is unable to assume the Delegate position, the Second Alternate may fill that position. If necessary, the CC may elect a new Delegate.
8. If otherwise qualified, the Chair may serve as a Delegate to either or both the SCC and CD4.
9. Delegates and Alternate Delegates must be elected through a process that acknowledges three gender categories: female, male, and non-binary. Every effort will be made to ensure that all genders are as equally represented as possible. The CC will consider the wide diversity of their county when selecting delegates.

<sup>22</sup> Oregon Revised Statutes (ORS) Chapter 248; Section 248.035, (1), (b)

**F. Terms of Office**

1. The terms of office for members of the EC will be a two-year period beginning from the date of the Reorganization Meeting following the General Election until the next Reorganization Meeting.
2. In the case of interim vacancies, the term of office will last from their election until the next Reorganization Meeting.

**G. Unfilled or Interim Vacancies**

1. EC vacancies may be filled by nomination and election of qualified individuals at any CC Meeting.
2. Nominees are eligible for election at the same meeting at which they are nominated.
3. Nominees must attend any meeting where they are nominated or elected and must indicate a willingness to serve.

**H. Recall of Executive Committee Members**

Members of the EC may be recalled by a two-thirds vote of the CC after following the process outlined in Standing Rule #3.

**I. Resignation or Retirement of Executive Committee Members**

1. A member of the EC may resign by providing written notice to the Chair.
2. Any Officer absent from three consecutive EC and/or CC Meetings without advance notice to the Chair or the Vice Chair has effectively resigned.
3. The Secretary notifies the CC and the individual of the presumed resignation. These individuals may be replaced or reappointed by the CC.
4. EC members who have resigned or retired relinquish the authority and responsibilities of their previous position.
5. EC members who have resigned or retired will, as promptly as possible, make available to the CC the property, records, and funds that these individuals controlled.<sup>23</sup>

**ARTICLE V – STANDING AND AD HOC COMMITTEES****A. Formation**

1. Standing Committees and Ad Hoc Committees will be established by the Chair or the EC.
2. Suggestions for Ad Hoc Committees may be presented and voted on during a CC Meeting.
3. Standing Committees will correspond to the Standing Committees of SCC, if applicable. They may include, but are not limited to:
  - a. Budget
  - b. Fundraising
  - c. Rules
  - d. Platform and Resolutions,
  - e. Events
  - f. Campaign and Precinct Organization

**B. Membership**

1. Membership in Standing Committees is restricted to Democrats registered in Curry County.
2. Membership in Ad Hoc Committees is restricted to registered Democrats.

**C. Chairs and Responsibilities**

1. The Chair of each Standing Committee will be appointed by the CC Chair, subject to ratification by the EC.
2. The Chair of any Ad Hoc Committee may be appointed by the CC Chair, the EC, the CC, or the members of the Ad Hoc Committee.
3. Standing and Ad Hoc Committees will report on their activities at EC Meetings and CC Meetings.
4. Committee action items requiring a vote will be presented at CC Meetings as directed by the EC.
5. Ad Hoc Committees may make recommendations to the Chair and to the CC, but have no

<sup>23</sup>Oregon Revised Statutes Chapter 248; Section 248.035 (1) (a)

- authority to create policies or obligations for the CCD.
- 6. Ad Hoc Committees may be disbanded by their members upon completion of their specific tasks or at the discretion of the CC or the EC.
- 7. The responsibilities of Standing Committees are further defined in Standing Rule #2.

## ARTICLE VI – MEETINGS

### A. Reorganization Meeting

- 1. CCD will hold a Reorganization Meeting at least once every 25 months.<sup>24</sup>
- 2. The Reorganization Meeting may take place during a regularly scheduled CC Meeting.
- 3. If possible, the recommended time for the Reorganization meeting will be during the January CC meeting.
- 4. The purpose of the Reorganization Meeting is to organize and prepare for the coming two-year election cycle and to elect the new EC.
- 5. Only CC members may vote to elect the new members of the Executive Committee.
- 6. A quorum at a Reorganization Meeting will consist of a simple majority of the individuals who comprise the current CC.
- 7. Proxies will not be allowed to participate in any Reorganization Meeting.
- 8. The Secretary of the retiring Central Committee will prepare a written notice designating the time, date, and location of the meeting and file a copy of the notice with the Curry County Elections Official no later than the 40th day before the meeting date.<sup>25</sup>
- 9. The Secretary of the retiring Central Committee will send by postal mail or electronic mail a copy of the notice to the SCC.<sup>26</sup>
- 10. The retiring Chair will send, by postal mail or electronic mail, a copy of the notice of the meeting's time, date, and location, no later than the 10th day before the meeting, to all CC. The retiring Chair may delegate this task to the retiring Secretary.

### B. Executive Committee Meetings

- 1. Meetings of the Executive Committee must occur monthly between CC Meetings. The purpose of EC Meetings is to plan the CC Meeting agenda and to conduct other business of the EC.
- 2. An annual schedule of EC Meetings, including dates, times, and locations, will be determined by the EC and published and posted by the Secretary and/or PIO.
- 3. The date, time, and location of each upcoming EC Meeting will be listed as a line item in every CC Meeting agenda.
- 4. EC Meetings are open to all Democrats but closed to non-Democrats.
- 5. Only members of the EC, including the Chair, may vote on matters at these meetings; however, all Democrats are welcome to engage in discussion and bring matters before the EC.
- 6. The EC may, by a unanimous vote, close a meeting or a portion of a meeting for Executive Session. Any final decision must be made in an open session.
- 7. A quorum at an EC Meeting will consist of a simple majority of the individuals who comprise the current EC. If a quorum is not present, no official business may be transacted at the EC meeting.
- 8. Proxies will not be allowed to participate in any EC Meeting.

### C. Central Committee Meetings

- 1. CCD will hold regular monthly CC Meetings. An annual schedule of CC meetings, including dates, times, and locations, will be designated by the EC. An annual calendar of these meetings will be published and distributed to all voting members and will also be periodically announced in public notice locations.

<sup>24</sup> Oregon Revised Statutes (ORS) Chapter 248; Section 248.033 (1)

<sup>25</sup> ORS Chapter 248; Section 248.033 (2)

<sup>26</sup> ORS Chapter 248; Section 248.033 (2)

2. The date, time, and location of each subsequent meeting will be listed as a line item in every published CC Meeting agenda. Such notice will fulfill the requirements of notice having been given at least six days prior to the date of the meeting.<sup>27</sup>
3. All CC Meetings are open to the public. An Executive Session may occur during the meeting as approved by the EC and properly noticed in the agenda.
4. Only members of the CC are eligible to vote on matters at these meetings.
5. A quorum at a CC Meeting will consist of a simple majority of the individuals who comprise the current CC. If a quorum is not present, no official business may be transacted at the CC meeting.
6. Proxies will not be allowed to participate in any CC Meeting.<sup>28</sup>

#### **D. Special Meeting**

1. Special Meetings may be called and scheduled by:
  - a. The Chair of the EC.
  - b. Any three members of the EC.
2. Notice of a Special Meeting must be provided to the CC members at least six days before the date of the Special Meeting.<sup>29</sup>
3. An agenda for a Special Meeting must accompany the notice.
4. Only members of the CC are allowed to vote at Special Meetings.
5. A quorum will consist of a simple majority of the current CC members. If a quorum is not present, no official business may be transacted at the Special Meeting.
6. Proxies will not be allowed to participate in any Special Meeting.
7. All Special Meetings are open to the public unless designated as closed by the Chair.

#### **E. Time Sensitive Meeting/Decision**

1. Time-sensitive meetings/Decisions may be called and scheduled by:
  - a. The Chair of the EC.
  - b. Any three members of the EC.
2. Either the EC or the CC may decide a time-sensitive matter, with or without a meeting, as long as members eligible to vote on the issue are notified of the need for the decision through email, text, or phone and given at least 72 hours to respond.
3. A quorum will consist of a simple majority of the committee for whom the meeting is called. If a quorum is not present, no official business may be transacted at the Time Sensitive Meeting/Decision.
4. The final decision will be made by a simple majority of those voting.
5. Proxies will not be allowed to participate in any Time Sensitive Meeting/Decision.
6. The decision, including the vote count, will be announced at the next CC Meeting.

#### **F. Electronic Meetings**

1. Subject to notification requirements, meetings may be held via electronic teleconferencing if all voting members attending may simultaneously hear and speak with each other. This includes real-time text, such as online chat.
2. A voting member participating in such a meeting is considered present for purposes of a quorum.
3. Procedures for Electronic Meetings are further outlined in the Special Rule of Order, Electronic Meeting Procedure.

## **ARTICLE VII - PARLIAMENTARY PROCEDURE**

- A.** Rules shall be adopted by procedures that assure the fair and open participation of all interested Democratic Party members.<sup>30</sup>
- B.** CCD may adopt, revise, or cancel rules relating to procedural matters at any time, by majority vote, if such rules do not conflict with or negate the provisions of these Bylaws.

<sup>27</sup> Oregon Revised Statutes (ORS) Chapter 248; Section 248.012

<sup>28</sup> ORS Chapter 248 Section 248.045

<sup>29</sup> ORS Chapter 248; Section 248.012

<sup>30</sup> ORS Chapter 248; Section 248.005

- C.** The rules of procedure in the latest version of Robert's Rules of Order will guide the CCD meetings, where applicable, and
  - consistent with Oregon Statutes and these Bylaws.
- D.** Two versions of Robert's Rules may be used at the discretion of the Chair. Either of these forms may be used for the entire meeting or applied as needed during the meeting.

1. Formal rules.
2. Modified Relaxed Rules formulated for Small Boards and Committees.

**E. Regardless of the form used, the five basic principles of Robert's Rules will be followed:**

1. Equality of Rights - Parliamentary procedure is based on the concept that the rights of each person in an organization are equal to those of every other person in that group. Parliamentary procedure is designed for assemblies where equal rights are the governing thought.
2. Equal Right to Discussion - Everyone has an equal right to discuss each topic.
3. The Right to Information - Every member of the group has the right to know the details necessary for making an informed decision.
4. Majority Decision - Majority rules in parliamentary procedure.
5. Minority Rights - Even though the majority rules, the minority has rights.
6. Robert's Rules of Order should be used solely as a model for suggesting ways to conduct fair and orderly meetings. It is in no way meant to dictate the business of CCD. Under no circumstances should undue strictness be allowed to intimidate members or limit full participation.

## **ARTICLE VIII – STANDING RULES AND SPECIAL RULES OF ORDER**

- A.** CCD may adopt, revise, or cancel Standing Rules or Special Rules of Order at any time, by majority vote, if such rules do not conflict with or negate the provisions of these Bylaws.
- B.** Standing Rules and Special Rules of Order may be considered on the recommendation of the Rules Committee or, in the absence of such a committee, by the EC.
- C.** Such rules remain in effect until canceled by a deadline specified in the rules or by the CC at any CC Meeting.

## **ARTICLE IX - ENDORSEMENT OF CANDIDATES**

- A.** During a contested Primary Election, CCD will not campaign for, endorse, or provide funds for any Democratic candidate in preference to any other Democratic candidate.
- B.** CCD may endorse and support candidates who are members of the Democratic Party in any General Election and may also, at any time, withhold such endorsement.
- C.** If no Democrats are running in a General Election, CCD may endorse and support other candidates. Under no circumstances shall CCD endorse or support a Republican or any other candidate who is in opposition to Democratic Party principles and practices.

## **ARTICLE X – REVIEW AND AMENDMENT OF BYLAWS**

- A.** The Bylaws of CCD will be reviewed by the Rules Committee within the first quarter following the Reorganization Meeting.
- B.** In the absence of a Rules Committee, the Bylaws will be reviewed by the EC.
- C.** Amendments to these Bylaws must be proposed by the Rules Committee for review by the EC.
- D.** In the absence of a Rules Committee, the EC can propose amendments.
- E.** After review by the EC, amendments to the Bylaws will be presented to the CC for a vote at the next regularly scheduled meeting of the CC.
- F.** A simple majority of the CC will be sufficient to amend these Bylaws.

<sup>27</sup> Oregon Revised Statutes (ORS) Chapter 248; Section 248.012

<sup>28</sup> ORS Chapter 248 Section 248.045

<sup>29</sup> ORS Chapter 248; Section 248.012

<sup>30</sup> ORS Chapter 248; Section 248.005