

## **Parents Information Booklet**

Creative Days Nursery is a privately owned nursery residing in the grounds of Heath Fields primary school, Field Avenue, Hatton, Derbyshire, DE65 5EQ offering quality childcare and education in a caring, friendly environment where the children feel relaxed, secure and content, developing each child's personality, allowing them to grow at their own rate. We have an extensive indoor play area, our outdoor area offers the children a large shaded area with lots of equipment for use in all weathers all our outside play areas are securely fenced.

## **Sessions**

We are currently registered with ofsted to care for 48 children, we offer wrap around care for children from 3 months - 11 years of age. The nursery is open every day except for Bank holidays and for one week over Christmas. There is no charge for these, the nursery closes at 1pm on Christmas Eve.

## **The Early Years Foundation Stage**

### **Baby & toddler**

Our fully qualified practitioners will tend to your babies needs in our well-presented baby room. We fully recognise this vital stage of learning and ensure quality interaction with babies and young children to support their development and learning whilst working in line with the Early Years Foundation Stage. The room is well equipped with appropriate toys and offers activities to stimulate and encourage learning, as well as working closely with your established routine, helping to settle your baby into their new surroundings. We also have a small but well-equipped sleep room catering for all your child's needs when they are resting.

### **2 years room**

Our 2 years room also offers the same quality adult interaction for toddlers, also offering a balanced curriculum in line with the Early Years Foundation Stage. This curriculum will offer our toddler children the chance to learn by supporting, promoting and developing their learning and prepare them for the next stage in their development, this room allows them to mix with their older peers therefor making the transition to our 3 years room a more relaxed and positive experience. This curriculum will offer the children the chance to learn through promoting and developing their learning through these three areas:

#### **Prime Areas:**

- Personal, social and emotional
- Communication and language
- Physical development

## **Our Pre-school**

### **3 years to school age**

Our pre-school room offers children more freedom of choice as well as structured activities. Group work with their Key Person is one step towards the EYFS, but freedom of choice is just as important, this is where staff 'observe' the children's own initiated activities as sometimes children are more responsive when the adult is watching from the sidelines. They will of course join in the children's 'play' when asked to do so or when

'play' again gets to boisterous. Our activities we offer help the children prepare for transition to primary school; we have good links with Heath Fields School and have regular visits from the reception teacher who can see the quality curriculum we offer our pre-school children. The children also have the opportunity to visit the school over a period of 6 weeks towards the end of the summer term. Parents and children are also invited to have lunch and spend an afternoon in the reception classroom.

This curriculum will offer our children the chance to learn by supporting, promoting and developing their learning which is shaped through these 7 areas:

### **Prime Areas**

Personal, Social and Emotional Development

Communication and Language

Physical Development

### **Specific Areas**

Literacy

Mathematics

Understanding the World

Expressive Arts and Design

If you would like more information regarding the 7 Areas of Learning, please speak to a member of staff or visit the DFE website.

### **Older Children**

Our breakfast club gives peace of mind for parents who have an early start in the mornings as they know their child is safely taken to school. Breakfast club opens at 7am.

### **Key Persons**

At Creative Days we operate a Key person system for all our nursery children. In each area there is a supervisor and qualified practitioners. Each staff member is allocated a group of children from when they start nursery until they leave to start school, enabling the staff to monitor children's progression at all times through planned and unplanned activities. Parents are encouraged to talk to their child's key person to discuss all areas of their child's learning and to look at our Tapestry journal to see their child's progression and development. Parents can also add special moments and days out etc onto their tapestry accounts for their child's key person to see.

### **Staff**

The nursery is privately owned by Trisha Billings and Carol Nicklin; most of our staff are qualified to a minimum of level 3 in childcare or level 2 and working towards a level 3. It is the policy of the nursery to encourage ongoing staff training and professional development; we also have staff on apprenticeships and work closely with their training provider, we also have university students on placement and work experience students from neighbouring secondary schools.

Our staff team consists of:

Carol Nicklin	-	Owner
Trish Billings	-	Owner(acting Safeguarding officer)
Emma Billings	-	Head of Administration

Leanne Lawson	-	Head of Staff - (Senco)
Caroline Clark	-	Nursery Nurse (Safeguarding Officer)
Sandra Brown	-	Nursery Nurse (Assistant Senco/Room lead)
Tracy Billings	-	Cook
Adrienne Robinson	-	Nursery Nurse
Abigail Brooks	-	Nursery Nurse
Danni Stevenson	-	Nursery Nurse
Laura Sisson	-	Nursery Nurse
Mischa Sisson	-	Apprentice

All staff are expected to follow through our recruitment policy and induction procedure plus satisfy references for DBS checks. The nursery fulfils the code of practice for Special Educational needs by employing an officer who works with children, parents and any other outside professionals involved.

### **Policies**

We have a full and comprehensive book of policies covering all Ofsted requirements plus a separate Safeguarding policy book, both of which are available for parents to look at, these are situated in the cloakroom area.

### **Funding**

Creative Days nursery is registered with Derbyshire County Council to offer 2 & 3 year old government funding, if your child is eligible for this funding please speak to Emma who will advise you. Our 3 - 4 year old children will also be eligible to claim 30 hours funding, subject to parents accessing their own unique validation code from HMRC once again if you require any further information on the 30 hours please speak to Emma. We also offer 15 hours of government funding from 9 months old upwards. From September 2025, the 30 hours government funding will be eligible for access for all children from 9 months old subject to eligibility criteria.

### **What to wear**

In order to feel free to explore and experiment with all kinds of materials, including messy ones, it is best to send children dressed in clothes which are easily washable and not too new. Coats and bags should be clearly labelled with your child's name. It is good for children to practice skills which will make them independent so simple clothing which they can handle themselves will enable them to go to the toilet when they want to and to put on and take off their outdoor clothes without being too dependent on other peoples help. All children should bring a change of clothes in case of any accidents but if your child is still in nappies please make sure you put spare ones in their bag or if your child is toilet training please supply spare pants and clothes. We also like parents to bring in an old pair of wellington boots and water proof trousers/all in one to leave at the nursery, with their name clearly written in them, so we can go walking in all weather.

## OUR POEM

At Creative days we love to play,  
We paint and stick things with glue,  
So best dresses and jumpers are not the idea,  
Any old clothes will do.

We sometimes make things to take home to mums,  
We do lots of things every day,  
But no one is made to do anything,  
If they are happy to play.

So if there isn't a painting for you,  
It doesn't mean nothings been done,  
Because play and playing together with friends  
Is part of all the fun.

When the weather is fine it's nice to go out  
For a walk - as fresh air does us good,  
So named Wellington boots in a carrier bag  
Will help us when walking in mud.

Please contact us if you would like to view the Nursery or register a place for your child.

**Telephone:** 01283 810033

**Email:** [tricia@creativedaysnursery.co.uk](mailto:tricia@creativedaysnursery.co.uk)

**Website:** [www.creativedaysnursery.co.uk](http://www.creativedaysnursery.co.uk)

### **Opening Times:**

Creative Days opens 51 weeks per year, our opening times are 7.00am till 6 pm Monday to Friday if these times do not suit your requirements the nursery is flexible and will try and cater for your needs. If you would like to discuss your requirements please speak to Emma.

**We hope to hear from you soon.**