

## Overview & Services





Dear Future Client & Partner,

As a consultancy bureau specializing in industrial construction projects within the mining, energy, and oil & gas industries, we are dedicated to offering top-notch project-based consultancy services. Our team of highly qualified consultants is well-trained and oriented to meet the dynamic needs of each project, ensuring that your expectations are not just met but exceeded.

**Our Mission** is to provide durable technical solutions and result-oriented advice, delivering extraordinary value to our clients. We aim to offer innovative solutions to complex challenges, ensuring that each project we undertake is executed with precision and excellence.

**Our Vision** is to help build a better working world, creating long-term value for clients and trust in capital markets. We achieve this through the expertise of our skilled professionals and trained workers, delivering services that match and exceed the expectations of our clients. We are committed to not only achieving success in our projects but also contributing to the sustainable development of the industries we serve.

#### Welcome to Jobcon Agency N.V.

We are thrilled to present our company and array of services, confident that our expertise and commitment will significantly contribute to the success of your projects.

Swastika Ramai

Managing Director

### **Company Profile**

Official Name: Jobfinder and Consultancy Agency N.V

abbreviated Jobcon Agency N.V.

Established: August 2021

Managing Director: Swastika Shiromani Ramai

Chamber of Commerce: 83838

Headcount: 9

Core Business: Operate as a consultancy bureau for industrial construction projects.

Market: Suriname and region

#### **Bank Account Details**

Bank name: FINABANK N.V.

Account name: JOBCON AGENCY N.V.

Account number: USD 1001022338

SWIFT Code: FBNASRPAXXX



### We Offer

## Specialized Services for Diverse Industrial Needs



**Labor Supply** 



PLC Programming



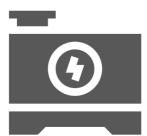
Air-Conditioning Installations & Maintenance



GaWaSa (Gas, Water, & Sanitary)
Installations



Building
Construction &
Renovation



Industrial Generator & Alternator Rental & Installation



Manlift Truck Rental



Welding and Fabrication



Solar Installation



Electrical Construction & Maintenance



Grit Blasting & Prisma Cutting



Fiber Optic, Cat
Installations &
Wireless Networks
Installation



### Building A

### Better Working World For You

Jobcon is a pivotal force in recruitment, dedicated to connecting talent with opportunity across diverse sectors. Specializing in the **mining**, **administration**, **welding**, **electrical**, **driving**, **operating**, **building**, **offshore**, **IT services**, **programming**, **mechanical**, **and security fields**, we leverage our profound expertise and extensive network to fulfill the staffing needs of various industries.

### **Recruitment Services:**

- Direct Sourcing
- Executive Search
- Retained Search
- Permanent, Temporary & Contract
   Placement
- Job Description Development
- Payroll Services
- Outplacement Services
- Customized & Unbundled Search
- Human Resource Services
- Training & Development
- Job Relocation Assistance

As your dedicated Recruitment Outsourcing ally, we are committed to assembling a team of highly qualified candidates for every level of your organization. Utilizing targeted behavioral interviewing techniques, we ensure that the aspirations of potential candidates align perfectly with your company's objectives. This strategic approach guarantees a reduction in overall hiring costs and empowers your business to scale efficiently and effectively.



### Providing

### **Advanced HRM Solutions**

Jobcon offers a sophisticated suite of HRM tools designed to streamline human resource management processes, ensuring accuracy, efficiency, and compliance with Surinamese laws. By leveraging our solutions, businesses can achieve a seamless HR experience that includes:

- Comprehensive Payroll Processing: Simplify payroll and tax filing in compliance with local regulations.
- Efficient Payroll Administration: Offer accurate, timesaving, and cost-effective payroll management.
- Employee Information System: Centralize all employee data for easy access and management.
- Leave Management: Automate leave requests and approvals for efficient tracking.
- **Time & Attendance:** Accurately track employee work hours and attendance.
- **Employee Self-Service:** Enable employees to manage their personal information and requests.
- Training & Development: Facilitate employee training programs and track progress.
- Appraisal: Streamline the performance review process for feedback and growth.
- Discipline Management: Manage disciplinary actions and maintain a positive work environment.
- Online HR Management: Use our platform to easily organize HR tasks.
- Real-Time Vacation Balance & Online Leave Requests:
   Instantly view and manage leave.
- Email and WhatsApp Salary Slips: Distribute salary information securely.
- Data Security and Reliability: Protect sensitive HR information with our secure systems.



# Optimizing Your Supply Chain Logistic Services

Jobcon's logistic services offer an integrated approach to managing and optimizing your supply chain. From the efficient coordination of logistics to ensure timely transportation and handling of goods, to the strategic procurement processes aimed at sourcing materials cost-effectively and efficiently, Jobcon covers every aspect of the supply chain.

- Logistics: Efficient transportation and management of goods tailored to specific needs.
- Procurement: Streamlined sourcing and acquisition to optimize costs and efficiency.
- Management: Strategic oversight for operational excellence in logistics.
- Customs Brokerage: Navigating complex regulations for smooth international trade compliance.













## Navigating Success Marine & Offshore Services

JobCon's Marine & Offshore Division excels in providing comprehensive marine services, emphasizing excellence and world-class quality across all operations. Our offerings include:

- · Vessel Services: Ensuring efficient and reliable support for marine operations.
- Chandlery Services: Supplying essential goods and equipment for ships and rigs.
- Custom Brokerage: Streamlining the customs process for marine and offshore activities.
- Laundry Services: Offering convenient laundry solutions for marine personnel.
- **Dive Operations:** Specialized underwater services for inspections and maintenance.
- **Inspection Services:** Comprehensive assessments including welding inspection and magnetic particle inspection.
- Thermal Insulation Services: Protecting marine assets through effective insulation solutions.
- Marine Fabrication: Custom fabrication services for marine and offshore needs.



### We Offer Optimal

### **Mining Services**



**Contract Labor:** We offer a comprehensive solution for mining and geology projects, handling recruitment, interviewing, and payroll to ensure projects are staffed with qualified professionals. Jobcon streamlines workforce management, allowing clients to concentrate on project outcomes.



**Technical Services:** We offer expert reporting, database management, mapping, and testing, ensuring timely, budget-friendly, and successful project completion. Our technical team specializes in comprehensive consulting, including mineral estimations, 3D modeling, and property evaluations, adaptable to any project stage or size, enhancing and creating value efficiently.



**Geophysical Services:** By leveraging collaborative expertise, best practices, and advanced technology, we deliver comprehensive data analysis for mining and geological exploration. Our services range from electromagnetic surveys to seismic and radar techniques, tailored to support your project from initial exploration to performance optimization, regardless of its size or location.



**Field Crew Services:** We support mining and exploration with technical precision, including soil sampling, claim staking, and land research. Specialized in ensuring project accuracy and efficiency, our offerings also cover AML fencing, disturbance surveying, and material transport, adaptable to any project's scale or location.



Mining Consulting Services: We offer mine planning, permitting, and exploration, to geophysical analysis, risk assessment, and feasibility studies. Additionally, Jobcon offers expert contract labor and staffing solutions to meet diverse project needs, ensuring effective strategy and resource management for impactful results.



**Geology Consulting:** Providing Geotechnical Quality Assurance and Quality Control services by individuals with prior experience in the mining industry, specifically in Earth fill dam construction. Offering Geotechnical Services related to the coordination of safe working procedures in open-pit mining, including Geotechnical spotting, inspections, and more. Our team has previous mining experience in open-pit environments and has worked under the supervision of industry leaders such as Newmont Suriname and Newfields.

### Providing

### **Electrical Services**

Jobcon specializes in low-voltage and high-voltage electrical services, catering to diverse project needs with expertise and efficiency.

### **Electrical Low-Voltage:**

- **Structured Cabling:** Designing, and installing structured cabling for data, voice, and video; including routing, termination, and testing for optimal performance.
- **Fire Alarm Systems:** Designing, installing, and maintaining fire alarm systems for early warning and compliance with fire safety regulations.
- Data Networking: Designing, installing, and optimizing LANs, WANs, and wireless networks for robust data communication and internet access.
- **Telecommunications Systems:** Designing, and installing telecommunications systems including PBX, and VoIP for voice communication, with full setup and integration services.
- **Lighting Control Systems:** Designing and installing lighting control systems for automated, efficient operation in buildings or outdoors, including system design, installation, programming, and integration.
- **Energy Management Systems:** Implementing energy systems for efficient consumption monitoring, control, and cost/environmental impact reduction.
- Solar Energy Systems: Designing, and installing customized solar systems, including grid-tied, off-grid, and hybrid, for optimized energy generation and reliability in any location.
- **Generator Services:** Sizing, installation, testing, maintenance, repairs, remote monitoring, and fuel management to ensure optimal functionality and reliability during power outages.
- Integration and Optimization: Integrating solar, generators with smart control for optimized energy use, sustainability, and cost savings.

### **Electrical High-Voltage:**

- Design and Engineering: Custom high voltage electrical system design and engineering studies.
- **Installation and Construction:** Installation of essential equipment and construction of substations for effective power distribution.
- Testing and Commissioning: Comprehensive testing to verify system functionality and compliance.
- Maintenance and Repair: Preventive maintenance and emergency repair services.
- Upgrades and Retrofits: Enhancements to improve system performance and safety.
- Reliability and Resilience Enhancements: Measures to safeguard against disturbances and improve system reliability.
- Energy Management and Efficiency Solutions: Optimization of electricity consumption and distribution.
- Consulting and Advisory Services: Expert guidance on high voltage system design, optimization, and compliance.

### Our Commitment

### Safe Solutions, Sustainable Success



**Upholding Integrity:** Committing to the highest standards of professionalism, trust, and honesty in all interactions.



**Valuing Client Relationships:** Building long-lasting partnerships by prioritizing clients' interests and delivering creative solutions.



**Empowering Team Members:** Fostering a culture of respect, accountability, and balanced individualism with collaboration for optimal outcomes.



### **Ensuring Safety and Environmental Responsibility (EHS Policy):**

- Creating a safe and healthy workplace with zero incidents.
- Engaging all employees in enhancing safety and environmental health.
- Prioritizing safety over business priorities.
- Encouraging open communication for reporting incidents and suggesting improvements.
- · Leadership's active participation in promoting a zero-incident culture.
- Continuous improvement in EHS performance.
- Regular compliance and performance verification.
- Involving contractors in our safety culture.



### **Upholding Health, Safety, Environment, and Quality (HSEQ Policy):**

- Meeting and exceeding statutory and legal requirements.
- Setting and evaluating annual goals for continuous improvement.
- Ensuring employee involvement in supporting quality, health, and safety standards.
- Conducting regular internal audits and management reviews for policy relevance and improvement.
- Focusing on appropriate HSE conditions, safe working environments, and high material quality.



### Our Success Stories

### Jobs Done by The Team

#### **Rosebel Camp Expansion Project (Package: GC-502)**

**Duration** : 2 Months

**Vendor** : I AM GOLD N.V (ROSEBEL GOLD MINES) **Location** : Rosebel Gold Mines (Camp David)

Manpower : 6

**Equipment**: Bucket Truck, Service Truck

**Year** : 2020

#### **Description**

We successfully executed a critical electrical infrastructure project, involving the installation of underground Teck 90 cables (15 KV and 1 KV), grounding systems with cabins, and connections from transformers to distribution panels. The project also encompassed installing distribution panels with breakers, cabling to units, roof lighting, and air conditioning units, showcasing our proficiency in delivering complex, efficient, and safe electrical solutions in industrial settings.







### Service Support Electrical Technicians Mill Shutdown

**Duration** : 3 Days

**Vendor** : I AM GOLD N.V (ROSEBEL GOLD MINES)

**Location** : Rosebel Gold Mines (Mill)

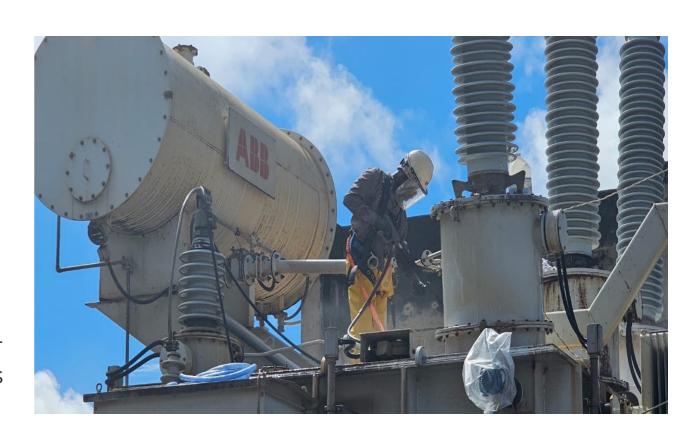
Manpower : 5

**Equipment**: Bucket & Service Truck, Pole Master & Crane

**Year** : 2022

#### **Description**

During a mill shutdown, we efficiently replaced a 161KV isolator and conducted thorough cleaning and servicing of the mill's transformer, ensuring optimal electrical function and safety.



### Mine Maintenance Welding Shed Electrical Installation

**Duration** :1 Week

**Vendor** : I AM GOLD N.V (ROSEBEL GOLD MINES) **Location** : Rosebel Gold Mines (Welding Shop)

Manpower :5

**Equipment** : Bucket & Service Truck

**Year** : 2021

#### **Description**

Expertly installed lighting and connected all necessary electrical cables in a welding shed, ensuring functional and safe working conditions.





### **Welding And Construction**

**Vendor** : Major Drilling

#### **Description**

Executed fabrication of skid platforms, low & high bin sloops, and cargo bins as per design, followed by blasting and painting, alongside industrial construction works, showcasing our multifaceted craftsmanship.











#### **Rental Industrial Generators**

**Vendor** : I AM GOLD N.V (ROSEBEL GOLD MINES)

#### **Description**

Successfully supplied and installed a generator with a custom 2000Ltr fuel tank at a mining site, enhancing operational efficiency and power reliability.



#### **Commercial Generator Installation**

#### **Description**

Efficiently installed a generator with an Automatic Transfer Switch (ATS) on existing electrical installations, ensuring seamless power integration and reliability.



### **Led Lighting Installation**

#### **Description**

Installed interior wall and ceiling LED lighting, along with exterior wall, fence, and outdoor area LED lighting, achieving a complete and energy-efficient illumination upgrade.





### **Bar Project**

**Vendor** : Newmont Suriname

### **Description**

We completed a bar project, skillfully crafting it from wood and steel, and incorporating LED lighting installations for a modern finish.







### **Pavement Project**

**Vendor** : Newmont Suriname

#### **Description**

Completed paving over 10,000m2 at the Newmont site, demonstrating Jobcon Agency's expertise in large-scale surface engineering.



### **Other Projects**





Project Oil Tanker



Design & Install Solar System for Godo Bank





We eagerly anticipate the opportunity to explore potential collaboration with you. At Jobcon Agency N.V., we are committed to providing exceptional services and fostering contented partnerships. We trust this overview has offered a comprehensive insight into our capabilities and dedication. Looking forward to the possibility of doing business with you, we are ready to embark on a journey of mutual success and enduring cooperation.



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