

Labyrinth Education

Charging and Remissions Policy

Date of Issue: April 2025

Next Review Date: April 2027

Distribution: All staff and stakeholders

Owner: Senior Leadership Team

Policy Lead: Head of Education

This document will be reviewed at least every two years.

Policy Overview

All educational activities during college hours are free to parents/carers. We do not charge parents/carers for any additional day or residential trips or visits that are undertaken by the college.

Prohibition of Charges

The Head of College will ensure that there are no charges to parents/carers for the following:

- Education provided during college hours, including the supply of any materials, books, instruments or other equipment.
- Education provided outside college hours that is part of a syllabus for a prescribed public examination that the learner is being prepared for at the college, or is part of religious education.
- Entry for a prescribed public examination, if the learner has been prepared for it at the college.
- Education provided on any trip that takes place during college hours.
- Education provided on any trip that takes place outside college hours that is part of a syllabus for a prescribed public examination that the pupil is being prepared for at the college.
- Supply staff to cover for teachers who are absent from college accompanying learners on a residential trip.
- Transporting registered learners to or from the college premises, where the local education authority has a statutory obligation to provide transport.
- Transporting registered learners to other satellite premises where Labyrinth Education has arranged for pupils to be educated.
- Transport provided in connection with an educational trip.

This policy applies equally to all and has no impact on any protected characteristic.

Protected Characteristics assessed with no impact:

- Age
- Disability
- Ethnicity
- Gender
- Religion or belief
- Sexual orientation
- Socio-economic status
- Gender reassignment
- Maternity/Pregnancy
- Marriage/Civil Partnership