



JRS College
BUSINESS & HEALTHCARE



COMPUTERIZED ACCOUNTING DIPLOMA

Program Accreditation: **Diploma**

34 weeks – Total hours: **600**

Mode of Delivery: **Online (Virtual Classes)**



PROGRAM OVERVIEW

If you enjoy working with numbers and performing calculations, you may have the potential for a career in accounting. This profession continues to be an in-demand career, and our Computerized Accounting and Payroll program will prepare you with the necessary experience in using current computer applications. In this program, you will learn how to maintain journals and ledgers, how to prepare reports for small businesses, and how to use financial statements for business planning.

ADMISSION REQUIREMENTS

- An Ontario Secondary School Diploma or equivalent; or be at least 18 years of age or older and pass an entry test.
- English proficiency requirement for international students



CAREER OPPORTUNITIES

Accounting skills are sought after across various industries beyond just finance. The program equips students for careers in:

- **General Accounting** • **Payroll** • **Accounts payable** • **Accounts receivable** • **Cost accounting** • **Computerized Accounting** • **Taxation**

Upon graduation, students will possess proficiency in contemporary accounting software such as QuickBooks and Simply Accounting.

GRADUATION REQUIREMENTS

To successfully meet the program outcomes the student must:

- Achieve a minimum mark of 60% in all of the module assignments and exams
- Achieve a satisfactory rating in the internship evaluation

WHAT YOU WILL LEARN

The Course consists of 9 modules. These modules are covered in the classroom (Online Virtual Classes) (Virtual Classes) and the internship.

- Accounting fundamentals
 - Microsoft Office Applications
 - Canadian Payroll Compliance Practitioner (PCP Courses)
 - Payroll Compliance Legislation
 - Payroll Fundamentals I
 - Payroll Fundamentals II
 - QuickBooks • Simply Accounting • ACCPAC
- Average expected salary for a Computerized Accounting Professional in Canada is \$23.08/hour.

What are you waiting for? Become a successful Accountant with JRS College of Business & Healthcare.

For inquiries contact us at:

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Start Your Journey Today!