

ROOPSLAWASSIST PRIVACY POLICY AND TERMS OF USE

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Effective Date: 09 September 2025

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PART A — PRIVACY POLICY

1. Introduction

This Privacy Policy explains how the Custom GPT known as *Roop2.O* (hereinafter referred to as “**Assistant**” or “**Roop**”) collects, processes, and safeguards information in compliance with the Digital Personal Data Protection Act, 2023 (“**DPDP Act**”) and applicable rules.

This user agreement and privacy policy constitutes the entire agreement between (1) the person(s) who chose(s) to access and use/or view/examine the functioning of the Assistant (hereinafter referred to as “**User(s)**” or “**you**”), and (2) the owner of the domain roopslawassist.in which hosts and owns the Assistant (hereinafter referred to as the “**Developer**”).

By accessing and/or using the Assistant, you agree to the terms set out herein.

2. Information Collected:

All Users agree and understand for the functioning of the Assistant, certain data, provided by the Users shall be processed in order to generate results/responses. Additionally, Users understand and agree that for the purpose of further development and improvement of the Assistant, certain data *inter alia* regarding the manner in which queries are sought, responses are generated, must be further processed by the Assistant not only during the generation of responses but also for improvement of the quality of responses generated by the Assistant (“**Improvements Processing**”). All Users hereby expressly consent that *inter alia* in the manner and extent set out herein below, the Assistant shall retain certain data required for Improvements Processing, for a period of not more than 15 days (“**Retention Period**”). This retention of data is independent of data retention and processing related policies followed by Open AI, which too shall be applicable to all Users, to the fullest extent permitted under law.

- **Queries and Prompts:** Legal questions or research instructions may be submitted by Users to the Assistant solely for the purpose of seeking knowledge about relevant statutes and/or judgments which may help the User(s) themselves (if the User be an advocate registered to practice under the laws of India), or through and after further verification, consulting and advice from an advocate registered to practice in India, arrive at an opinion regarding a legitimate legal queries asked for bonafide end uses.
- **Uploaded Materials:** Text copies of documents voluntarily uploaded (e.g., extracts of statutes, office memoranda, orders). Scanned originals and personal identifiers are not sought nor retained.
- **Technical Metadata:** Limited system data (session context, token counts, error logs) necessary for operation maintenance and improvement of the system.

It is further clarified that the Assistant, does not make any representation nor warranty regarding the manner in which Open AI may or may not retain or process any data submitted by Users or responses generated by the Assistant, to such extent as the same is already covered under OpenAI’s privacy policies and terms of use for the software known as “ChatGPT” upon which platform the Assistant has been built.

No sensitive personal data (such as financial data, health data, or government identifiers) is intentionally collected.

3. Purpose of Processing

The collected information is used solely for:

1. Generating responses to user queries.
 2. Conducting searches on official court/regulator websites and licensed databases.
 3. Improving the reliability and performance of the Assistant.
 4. A logger action may capture limited interaction records, including queries and outputs, for the purposes of error review and improving the functioning of the Assistant.
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4. Retention and Deletion

- Interaction records are retained for 15 days for improvement and audit purposes and thereafter automatically deleted or anonymised.
 - After expiry of this Retention Period, all data (if any) which has been collected from a User is securely deleted or anonymised.
 - Users may request earlier deletion of any data pertaining to such User by contacting the Grievance Officer.
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5. Data Sharing

- Interaction records may be processed by third-party software tools or data analysis platforms solely for system improvement.
 - Such sharing will be subject to back-to-back confidentiality obligations.
 - To the maximum extent permitted by law, liability for any breach by such third parties is disclaimed.
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6. Legal Basis

Processing is based on user consent, obtained through an explicit acceptance mechanism. Users must open the Privacy Policy link and accept before accessing the Assistant.

7. User Rights under DPDP Act

- Right to access information about processing.
- Right to correction and erasure of personal data.

- Right to withdraw consent at any time (without affecting prior processing). □ Right to grievance redressal through the agency of the Grievance Officer.

8. Security Measures

Reasonable technical and organisational measures are implemented by the Platform Owner (i.e Open AI) to safeguard data. However, absolute security cannot be guaranteed.

9. Grievance Officer

For any requests or complaints under the DPDP Act, please contact:

Grievance Officer: Mr. Arup Ghosh

Email: info@roopslawassist.io

PART B — TERMS OF USE

1. No Legal Advice

By accessing and using the Assistant which is purely a research and tool, not meant to substitute or replace actual legal advice, the Users of Roop are contractually bound to the Developer(s) of Roop, and agree to adhere to the terms of use as specified herein below.

It is expressly clarified that the Developers of Roop do not intend for nor permit Roop to be used as a means obtaining legal advice. Roop is merely a research aid tool, meant to help practicing advocates streamline research objectives and reduce time spent in conducting such research. It is not a substitute for independent legal advice. Users remain solely responsible for verifying all citations, authorities, and propositions.

2. Intellectual Property

- All logic flows, schemas, and prompt structures of the Assistant are proprietary.
- Users may not copy, disclose, reverse engineer, or attempt to replicate the Assistant's architecture.
- Users may not create competing products or services using the Assistant's logic, outputs, or workflows for a period of 12 months from the date of last accessing/using the Assistant, either by themselves (ves) or acting through any other person, or persons, or any intermediaries natural or juristic.

3. User Obligations

Users agree and understand that:

- User are authorized to use the Assistant only for lawful purposes.
 - Do not upload more than 5 documents in the preliminary question input stage of using the Assistant in any session. If there are more than five documents which need to be analysed at the beginning of a session, we recommend that to the extent possible, relevant documents be clubbed together/merged, converted to plaintext format and uploaded. This will improve user experience by shortening the processing time and simultaneously ensuring all documents are parsed to the fullest extent.
 - Parsing limitations are largely owing to the OpenAI infrastructural constraints and we are in the process of building a separate application completely de-linked from the Open AI platform, whereby this issue can be addressed.
 - Do not upload personal or sensitive data without redaction. For example, names of specific people such as clients, companies litigants are advised to be redacted in favour of pseudonymous templates such as "Mr. X" or "Company Y".
 - Users agree and acknowledge that they shall not share any unpublished price sensitive confidential data which may directly or indirectly linked to any stock market(s) Indian or international.
 - Acknowledge that outputs are drafts requiring independent legal verification.
 - Users agree and acknowledge that the Developer(s) retain sole discretionary right to update the terms of this policy at such point of time as may be necessary after due notification published at the source of the said policy on the website www.roopslawassist.com.
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4. Limitation of Liability

- The Assistant is provided on an “as is” “where is” and “whatever is” basis.
 - No warranties of accuracy, completeness, or uninterrupted service are given, all results generated with the use of artificial intelligence and reasoning models are documented to make mistakes and therefore nothing provided/generated by the use of this service (i.e Roop) can or may be taken as and by way of legal advice. All users are required to obtain legal advice from registered and duly licensed practitioners. This tool is merely a means to gather some information the relevance and correctness of which is not guaranteed or warranted by its makers in any form, way or manner.
 - To the maximum extent permitted by law, liability for errors, omissions, downtime, or external API failures is disclaimed. The developers of Roop, reserve the right to unilaterally withdraw service temporarily or permanently solely at their own discretion and without having to ascribe any reason(s) therefor.
 - The total liability of the provider of this Assistant is capped at twice the fees i.e. the subscription cost (if any) that may have been paid by a user for obtaining a non-exclusive license to access and use the Assistant.
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5. Termination

At the sole discretion of the Developer Access may be suspended or terminated if a user breaches these Terms.

6. Governing Law and Jurisdiction

This Policy and Terms are governed by the laws of India and the Courts at **Kolkata, West Bengal** shall have exclusive jurisdiction to decide upon the same.