



# Monroe Fire Protection District



Board of Trustees

Meeting Agenda

November 11 2024

Meeting held at Station 21,  
9094 S Strain Ridge Road and via ZOOM  
at 6:00 PM EST

Meeting Link: <https://us02web.zoom.us/j/2509924795>

Vicky Sorensen  
Chair

Mark Kruzan  
Vice-Chair

Michael Baker  
Fiscal Officer

John Bernstein  
Board Trustee

Christina Courtright  
Board Trustee

Kevin R. Robling  
Board Trustee

Daniel Vest  
Board Trustee

**1. Call to Order and Roll Call**

**2. Changes or Amendments to Agenda**

**3. Public Comment**

**4. Approval of Minutes – October minutes**

**5. Department Updates**

- a. Legal Counsel – Attorney, Christine Bartlett
- b. Statistics – Assistant Chief, Jeffrey Combs
- c. Special Operations and EMS – Chief, Dustin Dillard
- d. Operations – Chief, Dustin Dillard
- e. Training – Chief, Dustin Dillard
- f. Community Risk Reduction – Deputy Chief, Steve Coover
- g. Administrative – Chief, Dustin Dillard

**6. Unfinished Business**

- a. Merit Commission Legislation

**7. New Business**

- a. Station 26 – Right of Way Easement
- b. Station 26 – Building Contract - Fox Construction
- c. Resolution 02-2024 Rainy Day Transfer Funds from General Fund-2024
- d. Permanent Part-Time Hiring
- e. 2025 Health Insurance Renewal
- f. Year End Review of Annual Items
  - 2025 Salt Creek Township Fire Protection Agreement
  - 2025 Polk Township Fire Protection Agreement
  - Risk Management Policy
  - Salary Ordinance 02-2024
  - MFD Board By-Laws
  - MFD Personnel Handbook
  - MFD Meeting Schedule 2025
  - Resolution 01-2024 Ambulance Service Fees

**8. Financials**

- a. Financial – Claims
- b. Financial – Payroll
- c. Financial – Statement

**9. Next Meeting Scheduled December 11, 2024 @ Station 25, 5081 N. Old State Road 37 and via Zoom**

**10. Adjourn**



# Monroe Fire Protection District

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## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Vicky Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00p.m. EST Wednesday, October 9, 2024. The meeting was held in person at Station 25, located at 5081 N. Old State Road 37, Bloomington Indiana and via Zoom for public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Administrative Assistant Tammy Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- John Bernstein, Trustee
- Mark Kruzan, Vice-Chair
- Michael Baker, Fiscal Officer
- Christina Courtright, Trustee
- Kevin R. Robling, Trustee
- Dan Vest, Trustee

Those absent were as follows:

Others present were as follows:

- Dustin Dillard, Chief
- George Cornwell, Deputy Chief, Operations
- Matt Bright, Deputy Chief, EMS
- Bill Tusing, Deputy Chief
- Christine Bartlett, Attorney, Ferguson Law
- Tammy Bovenschen, Administrative Assistant
- Lorie Robinson, Financial Assistant
- Darrell Cooper, IT Specialist

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**HEADQUARTERS  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

## CHANGES OR AMENDMENTS TO THE AGENDA

Chair Vicky Sorensen asked if there were any changes or amendments to the agenda. Administrative Assistant Tammy Bovenschen reported no changes to the agenda.

## PUBLIC COMMENT

Chair Vicky Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. No public comment.

## MINUTES OF PREVIOUS MEETING

Minutes from the September 11, 2024 regular meeting were presented to the board for approval.

Trustee Robling made a motion to approve the minutes of September 11, 2024.

Vice Chair Kruzan 2<sup>nd</sup>

Motion passed 7-0

## UNFINISHED BUSINESS

There was no unfinished business this month.

## DEPARTMENT UPDATES

### Department Updates

#### a. Legal Updates

Legal Counsel, Christine Bartlett stated she helped with the bid opening and answered any questions with that. Merit Commission Legislation under item 7c., will be a couple resolutions. The resolutions won't be for the board to approve yet, but plan to start the discussion during this meeting. In addition to that, she explained they're trying to get some policies in place with Lorie in relation to the audits we got back from the auditor. Those will be reviewed next month.

#### b. Statistics

Deputy Chief Matt Bright updated the board the monthly statistics

	<u>AUG 2024</u>	<u>SEP 2024</u>
<b>TOTAL Emergency Calls</b>	<b>476</b>	<b>493</b>
Fire Calls	<b>16</b>	<b>25</b>
<i>Structure</i>	2	3
<i>Vehicle</i>	3	3
<i>Wildland</i>	5	11
<i>Other</i>	6	8
Over Pressure Rupture, Explosion, Overheat	0	0
EMS Calls	<b>305</b>	<b>300</b>
<i>Medical</i>	205	202
<i>EMS Crew Assist</i>	68	75
<i>Motor Vehicle Accidents</i>	32	23
Hazardous Conditions	16	29
Service Calls	43	32

Good Intent Calls	58	76
False Alarms	35	30
Severe Weather	1	0
Special Incidents	2	1
<b>Incidents by Township</b>	<b>347</b>	<b>348</b>
Benton	28	26
Bloomington	37	32
Clear Creek	35	26
Indian Creek	8	16
Perry	97	93
Van Buren	126	132
Washington	16	23
<b>Incidents – Contracted Townships</b>	<b>31</b>	<b>27</b>
Polk	10	6
Salt Creek	21	21
<b>Incidents by Aid Given</b>	<b>99</b>	<b>118</b>
Bean Blossom	2	4
Bloomington City	38	44
Ellettsville	11	16
Richland Township (EFD)	41	47
Greene County	6	5
Lawrence County	0	1
Brown County	0	1
Owen County	0	0
Morgan County	1	0
<b>AID Received - Year to Date</b>		<b>293</b>

**Station 81 Response  
Engine 81 – 90**

**Squad 81 – 11**

Average Response (dispatch to arrival on scene)	7 min 19 sec	7 min 42 sec
Average Turnout (dispatch to enroute)	0 min 56 sec	0 min 57 sec
Average Time on Scene	22 min 26 sec	26 min 37 sec

**August SOR (Statements of Refusal) signed: 4**

Trustee Christina Courtright asked what does the Ambulance 22-80 refer to? Deputy Chief Matt Bright explained that 22 stands for Ambulance 22, which is the one MFPD currently has in service. 80 indicates the number of ambulance calls.

Vice-Chair Mark Kruzan stated that EMS call percentage was higher in the last four years, right? Deputy Chief Matt Bright agrees and explained that national average is a much higher, probably closer to 80%.  
Long discussion.

**c. Emergency Medical Services – Special Operations**

Deputy Chief Matt Bright updated the board on EMS/Special Operations

Current Situation:

- Outfitting Ambulance 3 (AMB29)

Accomplishments:

- BC Liff and DC Bright attended EMS Expo
  - Next year will be held in Indianapolis
- Medical Director and team presented the Office Development Training (ODT)

Planned Activities:

- Quotes for 2025/2026 Physicals
- Meet with Medical Director
- WPE (work performance evaluation is scheduled for October)

**d. Operations**

Deputy Chief George Cornwell updated the board on Operations

Current Situation:

- Standard Operating Procedure (SOP) Committee are reviewing all current and future SOP's

Accomplishments:

- Hose testing has been completed for 2024
- Ladder testing has been completed for 2024
- Work orders completed – 24
  - Minor – 12
  - Moderate – 12
  - Major - 0

Planned Activities:

- Howell Rescue will be down on November 18<sup>th</sup> for service on the amkus rescue tools.

Trustee Kevin Robling asked if the CBA testing went okay. Deputy Chief George Cornwell responded yes.

Fiscal Officer Michael Backer asked if they fail, do they get replaced or repaired? Deputy Chief George Cornwell responds stating that it depends.

**e. Training**

Chief Dustin Dillard updated the board on Training:

Current Situation:

- Preparing for Driver Operator Mobile Water Supply certification course
- Members began using Image Trend to record training hours and adjustments are being made to the form

Accomplishments:

- Meeting held with BFD to discuss a joining recruit academy starting in January 2025
- Two members attended a mentorship training hosted by the International Association of Fire Chief
- Three members attended the Indiana Emergency Response Conference hosted by the Indiana Fire Chiefs
- Total Training hours for September: 1,603.00
  - Company Training: 1,050.00
  - Recruit School 005: 550.00

Planned Activities:

- Fire and Life Safety Public Educator Course at MADE in Plainfield, five members attending – November 12-15
- Volunteer Recruitment and Retention Course in Kendallville, IN November 9-10.

**f. Community Risk Reduction**

Chief Dustin Dillard updated the board on Community Risk Reduction.

Current Situation:

- Fire Prevention Month is underway
- Working with SCCAP (South Central Community Action Program) on Navigator program
- Providing information to Wayne County (Richmond) about STRIDE partnership

Accomplishments:

- Completed Fire Prevention Details at Ellettsville Fall Festival, Pridefest, NAMI Walk, Paint the Town Purple, Sherwood Oaks Pre-K, Fowler Pumpkin Patch, and Peden Farms with over 2,600 children and adult members of the community contacted
- Completed 29 inspections, 1 re-inspection, 4 new constructions inspections, and conducted 6 plan reviews
- Distributed 218 NaoxBoxes to the public

Planned Activities:

- Heroes Day at the Hoosier Hills Book Fair – October 20
- Continued school visits at local elementary schools throughout October
- Trick or Treating at all MFD Stations
  - Benton Township Trustee will hold annual event at Station 24 on Halloween

**g. Administrative Report**

Chief Dustin Dillard updated the board on Administration

Current Activities:

- Working with Capstone and Bill C Brown on all 2025 Policy Renewals
- Monitoring the EMS billing process
- Award bid for Station 26 process

Accomplishments:

- September EMS revenues transferred to general fund \$5,646.71
- 2023 Audit completed – we have received the final report

Planned Activities:

- Looking at dates with DNR to reschedule the 5k
- 2025 MFPD Budget adoption – Monday, October 28<sup>th</sup> at 5:00pm in the Nat U Hill Room of the Courthouse
- Attending Volunteer Recruitment & Retention course in Kendallville, IN – November 9-10

Personnel Report:

- Retirements – 0
- Promotions – 0
- Hiring – 0
- Resignations – 0

Long discussion.

**UNFINISHED BUSINESS**

**a. Station 26 Award**

Legal Counsel, Christine Bartlett begins by stating we received two bids for Station 26. One bid from Boldin Constructions Group with the amount of \$993,596.00 and the second bid from Fox Construction Company Inc with the amount of \$978,000.00.

Legal Counsel elaborates stating that Fox Construction Company Inc bid was fully responsive and included everything requested of them. With that, the recommendation would be to go with the lowest responsible and responsive bidder which would be Fox Construction Company Inc at \$978,000.00.

Fiscal Officer Michael Baker made a motion to accept the Fox Construction Company Inc bid.

Trustee Kevin Robling 2<sup>nd</sup>

Motion Passed 7-0

Trustee Kevin Robling asked if Boldin Construction Group is local, as Fox Construction Company Group Inc is. Administrative Assistant Tammy Bovenschen indicates that both companies are local.

There was a lengthy discussion about the next process of Station 26 build.

## **NEW BUSINESS**

### **a. Logistics Building – New Roof**

Deputy Chief Bill Tusing starts by explaining that we currently have shingles on the Logistics Building and are trying to get away from that. Over the years, they've had to repair shingles 3-4 times, as it's so windy. With that, Deputy Chief Bill Tusing states they'd like to switch to an all metal roof through JMMA Roofing Construction for \$14,995.00.

Chair Vicky Sorenson made a motion to approve the Logistics Building – New Metal Roof through JMMA for \$14,995.00.

Vice-Chair Mark Kruzan 2<sup>nd</sup>

Motion Passed 7-0

Trustee Kevin Robling asked how old the Logistics Building is. Deputy Chief Bill Tusing and Deputy Chief George Cornwell estimate late 80's early 90's.

Fiscal Officer Michael Baker asked if the roofs are comparable in their guarantees. Deputy Chief Bill Tusing states that JMMA has a 5-year workmanship.

Long discussion regarding comparisons of other contractors and pricing.

### **b. Discussion of December Meeting Date**

Chair Vicky Sorenson gives a brief overview of how the December meeting was held last year. With that, it's recommended that we move our December meeting to the normal second Wednesday of the month to ensure MFD personnel time to effectively gather all materials for the meeting.

Vice-Chair Mark Kruzan made a motion to move the December meeting date to the second Wednesday of the month, 12/11/2024.

Trustee Kevin Robling 2<sup>nd</sup>

Motion Passed 7-0

### **c. Merit Commission Legislation**

Legal Counsel Christine Bartlett gives a preview of what will be shared in the November 13<sup>th</sup> board meeting. This is a new resolution that is a legal requirement previously existed for Fire Departments and now extended to Fire Territories and Fire Districts. Legal Counsel provides two potential resolutions to the board, one is to establish a Merit Commission and one is to reject the Merit Commission and Merit System. Legal Counsel elaborates stating that it's two variations of what we're already doing; however, the law allows us to do it in a couple different ways. The third alternative (that isn't recommended) would be we don't take any action.

Chief Dillard explained that he would like to have personnel have an input on this item and would like to have time to explain to all career personnel. Chief Dillard will bring a recommendation back to the board in November based on the information he gathers from career personnel.



## **FINANCIALS**

### **a. Financial – Claims**

Financial Assistant Lorie Robinson presented claims signed September 27 & 30, 2024.

Trustee Kevin Robling made a motion to approve the claims for September 2024 as presented.

Vice-Chair Mark Kruzan 2<sup>nd</sup>

Motion Passed 7-0

### **b. Payroll**

Administrative Assistant Tammy Bovenschen presented the September monthly payrolls for approval included September 5<sup>th</sup>, 15<sup>th</sup>, and 30<sup>th</sup>, 2024.

Trustee Kevin Robling made a motion to approve the payrolls for September 2024 as presented.

Vice-Chair Mark Kruzan 2<sup>nd</sup>

Motion Passed 7-0

### **c. Financial – Statement**

Financial Assistant Lorie Robinson stated that we have spent 65% for the General Fund and 50% for the Cumulative Fund for 2024, we could have expended up to 75% currently.

Trustee Robling made a motion to approve the Financial Statement as presented for September 30<sup>th</sup>, 2024.

Vice-Chair Mark Kruzan 2<sup>nd</sup>

Motion Passed 7-0

## **ADDITIONAL COMMENTS**

No additional comments at this time.

## **NEXT MEETING**

Chair Sorensen stated that the next meeting will be in person on November 13<sup>th</sup>, 2024 at Station 21, located at 9094 S Strain Ridge Road, Bloomington, IN. The meeting will also be held via zoom.

## **ADJOURN**

Chair Vickey Sorenson made a motion to adjourn at 7:30p.m.

Minutes approved by the board of trustees on November 13<sup>th</sup>, 2024:

Aye:

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Vicky Sorensen, Chair

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Mark, Kruzan, Vice-Chair

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Michael Baker, Fiscal Officer

---

John Bernstein, Trustee

---

Christina Courtright, Trustee

---

Kevin R. Robling, Trustee

---

Dan Vest, Trustee

Nye:

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Vicky Sorensen, Chair

---

Mark Kruzan, Vice-Chair

---

Michael Baker, Fiscal Officer

---

John Bernstein, Trustee

---

Christina Courtright, Trustee

---

Kevin R. Robling, Trustee

---

Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair  
Mr. Michael Baker, Fiscal Officer  
Ms. Christina Courtright, Trustee  
Mr. Daniel Vest, Trustee  
Mr. David Ferguson, Legal Counsel  
Headquarters, Bulletin Board  
Station No. 22, Bulletin Board  
Station No. 24, Bulletin Board  
Station No. 29, Bulletin Board

Mr. Mark Kruzan, Vice-Chair  
Mr. John Bernstein, Trustee  
Mr. Kevin R. Robling, Trustee  
Mr. Dustin Dillard, Fire Chief  
Mrs. Christine Bartlett, Legal Counsel  
Station No. 21, Bulletin Board  
Station No. 23, Bulletin Board  
Station No. 25, Bulletin Board  
Station No. 39, Bulletin Board

# Monroe Fire Protection District

## Statistical Summary



October 1-31, 2024

INCIDENTS BY CATEGORY:	COUNT:
<b>Fires</b>	<b>26</b>
<i>Structure</i>	6
<i>Vehicle</i>	3
<i>Wildland</i>	12
<i>Other</i>	5
<b>Over Pressure Rupture</b>	<b>0</b>
<b>Emergency Medical Service Calls</b>	<b>315</b>
<i>Medical</i>	188
<i>EMS Crew Assist</i>	97
<i>Motor Vehicle Accident / Rescue</i>	30
<b>Hazardous Condition (no fire)</b>	<b>13</b>
<b>Service Calls</b>	<b>43</b>
<b>Good Intent Calls</b>	<b>56</b>
<b>False Alarms</b>	<b>22</b>
<b>Severe Weather</b>	<b>0</b>
<b>Special Incidents</b>	<b>0</b>
<b>TOTAL</b>	<b>475</b>

INCIDENTS BY DISTRICT TOWNSHIP	
<b>Benton</b>	<b>23</b>
<b>Bloomington</b>	<b>40</b>
<b>Clear Creek</b>	<b>35</b>
<b>Indian Creek</b>	<b>9</b>
<b>Perry</b>	<b>94</b>
<b>Van Buren</b>	<b>120</b>
<b>Washington</b>	<b>19</b>
<b>TOTAL</b>	<b>340</b>

INCIDENTS BY FIRE PROTECTION CONTRACTED TOWNSHIPS	
<b>Polk</b>	<b>11</b>
<b>Salt Creek</b>	<b>16</b>
<b>TOTAL</b>	<b>27</b>

**INCIDENTS BY AID GIVEN**

<b>Bean Blossom</b>	<b>1</b>	
<b>Bloomington (City)</b>	<b>40</b>	(33 were Amb)
<b>Ellettsville</b>	<b>14</b>	
<b>Richland Township (EFD)</b>	<b>49</b>	
<b>Greene County</b>	<b>4</b>	
<b>Lawrence County</b>	<b>0</b>	
<b>Brown County</b>	<b>0</b>	
<b>Owen County</b>	<b>0</b>	
<b>Morgan County</b>	<b>0</b>	

**TOTAL 108**

**Aid Received - Year to Date 325**

**Engine 81 - 73 Squad 81 - 16**

**Ambulance - 79 Fire / Standby - 20 Cancelled - 12**

**Average RESPONSE Time (Dispatch to Arrival)**

STATION	EMS		FIRE	
	<u>September</u>	October	<u>September</u>	October
Station 21	9:09	14:21	10:37	10:10
Station 22	8:24	8:32	7:53	8:07
Station 23	6:57	9:05	6:40	9:28
Station 24	10:26	10:43	11:11	15:56
Station 25	10:02	11:32	9:05	8:27
Station 29	6:11	6:55	6:38	6:14
Station 39	7:18	6:36	8:57	7:48
Station 81	5:21	4:49	7:04	9:18

**AVERAGE FOR ALL CALLS 7:42 7:56**

**Average TURNOUT Time (Dispatch to En-route)**

STATION	EMS		FIRE	
	<u>September</u>	October	<u>September</u>	October
Station 21	0:07	0:43	0:45	1:06
Station 22	0:59	0:59	0:48	1:00
Station 23	1:06	0:57	1:15	0:32
Station 24	1:27	1:19	1:09	1:02
Station 25	1:00	1:22	0:45	1:19
Station 29	0:51	0:51	0:54	1:01
Station 39	0:50	0:44	2:09	0:44
Station 81	0:46	0:50	0:34	0:38

**AVERAGE FOR ALL CALLS 0:57 0:56**

**AVERAGE TIME SPENT ON SCENE 26:37 35:42**

**Number of Refusals Obtained by MFD (Fire) Personnel 2**

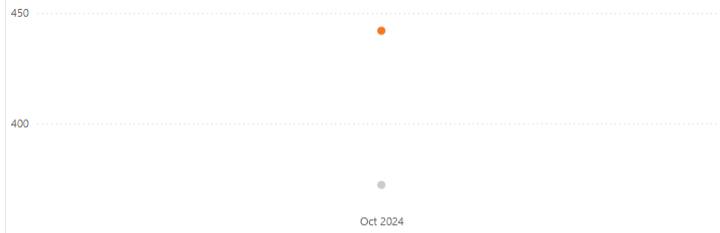
### INCIDENTS: REVIEWED INCIDENT COUNTS

Monroe Fire Protection District | Last Refresh: 11/11/2024 8:00 PM

442 Incidents Filtered    18 Not Reviewed    4,601 Incidents YTD    3,756 Prior YTD    845 Δ over PYTD    22% % over PYTD

#### # of Incidents by Month

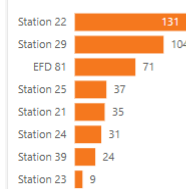
● # of Incidents ● # of Incidents (Prior Year)



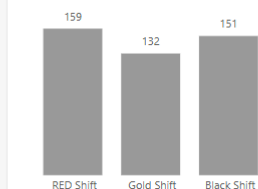
#### Incident Series

Incident Series	# of Incidents
1XX - Fire	23
3XX - Rescue & Emergency Medical Service Incident	292
4XX - Hazardous Condition (No Fire)	13
5XX - Service Call	41
6XX - Good Intent Call	51
7XX - False Alarm & False Call	22
<b>Total</b>	<b>442</b>

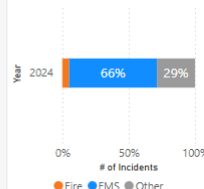
#### Top Stations by # of Incidents



#### # of Incidents by Shift



#### # of Incidents by Category



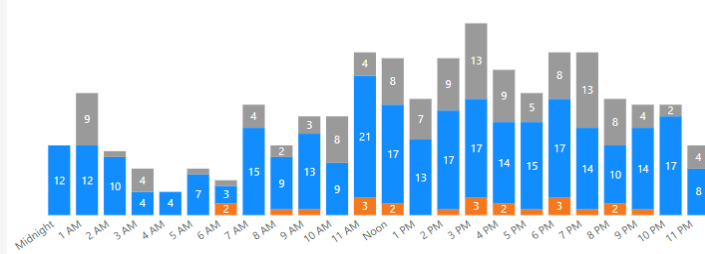
### INCIDENTS: DAYS & TIMES

Monroe Fire Protection District | Last Refresh: 11/11/2024 8:00 PM

442 Incidents Filtered    18 Not Reviewed    4,601 Incidents YTD    3,756 Prior YTD    845 Δ over PYTD    22% % over PYTD

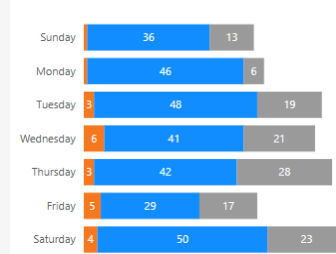
#### # of Incidents by Hour of the Day

Incident Category ● Fire ● EMS ● Other

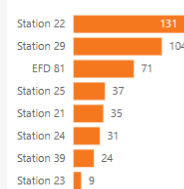


#### # of Incidents by Weekday and Incident Category

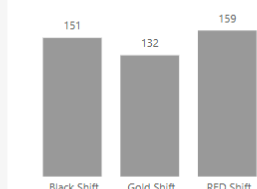
● Fire ● EMS ● Other



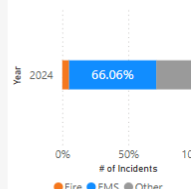
#### Top Stations by # of Incidents



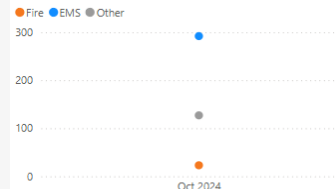
#### # of Incidents by Shift



#### # of Incidents by Category



#### # of Incidents over Time

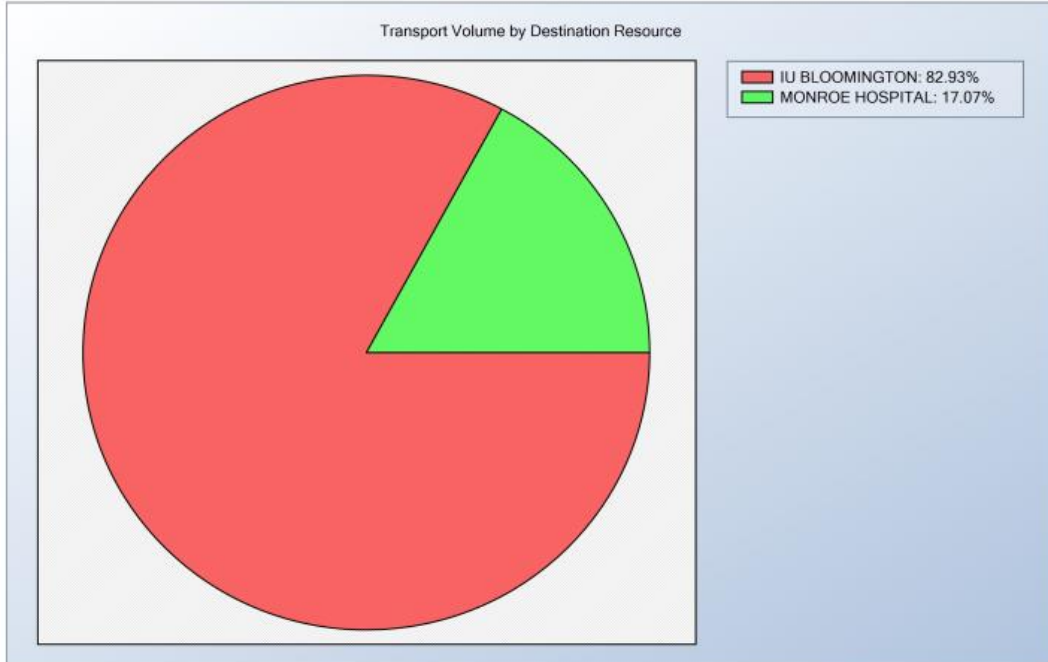




**MONROE FIRE PROTECTION DISTRICT**  
**Hospital Statistics**  
09/01/24 - 09/30/24

Report Date: 10/01/2024

	BLS	ALS	ALS II	Mileage	Charges
IU BLOOMINGTON	24	0	0	105	\$31,143.32
MONROE HOSPITAL	5	0	0	19	\$6,543.20
<b>Grand Totals</b>	<b>29</b>	<b>0</b>	<b>0</b>	<b>124</b>	<b>\$37,686.52</b>



# EMS / Special Operations

## CURRENT SITUATION

- Working on report revisions
- Working on hospital data transmission issues
- Three ambulances available for service

## ACCOMPLISHMENTS

- Had a follow up meeting with IULL leadership
- Meeting with Local medical directors about future possibilities
- Preventative maintenance completed on stretchers/Powerloads

## PLANNED ACTIVITIES

- Quotes for Physicals (25/26)
- Update HazMat Decon procedures / training
- Long term plan for fire/ems reporting
- Revise training and orientation materials in conjunction with ambulance preceptors
- Update / add specific procedures for Ambulance Operations

# Operations Monthly Report November 2024

## **Current Situation**

- Standard Operating Procedure (SOP) Committee, working on updates.
- 20 sets of Wildland gear are scheduled for the end of November.
- Getting ready for the 2025 (006 recruit class) (Ordering gear, helmets, gear bags ect...)

## **Accomplishments**

- Annual SCBA (Self – Contained breathing Apparatus) flow testing has been completed.
- Hose Testing final report – We had a total of 24 sections of hose that failed test.
- Ladder Testing final report – All current ladders passed testing
- Work Orders Completed – 15 Total
  - 0 Major
  - 12 Minor
  - 03 Moderate

## **Planned Activities**

- Howell Rescue will be down on November 18th for service on the Amkus rescue tools.
- Preparing for the 006 recruit class 2025
- Attending the Symposium In the sun in Clearwater Beach, November 12<sup>th</sup> – 17<sup>th</sup>



# November 2024 Training Report

## Current Situation

- Preparing for Fire Officer III course which is being funded by IDHS District 8
- Four members are attending Fire and Life Safety Public Educator I certification course at the Indiana Fire Academy in Plainfield
- Two chief officers are in attendance at the International Fire Chief Association's Symposium in the Sun being held in Clearwater, Florida
- Scheduling fire instructors for the join fire academy with Bloomington Fire, which will begin January 13, 2025

## Accomplishments

- Completed the department training schedule for 2024
- Completed the Driver Operator Mobile Water Supply certification course
- Completed company level training on topics including; Wildland firefighting, carbon monoxide monitoring, ground ladders, Emergency Vehicle Operations Course, EMS Gunshot Wounds, PPE inspection and don/doff, cooking fires and vehicle extrication
- ImageTrend has been implemented at the Records Management System for training documentation
- Attended a recruitment and retention training course in Kendallville, Indiana

## Planned Activities

- Develop a 4-5 year certification course schedule to provide a routine platform for professional growth
- Company level training on topics including; Ice/Cold Water Rescue, inclement weather driving, facility use, EMS burns, elevator emergencies, enhanced decon, EMS audit and review
- Begin 2025 company level training schedule at instructor meeting

October Company Training Hours: XXX

# CRR Monthly Report November 2024

## ▪ CURRENT SITUATION

- Coordinate efforts between STRIDE and MFPD Certified Peer Support Professionals
  - Have had multiple dual response requests
- Insurance Navigator working with Monroe County Jail and Centerstone to help enroll those in need for insurance as a partnership on hold as a third-party company may provide service

## ▪ ACCOMPLISHMENTS

- Community Activities: Penny Lane West, Highland Park Elementary, Little Whippershappers Day Care, Fowler Pumpkin Patch, Unionville Elementary, Hero's Day Hoosier Hills Food Bank, Marlin Elementary, Boo to Drugs, Lakeview Trick or Treat, Lakeview Elementary
  - Educated over 3950 people in various fire safety and self-harm reductions programs
- NaloxBoxes
  - Distributed 44 Naloxone to the public
- 2 Referrals to Adult Protective Services/Area 10 on Aging
- Completed 39 inspections, 4 re-inspections, 4 new construction inspections, and conducted 6 plan reviews.
- 

## ▪ PLANNED ACTIVITIES

- Initial planning for Homeland Defender Disaster Drill for spring 2025
- Expand the Moms Demand Action program to a full partnership for harm reduction activities through next year
- Apply for Public display at Showers Building
- Work with Health Department to provided data on falls in community

# November 2024 Administrative Report

## **Current Situation**

- Meeting held with Capstone on 2025 Policy Renewals
- Working with Bill C Brown for Health Insurance renewal rates for 2025
- Continuing to monitor EMS billing process
- IT planning radio programming project to assist BFD with portable radios

## **Accomplishments**

- Administrative Assistants attended PERF Seminar in Indianapolis
- October EMS revenues transferred to general fund \$7,981.21
- Copier purchased for Headquarters building
- Nationwide Representative visited all stations and shifts to discuss options with staff

## **Planned Activities**

- Open Enrollment process for full-time employees medical insurance
- Meet with BFD leadership again to discuss a joint recruit academy further
- Volunteer Recruitment and Retention Course in Kendallville, IN - November 9-10

## **Personnel**

- New Hires - Full-Time - 0
- Resignations - 0
- New Hires - Part-Time/Substitutes - 0



# Monroe Fire Protection District



RESOLUTION \_\_\_\_-2024

## A Resolution to Reject a Merit System and Merit Commission.

**WHEREAS**, the Monroe Fire Protection District (the “District”) is a Fire Protection District established under Indiana Code 36-8-11; and

**WHEREAS**, I.C. 36-8-3.5-1.1 allows a Fire Protection District Board of Fire Trustees to establish a merit system by resolution; and

**WHEREAS**, the Monroe Fire Protection District’s Board of Fire Trustees (the “Board”) and the Safety Board has been charged with overseeing personnel matters related to the District including hiring, promotion, dismissal, and reprimand; and

**WHEREAS**, the District is an eligible fire department as defined by I.C. 36-8-3.5-5.5(c) with at least twelve (12) active full-time, paid members providing service to a geographic area that has a resident population of at least twenty thousand (20,000) people; and

**WHEREAS**, pursuant to I.C. 36-8-3.5-5.5(d), a merit system is established under I.C. 36-8-3.5-5.5 for the District, effective January 1, 2025, unless before December 31, 2024, a merit system is established for the District under I.C. 36-8-3.5-1.1 or a resolution rejecting the establishment of a merit system is adopted in accordance with I.C. 36-8-3.5-5.5(e); and

**WHEREAS**, the District has an existing merit-based system for promotions and hiring;  
and

**WHEREAS**, the process to reject the merit system under I.C. 36-8-3.5-5.5(e) requires the Board to first adopt a resolution by an affirmative vote of a majority of its members to reject the establishment of a merit system by December 31, 2024, then, the resolution shall be voted on by the active full-time, paid members of the District in accordance with the procedures set forth in I.C. 36-8-3.5-4; and

**WHEREAS**, the Board believes that at this time, it is in the best interest of the District for the Board to continue to provide oversight for the District’s personnel matters and to reject the establishment of a merit system for the District.

**HEADQUARTERS  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)**

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe Fire Protection Board of Trustees rejects the establishment of a merit system for the Monroe Fire Protection District pursuant to I.C. 36-8-3.5-5.5(e). Pursuant to I.C. 36-8-3.5-4, the active full-time, paid members of the District shall hold a meeting to conduct a vote upon this Resolution. Nothing in this Resolution is intended repeal the existing merit-based system that is currently in effect. The intent of this Resolution is to retain the substance of the existing merit-based system.

**BE IT FURTHER RESOLVED** by the Monroe Fire Protection Board of Trustees that, pursuant to I.C. 36-8-3.5-4, the active full-time, paid members of the District shall hold a meeting (“Meeting”) to conduct a vote upon this Resolution. The Board adopts the Rules and Procedures governing the Meeting that are incorporated herein as Exhibit A.

Approved this \_\_\_\_\_ day of November 2024, by the Monroe Fire Protection District Board of Trustees.

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

Attest: \_\_\_\_\_  
Michael Baker, Fiscal Officer

Approved at a duly-notice meeting this \_\_\_\_\_ day of \_\_\_\_\_, 2024, by the full-time, active members of the Monroe Fire Protection District.

\_\_\_\_\_  
Signature of Member Chair

\_\_\_\_\_  
Printed Name

## EXHIBIT A

### **RULES GOVERNING THE VOTING PROCEDURE FOR ACTIVE FULL-TIME, PAID MEMBERS OF THE MONROE FIRE PROTECTION DISTRICT**

1. After the adoption of a resolution (“Resolution”) to reject the establishment of a merit system by the Monroe Fire Protection District’s Board of Fire Trustees (the “Board”), which is the governing board of the Monroe Fire Protection District (the “District”), a vote on the Resolution shall take place within sixty (60) days by active, full-time, paid members of the District.
2. The Board shall give eligible members of the District no less than three (3) weeks’ notice that a meeting will be held to conduct the vote.
3. The Board shall ensure that the notice is posted in prominent places in all stations of the District. The notice must designate the time, place, and purpose of the meeting. The notice shall also provide a time and place that is subsequent to the first meeting in the event that the first meeting must be continued due to lack of majority being present to vote.
4. A copy of the Resolution shall be distributed via email to each eligible member of the District at least one (1) week before the meeting.
5. Only active, full-time, paid members of the District may attend the meeting to conduct the vote.
6. A sign in sheet will be available at the Meeting and all active full-time, paid members of the District in attendance will sign in. The sign in sheet will not serve as the vote. The sign in sheet will ensure that members do not attend and cast a vote at more than one meeting if multiple meetings are necessary.
7. The Fire Chief shall call the meeting to order and conduct a vote for the selection of one (1) active member of the District to be selected as Chair of the meeting. The Chair shall preside over the meeting and oversee the voting on the Resolution, which is to be conducted by secret written ballot.
8. Only active full-time, paid members of the District are permitted to vote.
9. The Chair shall distribute a ballot to each active full-time, paid member of the District who is present to vote. The Chair shall keep count the number of ballots distributed and ensure that the ballots distributed match the list of the active full-time, paid members who are present to vote.

10. The voting section on the ballot shall read as follows:  
Please cast your vote by marking one of the following boxes with an X:
- YES, I am in favor of the resolution to REJECT the establishment of a merit system for the Monroe Fire Protect District. [This vote indicates you *do not* want a new merit system to be established. The existing merit-based system will remain in effect.]
  
  - NO, I am not in favor of the resolution to REJECT the establishment of a merit system for the Monroe Fire Protect District. [If this option is selected, a merit system is automatically established under the provisions of I.C. 36-8-3.5-5.5 on January 1, 2025.]
11. Each voting member shall mark their ballot and place it in the ballot collection box.
12. After all ballots are placed in the collection box, if a majority of active full-time members of the District voted, then the Chair shall adjourn the meeting, however, if a majority of active full-time members of the District were not present to vote, the Chair shall announce that the meeting will be continued until the subsequent meeting date, which was provided in the notice.
13. In the event that a majority of the active members were not present to vote, ballots shall not be opened and counted.
14. Providing that a majority of the active members were present to vote, the Chair and Fire Chief and/or the Chief Chief's designee shall be on hand to watch the counting of the ballots in front of the active members. The Chair shall open each ballot placed in the ballot collection box and take a count.
15. If a majority of the active full-time, paid members of the District vote "YES" to reject the establishment of a merit system, then a merit system is not established and the Board will continue to oversee District personnel matters. If a majority of the active full-time, paid members of the District vote "NO" to not reject the establishment of a merit system, a merit system is automatically established under the provisions of I.C. 36-8-3.5-5.5 on January 1, 2025.

## RIGHT-OF-WAY EASEMENT

This indenture witness, that the undersigned, Monroe Fire Protection District hereinafter referred to as "Grantor", for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant SOUTH CENTRAL INDIANA RURAL ELECTRIC MEMBERSHIP CORPORATION, 300 Morton Ave. Martinsville IN 46151, hereinafter referred to as "Grantee", its successors or assigns, the right and easement to enter and/or continue upon the following described real estate:

### See Exhibit A

and to place, construct, reconstruct, relocate, rephrase, remove, repair, operate, and maintain on or under the above-described real estate and/or in, upon, or under all streets, roads, or highways abutting said real estate, an electric transmission and/or distribution line or system (including increasing line capacity and changing or adding transmission or distribution lines); to cut, trim, eradicate, and control the growth by chemical means, machinery, or otherwise, of trees and shrubbery located within 25 feet of the center line of said line or system, or that may interfere with or threaten to endanger the operation and maintenance of said line or system (including any control of growth or other vegetation in the right-of-way which may incidentally and necessarily result from the means of control employed); and to license, permit, or otherwise agree to the joint use of occupancy of the line or system by any other person, association, or corporation, for electrification or communication purposes.

**In accordance with IND. CODE S 32-23-2-5, the foregoing easement is being created from real estate deeded to Grantor as described in Instrument Number 2022012235 Dated August 15, 2022.**

This grant also includes a right of access to and from said real estate and Grantee's right-of-way for the purpose of connecting any part of said system to or from said property with Grantee's system to or from any other property on or coming on said system.

This easement includes such additional rights of use and occupancy as shall be necessary for the use, maintenance, and operation of Grantee's system on said right-of-way, including but not limited to anchors, guy wires, supporting poles, or structures and the like as they were originally constructed or may hereafter be constructed.

Grantor agrees that all poles, wires, cables, and other facilities, including any main service entrance equipment installed on or below the above-described real estate at Grantee's expense shall remain the property of Grantee, removable at its option upon termination of service to or on said real estate.

Grantor covenants that Grantor is the owner of the real estate on which this easement is granted and that said real estate is free and clear of any encumbrances, liens, or interest which would nullify this grant of easement. Should this covenant be violated, the undersigned shall indemnify and hold harmless Grantee for any liabilities or costs it may incur as a result.

Grantor further covenants that Grantor has good right and authority to grant and convey the foregoing easement; Grantor guarantees the quiet possession thereof and covenants that Grantor will warrant and defend Grantee's title to the right-of-way and easement hereby granted against all persons.



IN WITNESS WHEREOF, this easement to South Central Indiana REMC for the property described above is signed as of the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Grantor's Signature

\_\_\_\_\_  
Grantor's Signature

\_\_\_\_\_  
Grantor's Name (Typed/Printed)

\_\_\_\_\_  
Grantor's Name (Typed/Printed)

STATE OF INDIANA  
COUNTY OF MONROE

Before me, the undersigned notary public in and for said county and state, personally appeared Dustin Dillard, who acknowledged execution of the foregoing easement on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. Dustin Dillard, in executing this easement on behalf of the Monroe Fire Protection District represents and certifies that he is the duly appointed Fire Chief of the Monroe Fire Protection District and has been fully empowered, by proper vote of the Board of Fire Trustees of the Monroe Fire Protection District to execute and deliver this easement, that he has full capacity to sign the easement and grant the easement, and that all necessary governmental action for the granting of the easement has been taken and done.

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

County of Residence \_\_\_\_\_

\_\_\_\_\_  
Notary's Name (Typed or Printed)

This instrument prepared by, \_\_\_\_\_ of South Central Indiana REMC. I affirm under penalties of perjury, that I have taken reasonable care to redact each social security number in this document unless required by law. \_\_\_\_\_

## Exhibit A

A part of the Northeast quarter of the Southeast quarter in Section 16, and a part of the Northwest quarter of the Southwest quarter in Section 15, both in Township 10 North, Range 1 West, Monroe County, Indiana, described as follows: Beginning at the Northeast corner of the said Northeast quarter of the Southeast quarter in Section 16, thence running West for 173.60 feet and to the centerline of Crossover Road, thence with the centerline of said road South 21 degrees 37 minutes 51 seconds West for 595.36 feet, thence South 01 degree 49 minutes 09 seconds East for 766.94 feet and to the South line of said quarter quarter of Section 16, thence leaving said road centerline and running East for 106.04 feet and to the West right-of-way line of State Highway No. 37, thence with said highway right-of-way the following directions and dimension, North 06 degrees 32 minutes 23 seconds East for 220.46 feet, thence North 34 degrees 03 minutes 01 seconds East for 79.00 feet, thence North 11 degrees 14 minutes 47 seconds East for 130.85 feet, thence North 23 degrees 23 minutes 52 seconds East for 100.45 feet, thence North 13 degrees 07 minutes 53 seconds East for 400.59 feet, thence North 02 degrees 53 minutes 10 seconds East for 304.67 feet, thence North 20 degrees 59 minutes 17 seconds East for 129.16 feet and to the North line of said quarter quarter in Section 15, thence leaving said Highway right-of-way and running West for 24.68 feet to the point of beginning. Containing in all 6.94 acres, more or less. Subject to a 25.00 foot easement from the centerline of Crossover Road for County Highway right-of-way.

EXCEPTING THEREFROM the following described real estate: A part of the Northeast Quarter of the Southeast Quarter of Section 16 and a part of the Northwest Quarter of the Southwest Quarter of Section 15, all in Township 10 North, Range 1 West, Monroe County, Way Parcel Plat marked EXHIBIT "B", described as follows: Beginning at the northwest corner of said Southwest Quarter; thence South 89 degrees 47 minutes 55 seconds East 36.14 feet (24.68 feet by Instrument Number 2003009114) along the north line of said Southwest Quarter to the western limited-access boundary of State Road 37 as established by Deed Record 206, page 211; thence South 20 degrees 56 minutes 32 seconds West 138.04 feet (129.16 feet by said Instrument Number 2003009114) along the boundary of said State Road 37; thence South 2 degrees 47 minutes 58 seconds West 304.67 feet along said boundary; thence South 13 degrees 02 minutes 41 seconds West 400.59 feet along said boundary; thence South 23 degrees 18 minutes 40 seconds West 100.45 feet along said boundary; thence South 11 degrees 09 minutes 35 seconds West 130.85 feet along said boundary; thence South 33 degrees 57 minutes 49 seconds West 79.00 feet along said boundary; thence South 5 degrees 47 minutes 04 seconds West 222.34 feet (220.46 feet by said Instrument Number 2003009114) along said boundary to the south line of said Northeast Quarter of said Southeast Quarter; thence South 89 degrees 51 minutes 56 seconds West 54.56 feet along said south line; thence North 3 degrees 46 minutes 57 seconds East 362.88 feet to point "4790" designated on said plat; thence North 40 degrees 14 minutes 04 seconds East 230.33 feet to point "4791" designated on said plat; thence North 7 degrees 24 minutes 10 seconds East 251.25 feet to point "4792" designated on said plat; thence North 21 degrees 51 minutes 34 seconds East 65.77 feet to point "4793" designated on said plat; thence North 10 degrees 16 minutes 19 seconds West 201.56 feet to point "4794" designated on said plat; thence North 20 degrees 14 minutes 18 seconds East 201.56 feet to point "4795" designated on said plat; thence North 26 degrees 21 minutes 14 seconds East 87.32 feet to point "4796" on said plat; thence North 2 degrees 49 minutes 56 seconds West 17.29 feet to the north line of said Southeast Quarter; thence North 89 degrees 30 minutes 06 seconds East 3.42 feet along said north line to the point of beginning and containing 1.719 acres, more or less, in said Section 16, and containing 0.040 acres, more or less, in said Section 15; and containing in all, 1.759 acres, more or less.

Parcel No. 53-02-16-400-034.002-017

# DRAFT AIA® Document A101® - 2017

## Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

**AGREEMENT** made as of the « » day of « » in the year « »  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

«Monroe Fire Protection District »« »  
«3953 South Kennedy Drive »  
«Bloomington, IN 47401 »  
« »

and the Contractor:  
(Name, legal status, address and other information)

«Fox Construction Company, Inc. »« »  
«6931 South Old State Road 37 »  
«Bloomington, IN 47403 »  
« »

for the following Project:  
(Name, location and detailed description)

«New Fire Station for Monroe Fire Protection District »  
«Station #26 »  
«478 East Chambers Pike, Bloomington, IN 47404 »

The Architect:  
(Name, legal status, address and other information)

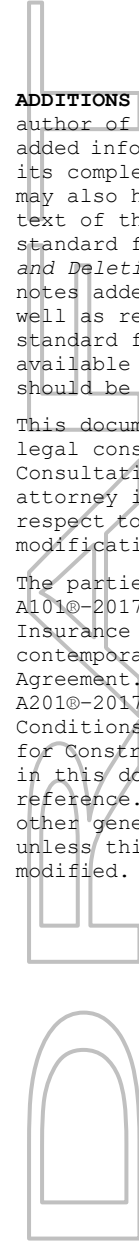
«Tabor Bruce Architecture & Design, Inc. »« »  
«1101 South Walnut Street »  
«Bloomington, IN 47401 »  
« »

The Owner and Contractor agree as follows.

**ADDITIONS AND DELETIONS:** The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®-2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement. AIA Document A201®-2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.



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## TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 THE WORK OF THIS CONTRACT
- 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- 4 CONTRACT SUM
- 5 PAYMENTS
- 6 DISPUTE RESOLUTION
- 7 TERMINATION OR SUSPENSION
- 8 MISCELLANEOUS PROVISIONS
- 9 ENUMERATION OF CONTRACT DOCUMENTS

### EXHIBIT A INSURANCE AND BONDS

#### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

#### ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

#### ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

*(Check one of the following boxes.)*

- The date of this Agreement.
- A date set forth in a notice to proceed issued by the Owner.
- Established as follows:  
*(Insert a date or a means to determine the date of commencement of the Work.)*
- 

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

#### § 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

*(Check one of the following boxes and complete the necessary information.)*

- Not later than  () calendar days from the date of commencement of the Work.

[ « » ] By the following date: «26 Weeks »

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work	Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

#### ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be «Nine hundred seventy eight thousand and 00/100 » (\$ «978,000.00 »), subject to additions and deductions as provided in the Contract Documents.

#### § 4.2 Alternates

~~§ 4.2.1 Alternates, if any, included in the Contract Sum:~~

Item	Price

~~§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement. (Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)~~

Item	Price	Conditions for Acceptance

~~None.~~

§ 4.3 Allowances, if any, included in the Contract Sum:  
(Identify each allowance.)

Item	Price
<u>2<sup>nd</sup> Floor – Floor Covering Allowance</u>	<u>\$10,265.00</u>

§ 4.4 Unit prices, if any:  
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
<u>Unsuitable Soil Removal</u>	<u>Per Cu. Yd.</u>	<u>\$40.00</u>
<u>Replacement Fill for Unsuitable Soil</u>		<u>\$45.00</u>
<u>Rock Excavation</u>		<u>\$325.00</u>

§ 4.5 Liquidated damages, if any:  
(Insert terms and conditions for liquidated damages, if any.)

«N/A »

§ 4.6 Other:  
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

« »

## ARTICLE 5 PAYMENTS

### § 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect-Owner by the Contractor and Certificates for Payment issued by the Architect-Owner's Fiscal Officer, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

~~«Applications will be submitted by the 25<sup>th</sup> of the month with payments due by the 15<sup>th</sup> of the next month. »~~

§ 5.1.3 ~~Provided that an Application for Payment is received by the Architect not later than the « » day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the « » day of the « » month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than « » ( « » ) days after the Architect receives the Application for Payment.~~

~~(Federal, state or local laws may require payment within a certain period of time.)~~

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect-Owner's Fiscal Officer may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201™–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect-Owner's Fiscal Officer determines, in ~~the Architect's Fiscal Officer's~~ professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect-Owner has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect-Owner may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

### § 5.1.7 Retainage

#### § 5.1.7.1

~~Ten (10) percent of each payment request shall be retained until completion with a reduction of retainage to 5% of the total contract upon satisfactory completion of 50% of the project. For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due: 5%~~

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

« »

**§ 5.1.7.1.1** The following items are not subject to retainage: N/A  
(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

«→»

**§ 5.1.7.2** Reduction or limitation of retainage, if any, shall be as follows: N/A  
(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

«→»

**§ 5.1.7.3** Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:  
(Insert any other conditions for release of retainage upon Substantial Completion.)

«→»

**§ 5.1.8** If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

**§ 5.1.9** Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

## **§ 5.2 Final Payment**

**§ 5.2.1** Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment;
- .2 Owner has been issued an occupancy permit; and
- .23 a final Certificate for Payment has been issued by the Architect/Owner’s Fiscal Officer.

**§ 5.2.2** The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s Fiscal Officer’s final Certificate for Payment, or as follows:

« »

## **§ 5.3 Interest**

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.  
(Insert rate of interest agreed upon, if any.)

«Five » % «5% »

## **ARTICLE 6 DISPUTE RESOLUTION**

### **§ 6.1 Initial Decision Maker**

~~The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker. (If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)~~

<< >>  
<< >>  
<< >>  
<< >>

## § 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

*(Check the appropriate box.)*

Arbitration pursuant to Section 15.4 of AIA Document A201–2017

Litigation in a court of competent jurisdiction

Other *(Specify)*

<< >>

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

## ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

*(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)*

<< >>

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

## ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

*(Name, address, email address, and other information)*

[«Dustin Dillard »](#)  
[«Monroe Fire Protection District »](#)  
[«3953 South Kennedy Drive »](#)  
[«Bloomington, IN 47404 »](#)  
[«ddillard@monroefd.org »](#)  
[«\(812\) 331-1906 »](#)

[Michael Baker](#)  
[Fiscal Officer](#)  
[mbaker@bluemarble.net](#)

§ 8.3 The Contractor’s representative:

*(Name, address, email address, and other information)*



«Tony Fox »  
«Fox Construction Company, Inc. »  
«6931 South Old State Road 37 »  
«Bloomington, IN 47403 »  
«tony@foxconstructionco.com (812) 327-0149 »  
« »

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™-2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201-2017, may be given in accordance with a building information modeling exhibit, if completed, or as otherwise set forth below:  
*(If other than in accordance with a building information modeling exhibit, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)*

« »

§ 8.7 Other provisions:

« »

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™-2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™-2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™-2017, General Conditions of the Contract for Construction
- .4 Building information modeling exhibit, dated as indicated below:  
*(Insert the date of the building information modeling exhibit incorporated into this Agreement.)*

« »

- .5 Drawings

Number

[GC001, 002, 003, 010, 011, 101, AS100, AE101, 102, 201, 202, 301, 302, 351, 401, 601, SB 101, 501, SF120, 121, 122, PL 101, 102, 103, 104, 105, 501, 601, MH001, 101, 102, 501, EL001, 101, 102, EP101, 102](#)

Title

[A New Fire Station for Monroe Fire Protection District Station #26](#)

Date

[March 26, 2024](#)

- .6 Specifications

Section

Title

Date

Pages

[Monroe Fire Protection District Station #26](#)

[July 24, 2024](#)

- .7 Addenda, if any:

Number	Date	Pages
<u>One</u>	<u>09/10/2024</u>	<u>Nine</u>

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

**.8** Other Exhibits:  
*(Check all boxes that apply and include appropriate information identifying the exhibit where required.)*

[  ] AIA Document E204™-2017, Sustainable Projects Exhibit, dated as indicated below:  
*(Insert the date of the E204-2017 incorporated into this Agreement.)*

[  ] The Sustainability Plan:

Title	Date	Pages

[  ] Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages

**.9** Other documents, if any, listed below:  
*(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)*

This Agreement entered into as of the day and year first written above.

\_\_\_\_\_  
**OWNER** *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

\_\_\_\_\_  
**CONTRACTOR** *(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

# DRAFT AIA® Document A101® – 2017

## Exhibit A

### Insurance and Bonds

This Insurance and Bonds Exhibit is part of the Agreement, between the Owner and the Contractor, dated the « » day of « » in the year « »  
(In words, indicate day, month and year.)

for the following **PROJECT**:  
(Name and location or address)

«New Fire Station for »  
«Monroe Fire Protection District Station #26  
478 East Chambers Pike, Bloomington, IN 47404 »

**THE OWNER:**  
(Name, legal status and address)

«Monroe Fire Protection District »« »  
«3953 South Kennedy Drive, Bloomington, IN 47401 »

**THE CONTRACTOR:**  
(Name, legal status and address)

«Fox Construction Company, Inc. »« »  
«6931 South Old State Road 37, Bloomington, IN 47403 »

#### TABLE OF ARTICLES

- A.1 GENERAL
- A.2 OWNER'S INSURANCE
- A.3 CONTRACTOR'S INSURANCE AND BONDS
- A.4 SPECIAL TERMS AND CONDITIONS

#### ARTICLE A.1 GENERAL

The Owner and Contractor shall purchase and maintain insurance, and provide bonds, as set forth in this Exhibit. As used in this Exhibit, the term General Conditions refers to AIA Document A201™–2017, General Conditions of the Contract for Construction.

#### ARTICLE A.2 OWNER'S INSURANCE

##### § A.2.1 General

Prior to commencement of the Work, the Owner shall secure the insurance, and provide evidence of the coverage, required under this Article A.2 and, upon the Contractor's request, provide a copy of the property insurance policy or policies required by Section A.2.3. The copy of the policy or policies provided shall contain all applicable conditions, definitions, exclusions, and endorsements.

##### § A.2.2 Liability Insurance

The Owner shall be responsible for purchasing and maintaining the Owner's usual general liability insurance.

**ADDITIONS AND DELETIONS:**  
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document is intended to be used in conjunction with AIA Document A201®–2017, General Conditions of the Contract for Construction. Article 11 of A201®–2017 contains additional insurance provisions.

**ELECTRONIC COPYING** of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

**§ A.2.3 Required Property Insurance**

**§ A.2.3.1** Unless this obligation is placed on the Contractor pursuant to Section A.3.3.2.1, the Owner shall purchase and maintain, from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located, property insurance written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis. The Owner's property insurance coverage shall be no less than the amount of the initial Contract Sum, plus the value of subsequent Modifications and labor performed and materials or equipment supplied by others. The property insurance shall be maintained until Substantial Completion and thereafter as provided in Section A.2.3.1.3, unless otherwise provided in the Contract Documents or otherwise agreed in writing by the parties to this Agreement. This insurance shall include the interests of the Owner, Contractor, Subcontractors, and Sub-subcontractors in the Project as insureds. This insurance shall include the interests of mortgagees as loss payees.

**§ A.2.3.1.1 Causes of Loss.** The insurance required by this Section A.2.3.1 shall provide coverage for direct physical loss or damage, and shall not exclude the risks of fire, explosion, theft, vandalism, malicious mischief, collapse, earthquake, flood, or windstorm. The insurance shall also provide coverage for ensuing loss or resulting damage from error, omission, or deficiency in construction methods, design, specifications, workmanship, or materials. Sub-limits, if any, are as follows:

*(Indicate below the cause of loss and any applicable sub-limit.)*

**Causes of Loss**

N/A

**Sub-Limit**

**§ A.2.3.1.2 Specific Required Coverages.** The insurance required by this Section A.2.3.1 shall provide coverage for loss or damage to falsework and other temporary structures, and to building systems from testing and startup. The insurance shall also cover debris removal, including demolition occasioned by enforcement of any applicable legal requirements, and reasonable compensation for the Architect's and Contractor's services and expenses required as a result of such insured loss, including claim preparation expenses. Sub-limits, if any, are as follows:

*(Indicate below type of coverage and any applicable sub-limit for specific required coverages.)*

**Coverage**

N/A

**Sub-Limit**

**§ A.2.3.1.3** Unless the parties agree otherwise, upon Substantial Completion, the Owner shall continue the insurance required by Section A.2.3.1 or, if necessary, replace the insurance policy required under Section A.2.3.1 with property insurance written for the total value of the Project that shall remain in effect until expiration of the period for correction of the Work set forth in Section 12.2.2 of the General Conditions.

**§ A.2.3.1.4 Deductibles and Self-Insured Retentions.** If the insurance required by this Section A.2.3 is subject to deductibles or self-insured retentions, the Owner shall be responsible for all loss not covered because of such deductibles or retentions.

**§ A.2.3.2 Occupancy or Use Prior to Substantial Completion.** The Owner's occupancy or use of any completed or partially completed portion of the Work prior to Substantial Completion shall not commence until the insurance company or companies providing the insurance under Section A.2.3.1 have consented in writing to the continuance of coverage. The Owner and the Contractor shall take no action with respect to partial occupancy or use that would cause cancellation, lapse, or reduction of insurance, unless they agree otherwise in writing.

**§ A.2.3.3 Insurance for Existing Structures**

If the Work involves remodeling an existing structure or constructing an addition to an existing structure, the Owner shall purchase and maintain, until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, "all-risks" property insurance, on a replacement cost basis, protecting the existing structure against direct physical loss or damage from the causes of loss identified in Section A.2.3.1, notwithstanding the undertaking of the Work. The Owner shall be responsible for all co-insurance penalties.

**§ A.2.4 Optional Extended Property Insurance.**

The Owner shall purchase and maintain the insurance selected and described below.

*(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. For each type of insurance selected, indicate applicable limits of coverage or other conditions in the fill point below the selected item.)*

[  ] § **A.2.4.1 Loss of Use, Business Interruption, and Delay in Completion Insurance**, to reimburse the Owner for loss of use of the Owner’s property, or the inability to conduct normal operations due to a covered cause of loss.

[  ] § **A.2.4.2 Ordinance or Law Insurance**, for the reasonable and necessary costs to satisfy the minimum requirements of the enforcement of any law or ordinance regulating the demolition, construction, repair, replacement or use of the Project.

[  ] § **A.2.4.3 Expediting Cost Insurance**, for the reasonable and necessary costs for the temporary repair of damage to insured property, and to expedite the permanent repair or replacement of the damaged property.

[  ] § **A.2.4.4 Extra Expense Insurance**, to provide reimbursement of the reasonable and necessary excess costs incurred during the period of restoration or repair of the damaged property that are over and above the total costs that would normally have been incurred during the same period of time had no loss or damage occurred.

[  ] § **A.2.4.5 Civil Authority Insurance**, for losses or costs arising from an order of a civil authority prohibiting access to the Project, provided such order is the direct result of physical damage covered under the required property insurance.

[  ] § **A.2.4.6 Ingress/Egress Insurance**, for loss due to the necessary interruption of the insured’s business due to physical prevention of ingress to, or egress from, the Project as a direct result of physical damage.

[  ] § **A.2.4.7 Soft Costs Insurance**, to reimburse the Owner for costs due to the delay of completion of the Work, arising out of physical loss or damage covered by the required property insurance: including construction loan fees; leasing and marketing expenses; additional fees, including those of architects, engineers, consultants, attorneys and accountants, needed for the completion of the construction, repairs, or reconstruction; and carrying costs such as property taxes, building permits, additional interest on loans, realty taxes, and insurance premiums over and above normal expenses.

**§ A.2.5 Other Optional Insurance.**

The Owner shall purchase and maintain the insurance selected below.

(Select the types of insurance the Owner is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance.)

[  ] § A.2.5.1 **Cyber Security Insurance** for loss to the Owner due to data security and privacy breach, including costs of investigating a potential or actual breach of confidential or private information. (Indicate applicable limits of coverage or other conditions in the fill point below.)

« »

[  ] § A.2.5.2 **Other Insurance**  
(List below any other insurance coverage to be provided by the Owner and any applicable limits.)

Coverage

Limits

## ARTICLE A.3 CONTRACTOR'S INSURANCE AND BONDS

### § A.3.1 General

§ A.3.1.1 **Certificates of Insurance.** The Contractor shall provide certificates of insurance acceptable to the Owner evidencing compliance with the requirements in this Article A.3 at the following times: (1) prior to commencement of the Work; (2) upon renewal or replacement of each required policy of insurance; and (3) upon the Owner's written request. An additional certificate evidencing continuation of commercial liability coverage, including coverage for completed operations, shall be submitted with the final Application for Payment and thereafter upon renewal or replacement of such coverage until the expiration of the periods required by Section A.3.2.1 and Section A.3.3.1. The certificates will show the Owner as an additional insured on the Contractor's Commercial General Liability and excess or umbrella liability policy or policies.

§ A.3.1.2 **Deductibles and Self-Insured Retentions.** The Contractor shall disclose to the Owner any deductible or self-insured retentions applicable to any insurance required to be provided by the Contractor.

§ A.3.1.3 **Additional Insured Obligations.** To the fullest extent permitted by law, the Contractor shall cause the commercial general liability coverage to include (1) the Owner, the Architect, and the Architect's consultants as additional insureds for claims caused in whole or in part by the Contractor's negligent acts or omissions during the Contractor's operations; and (2) the Owner as an additional insured for claims caused in whole or in part by the Contractor's negligent acts or omissions for which loss occurs during completed operations. The additional insured coverage shall be primary and non-contributory to any of the Owner's general liability insurance policies and shall apply to both ongoing and completed operations. To the extent commercially available, the additional insured coverage shall be no less than that provided by Insurance Services Office, Inc. (ISO) forms CG 20 10 07 04, CG 20 37 07 04, and, with respect to the Architect and the Architect's consultants, CG 20 32 07 04.

### § A.3.2 Contractor's Required Insurance Coverage

§ A.3.2.1 The Contractor shall purchase and maintain the following types and limits of insurance from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:  
(If the Contractor is required to maintain insurance for a duration other than the expiration of the period for correction of Work, state the duration.)

« »

### § A.3.2.2 Commercial General Liability

§ A.3.2.2.1 Commercial General Liability insurance for the Project written on an occurrence form with policy limits of not less than  (\$  ) each occurrence,  (\$  ) general aggregate, and  (\$  ) aggregate for products completed operations hazard, providing coverage for claims including

- .1 damages because of bodily injury, sickness or disease, including occupational sickness or disease, and death of any person;
- .2 personal injury and advertising injury;

- .3 damages because of physical damage to or destruction of tangible property, including the loss of use of such property;
- .4 bodily injury or property damage arising out of completed operations; and
- .5 the Contractor's indemnity obligations under Section 3.18 of the General Conditions.

§ A.3.2.2 The Contractor's Commercial General Liability policy under this Section A.3.2.2 shall not contain an exclusion or restriction of coverage for the following:

- .1 Claims by one insured against another insured, if the exclusion or restriction is based solely on the fact that the claimant is an insured, and there would otherwise be coverage for the claim.
- .2 Claims for property damage to the Contractor's Work arising out of the products-completed operations hazard where the damaged Work or the Work out of which the damage arises was performed by a Subcontractor.
- .3 Claims for bodily injury other than to employees of the insured.
- .4 Claims for indemnity under Section 3.18 of the General Conditions arising out of injury to employees of the insured.
- .5 Claims or loss excluded under a prior work endorsement or other similar exclusionary language.
- .6 Claims or loss due to physical damage under a prior injury endorsement or similar exclusionary language.
- .7 Claims related to residential, multi-family, or other habitational projects, if the Work is to be performed on such a project.
- .8 Claims related to roofing, if the Work involves roofing.
- .9 Claims related to exterior insulation finish systems (EIFS), synthetic stucco or similar exterior coatings or surfaces, if the Work involves such coatings or surfaces.
- .10 Claims related to earth subsidence or movement, where the Work involves such hazards.
- .11 Claims related to explosion, collapse and underground hazards, where the Work involves such hazards.

§ A.3.2.3 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than ~~«Five Million Dollars »~~ (\$ ~~«5,000,000.00 »~~ ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles along with any other statutorily required automobile coverage.

§ A.3.2.4 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella insurance policies result in the same or greater coverage as the coverages required under Section A.3.2.2 and A.3.2.3, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ A.3.2.5 Workers' Compensation at statutory limits.

§ A.3.2.6 Employers' Liability with policy limits not less than ~~« »~~ (\$ ~~« »~~ ) each accident, ~~« »~~ (\$ ~~« »~~ ) each employee, and ~~« »~~ (\$ ~~« »~~ ) policy limit.

~~§ A.3.2.7 Jones Act, and the Longshore & Harbor Workers' Compensation Act, as required, if the Work involves hazards arising from work on or near navigable waterways, including vessels and docks~~

~~§ A.3.2.8 If the Contractor is required to furnish professional services as part of the Work, the Contractor shall procure Professional Liability insurance covering performance of the professional services, with policy limits of not less than ~~« »~~ (\$ ~~« »~~ ) per claim and ~~« »~~ (\$ ~~« »~~ ) in the aggregate.~~

~~§ A.3.2.9 If the Work involves the transport, dissemination, use, or release of pollutants, the Contractor shall procure Pollution Liability insurance, with policy limits of not less than ~~« »~~ (\$ ~~« »~~ ) per claim and ~~« »~~ (\$ ~~« »~~ ) in the aggregate.~~

~~§ A.3.2.10 Coverage under Sections A.3.2.8 and A.3.2.9 may be procured through a Combined Professional Liability and Pollution Liability insurance policy, with combined policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.~~

~~§ A.3.2.11 Insurance for maritime liability risks associated with the operation of a vessel, if the Work requires such activities, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.~~

~~§ A.3.2.12 Insurance for the use or operation of manned or unmanned aircraft, if the Work requires such activities, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate.~~

### § A.3.3 Contractor's Other Insurance Coverage

§ A.3.3.1 Insurance selected and described in this Section A.3.3 shall be purchased from an insurance company or insurance companies lawfully authorized to issue insurance in the jurisdiction where the Project is located. The Contractor shall maintain the required insurance until the expiration of the period for correction of Work as set forth in Section 12.2.2 of the General Conditions, unless a different duration is stated below:

*(If the Contractor is required to maintain any of the types of insurance selected below for a duration other than the expiration of the period for correction of Work, state the duration.)*

« »

§ A.3.3.2 The Contractor shall purchase and maintain the following types and limits of insurance in accordance with Section A.3.3.1.

*(Select the types of insurance the Contractor is required to purchase and maintain by placing an X in the box(es) next to the description(s) of selected insurance. Where policy limits are provided, include the policy limit in the appropriate fill point.)*

- [  ] § A.3.3.2.1 Property insurance of the same type and scope satisfying the requirements identified in Section A.2.3, which, if selected in this section A.3.3.2.1, relieves the Owner of the responsibility to purchase and maintain such insurance except insurance required by Section A.2.3.1.3 and Section A.2.3.3. The Contractor shall comply with all obligations of the Owner under Section A.2.3 except to the extent provided below. The Contractor shall disclose to the Owner the amount of any deductible, and the Owner shall be responsible for losses within the deductible. Upon request, the Contractor shall provide the Owner with a copy of the property insurance policy or policies required. The Owner shall adjust and settle the loss with the insurer and be the trustee of the proceeds of the property insurance in accordance with Article 11 of the General Conditions unless otherwise set forth below: *(Where the Contractor's obligation to provide property insurance differs from the Owner's obligations as described under Section A.2.3, indicate such differences in the space below. Additionally, if a party other than the Owner will be responsible for adjusting and settling a loss with the insurer and acting as the trustee of the proceeds of property insurance in accordance with Article 11 of the General Conditions, indicate the responsible party below.)*

« »

~~[  ] § A.3.3.2.2 Railroad Protective Liability Insurance, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate, for Work within fifty (50) feet of railroad property.~~

~~[  ] § A.3.3.2.3 Asbestos Abatement Liability Insurance, with policy limits of not less than « » (\$ « ») per claim and « » (\$ « ») in the aggregate, for liability arising from the encapsulation, removal, handling, storage, transportation, and disposal of asbestos-containing materials.~~

[  ] § A.3.3.2.4 Insurance for physical damage to property while it is in storage and in transit to the construction site on an "all-risks" completed value form.

[  ] § A.3.3.2.5 Property insurance on an "all-risks" completed value form, covering property owned by the Contractor and used on the Project, including scaffolding and other equipment.



[ « » ] § A.3.3.2.6 Other Insurance

(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage	Limits

§ A.3.4 Performance Bond and Payment Bond

The Contractor shall provide surety bonds, from a company or companies lawfully authorized to issue surety bonds in the jurisdiction where the Project is located, as follows:

(Specify type and penal sum of bonds.)

Type	Penal Sum (\$0.00)
Payment Bond	
Performance Bond	<u>100% of Contract Amount</u>

Payment and Performance Bonds shall be AIA Document A312™, Payment Bond and Performance Bond, or contain provisions identical to AIA Document A312™, current as of the date of this Agreement.

ARTICLE A.4 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Insurance and Bonds Exhibit, if any, are as follows:

« »

# Resolution to Transfer Funds from the Operations Fund To the Rainy Day Fund

BE IT RESOLVED, that the members of the Monroe Fire Protection District Board of Fire Trustees do hereby authorize and direct the Monroe Fire Protection District Financial Assistance to transfer up to \$1,500,000 of unused and unencumbered funds from the GENERAL Fund to the Rainy Day Fund. This amount shall not exceed fifteen percent (15%) of the total annual budget for the fiscal year as allowed by IC 36-1-8-5.1.

Approved by the Board of Fire Trustees of the Monroe Fire Protection District at its regular meeting on December 11, 2024.

AYE

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
Michael Baker, Fiscal Officer

\_\_\_\_\_  
John Bernstein, Board Trustee

\_\_\_\_\_  
Christina Courtright, Board Trustee

\_\_\_\_\_  
Kevin R. Robling, Board Trustee

\_\_\_\_\_  
Daniel Vest, Board Trustee

NAY

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
Michael Baker, Fiscal Officer

\_\_\_\_\_  
John Bernstein, Board Trustee

\_\_\_\_\_  
Christina Courtright, Board Trustee

\_\_\_\_\_  
Kevin R. Robling, Board Trustee

\_\_\_\_\_  
Daniel Vest, Board Trustee

**2025 FIRE PROTECTION SERVICE AGREEMENT**

**SALT CREEK TOWNSHIP**

**WHEREAS**, the Township does not have a regularly constituted fire protection service;  
and

**WHEREAS**, the Township desires to obtain fire protection for the citizens of Salt Creek Township and their property; and

**WHEREAS**, the Monroe Fire Protection District (MFD) is willing to provide fire protection for the citizens of Salt Creek Township and their property;

**NOW THEREFORE**, the parties agree as follows:

**1. The Monroe Fire Protection District hereby agrees to provide the following services:**

- a. Upon receipt of a properly placed dispatch call reporting a structure fire in the Township, MFD:
  - i. Will respond one engine and two tenders with available personnel and a minimum of 5,000 gallons of water;
  - ii. Will respond one command vehicle as incident command and safety.
- b. Upon receipt of a properly placed dispatch call reporting a motor vehicle accident (MVA) in the Township involving personal injury, MFD will respond one rescue and one squad with available personnel.
- c. Upon receipt of a properly placed dispatch call reporting a grass, woods, or field fire in the Township, MFD will respond two brush units with available personnel.
- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service-related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

**2. Salt Creek Township hereby agrees to make the following payment:**

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the Monroe Fire Protection District \$200,861 plus an additional \$12,000 to assist with miscellaneous expenses incurred by the MFD, payable to the Monroe Fire Protection District in two equal payments of \$106,430.50 one due by June 30<sup>th</sup> and the second due not later than December 20, 2025.

### **3. Other Terms Mutually Acknowledged and Agreed to:**

- a. Because of the remote location of certain areas of Salt Creek Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Salt Creek Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
  - i. In the event MFD receives a dispatch call for a fire in Salt Creek Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Salt Creek Township until available.
  - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Salt Creek Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Salt Creek Township.

### **4. Insurance and Indemnification:**

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

### **5. Duration:**

This agreement commences at 12:01 a.m. on January 1, 2025 and expires at 11:59 p.m. on December 31, 2025, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

### **6. Exclusivity:**

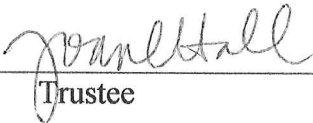
This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Salk Creek Township

Monroe Fire Protection District

By   
Trustee

By \_\_\_\_\_  
Vicky Sorensen, Chair

By   
Board Member

By \_\_\_\_\_  
Mark Kruzan, Vice-Chair

By   
Board Member

By \_\_\_\_\_  
Michael Baker, Fiscal Officer

By   
Board Member

By \_\_\_\_\_  
John Bernstein, Board Trustee

By \_\_\_\_\_  
Christina Courtright, Board Trustee

By \_\_\_\_\_  
Kevin R. Robling, Board Trustee

By \_\_\_\_\_  
Dan Vest, Board Member

By \_\_\_\_\_  
Dustin Dillard, Chief

Date: 10/18/24

Date: \_\_\_\_\_

## 2025 FIRE PROTECTION SERVICE AGREEMENT

### POLK TOWNSHIP

**WHEREAS**, the Township does not have a regularly constituted fire protection service;  
and

**WHEREAS**, the Township desires to obtain fire protection for the citizens of Polk Township and their property; and

**WHEREAS**, the Monroe Fire Protection District (MFD) is willing to provide fire protection for the citizens of Polk Township and their property;

**NOW THEREFORE**, the parties agree as follows:

**1. The Monroe Fire Protection District hereby agrees to provide the following services:**

- a. Upon receipt of a properly placed dispatch call reporting a structure fire in the Township, MFD:
  - i. Will respond one engine and two tenders with available personnel and a minimum of 5,000 gallons of water;
  - ii. Will respond one command vehicle as incident command and safety.
- b. Upon receipt of a properly placed dispatch call reporting a motor vehicle accident (MVA) in the Township involving personal injury, MFD will respond one rescue and one squad with available personnel.
- c. Upon receipt of a properly placed dispatch call reporting a grass, woods, or field fire in the Township, MFD will respond two brush units with available personnel.
- d. Upon receipt of a properly placed dispatch call reporting a vehicle fire in the Township, MFD will respond one engine company.
- e. Upon receipt of a properly placed dispatch call reporting a medical emergency in the Township, MFD will respond one squad company.
- f. Upon receipt of a properly placed dispatch call reporting a fire service-related emergency, MFD will respond necessary units, as determined by and at the sole discretion of MFD
- g. Upon receipt of a fire prevention education request, MFD will schedule accordingly and provide said education or community risk reduction.

**2. Polk Township hereby agrees to make the following payment:**

In consideration for the services described in Section 1 above, subject to the limitations agreed to in Section 3 below, the Township agrees to provide the Monroe Fire Protection District \$59,700, plus an additional \$6,000 to assist with miscellaneous expenses incurred by the MFD, payable to the Monroe Fire Protection District in two equal payments of \$32,850, one due by June 30<sup>th</sup> and the second due not later than December 20, 2025.

### **3. Other Terms Mutually Acknowledged and Agreed to:**

- a. Because of the remote location of certain areas of Polk Township and the increased amount of response time needed to reach such areas, the services described in Section 1 above may not be sufficient to save property located in Polk Township from significant fire damage.
- b. The services described in Section 1 above shall be subject to the same rules and regulations that apply to the services provided by MFD within the boundaries of Monroe Fire Protection District.
  - i. In the event MFD receives a dispatch call for a fire in Polk Township while all available equipment and/or personnel are responding to a different call or otherwise in use within MFD or another location, no equipment or personnel will be dispatched to Polk Township until available.
  - ii. In the event MFD equipment and/or personnel are responding to a call or otherwise in use within Polk Township, such equipment and/or personnel will not be recalled to the MFD or another location until the response has been completed within Polk Township.

### **4. Insurance and Indemnification:**

To the fullest extent permitted by law, the Township agrees to release and hold harmless the MFD against any and all claims, demands, suits, losses, including all cost connected therewith, for any damage which may be asserted, claimed, or recovered against or from the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, by reason of personal injury, including bodily injury and death, and/or property damage, including loss of use thereof, which arises out of the alleged acts, omissions, or negligence of the MFD, it's elected and appointed officials, employees, volunteers, or all others working on behalf of the MFD, the Township, or any third party in any way connected or associated with this contact.

### **5. Duration:**

This agreement commences at 12:01 a.m. on January 1, 2025 and expires at 11:59 p.m. on December 31, 2025, unless terminated earlier as provided hereafter. This agreement may only be terminated prior to the time and date set forth in this section if done so in writing and with the mutual agreement of both parties.

### **6. Exclusivity:**

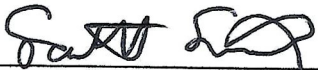
This agreement, upon affixing signatures will supersede any previous contractual agreements, signed, spoken, or implied, between the MFD and Township for the period specified in Section 5 above.

This agreement sets forth all the covenants, promises, agreements, conditions, and understandings between the Township and MFD concerning the services provided for herein, and there are no covenants, promises, agreements, conditions, or understandings, either oral or written, between them other than are herein set forth. Except as otherwise provided herein, no subsequent alteration, amendment, change, or addition to this agreement shall be binding upon either party unless reduced to writing and signed by the parties.

This Agreement is hereby executed and approved.

Polk Township

Monroe Fire Protection District

By   
Trustee

By \_\_\_\_\_  
Vicky Sorensen, Chair

By   
Board Member

By \_\_\_\_\_  
Mark Kruzan, Vice-Chair

By   
Board Member

By \_\_\_\_\_  
Michael Baker, Fiscal Officer

By   
Board Member

By \_\_\_\_\_  
John Bernstein, Board Trustee

By \_\_\_\_\_  
Christina Courtright, Board Trustee

By \_\_\_\_\_  
Kevin R. Robling, Board Trustee

By \_\_\_\_\_  
Dan Vest, Board Member

By \_\_\_\_\_  
Dustin Dillard, Chief

Date: 11-9-24

Date: \_\_\_\_\_





**MONROE FIRE PROTECTION DISTRICT**  
**Monroe County, Indiana**  
**Risk Management Policy**

**I. PURPOSE**

This Risk Management Policy will become effective on this 12<sup>th</sup> day of May, 2020. The purpose of this policy is to facilitate the preparation of financial statements in conformity with generally accepted accounting principles. Additionally, as part of our system of checks and balances, this policy will contribute to helping Monroe Fire Protection District ("MFD") achieve its objectives of transparency, fiscal responsibility and accountability, and continually striving for public trust and confidence.

**II. CAPITAL ASSETS:**

- Real and personal property owned by MFD.
- Have useful lives extending beyond a single reporting period (one year).
- Are depreciated using the straight-line method with no allowance for salvage value.
- Have nine (9) classifications described by SBOA.

**A. CLASSIFICATIONS:**

1. **Land.** All land, including right of ways, is capitalized at the time of acquisition regardless of historical costs or fair value, if donated. Land records must include the following information:
  - Location;
  - Acreage;
  - Acquisition date; and
  - Purchase price. (If purchase price is not available the assessed, appraised, or fair market value may be used.)
2. **General Infrastructure.** Examples of infrastructure include: roads, bridges, tunnels, drainage systems, storm water systems, dams, or lighting systems. General Infrastructure records must include the following information:
  - Description;
  - Location; and
  - Cost.
3. **Buildings.** Building records must include the following information:
  - Location;
  - Purchase price; or Construction cost and cost of improvements; or
  - If building is a gift, the appraised value at time of acquisition.
4. **Improvements Other Than Buildings.** This category is defined as permanent improvements, other than buildings, that add value to land. Examples include: fences, retaining walls, sidewalks, gutters, and parking lots. Records of Improvements Other Than Buildings must include:
  - Location;

- Cost; or Acquisition value.
5. **Machinery and Equipment.** Defined as tangible property of a permanent nature, (other than land, buildings, improvements, and vehicles) having a useful life of more than one (1) year. Examples include: machinery, software, commercial kitchen equipment, medical equipment, metal detectors, etc.
    - **Per unit** cost must be equal, or more than the lesser of the capitalization level established by the non-federal entity for financial statement purposes, or \$5,000.
    - Purchase cost must be included.
  6. **Vehicles.** This category includes automobiles, light trucks, heavy trucks, fire engines & apparatus, and boats, having a useful life of more than one (1) year. Records must include:
    - Purchase cost; or
    - If the vehicle is a gift, fair market value at time of acquisition.
  7. **Construction in Progress.** Construction in Progress is defined as construction work that has begun but has not been completed in the current reporting fiscal year.
    - Will be reported at the rate of the total project estimate.
    - Upon completion of the project, this asset must be moved into the proper category, and any necessary adjustment to project cost will be made at this time.
  8. **Books and Other.** This category may include a collection of books, periodicals, archives, CD's, etc. This section can also be used for any other types of assets not listed.
  9. **Federal Items Purchased through a Federal Grant.** All items purchased with federal grant money must be reported as a capital asset if the item meets or exceeds the statutory threshold of Five Thousand Dollars (\$5,000.00). Items purchased with federal grant money will be categorized separately from other like items that were not purchased with federal grant money.

## B. CAPITALIZATION THRESHOLDS

Capital Assets must be included in the list if they have an original purchase cost or value equal to or greater than the amount below. Assets will remain on the capital asset list and part of the property record until they are retired, disposed of, sold, or traded in, regardless of the depreciated value.

The capitalization threshold for the following classes of assets shall be:

1. Land	\$	0.00
2. General Infrastructure	\$	0.00
3. Buildings	\$	0.00
4. Improvements other than Buildings	\$	10,000.00
5. Machinery and Equipment	\$	5,000.00
6. Vehicles	\$	75,000.00
7. Construction in Progress	\$	50,000.00
8. Books and Other	\$	20,000.00
9. Federal Items Purchased through a Federal Grant	\$	5,000.00

## C. IMPROVEMENTS TO BUILDINGS AND GENERAL INFRASTRUCTURE

To increase the value of buildings or infrastructure assets, improvements must do one (1) of the following:

1. **Increase capacity** – Increases the level of service provided by the asset. Examples include: an addition to a building providing increased square footage, hence, the capacity is increased and the capital outlay is capitalized;
2. **Increase efficiency** – Increased efficiency changes the level of service or output without increasing the size of an asset; or level of service is maintained but at a lower cost; and/or
3. **Extend the asset's estimated useful life beyond the original expectation** – extending the useful beyond the original expectation involves a significant alteration, structural change, or improvement.

While substantial repairs and renovations will be reviewed for potential capitalization, it is anticipated that most will be expensed in the current year. These expenses often merely restore the asset to the original service potential but do not necessarily improve the asset.

## D. HISTORICAL COST OR ESTIMATED HISTORICAL COSTS

1. **PROSPECTIVE (likely to happen at a future date) REPORTING.** These services generally relate to the development of, presentation of, and reporting on prospective financial information, and provide either a report to a regulator, or a report to other parties prepared under the regulations provided by the regulator.

Capital assets are recorded at historical cost which includes any extra charges necessary to place the asset into its intended location, and condition for use. Cost of form, fit, and function should be considered. For example:

- Freight and transportation charges for machinery;
- Site preparation costs and professional fees for a building;
- Engineering costs (internal and external) including related preliminary project and environmental studies for a road;
- Project estimating, design, and planning (drawings and specifications);
- Construction engineering, construction management, construction inspection and project payment; and,
- Donated capital assets are recorded at their estimated fair value at the time of acquisition.

### 2. RETROACTIVE REPORTING AT TRANSITION OF GASB STATEMENT NO 34

When actual historical cost source data is unavailable, estimate cost using:

- Historical Cost (purchase or construction cost);
- A 'Going Price' **at the time of acquisition**; or
- A Consumer Price Index calculation. To estimate the cost of an asset item using a Consumer Price Index calculation (including Consumer Price Index and Federal Highway Price Trends), the estimator must first find the cost of the asset as if it were new today. The estimator would then find the corresponding estimated date of acquisition/construction on the appropriate schedule which will 'deflate' the replacement cost to an estimated historical cost. The Table of Cost Indexes schedule may be found in the State Board of Accounts (SBOA) County Bulletin from June 2018 (vol. 409, pg. 7) <https://www.in.gov/sboa/files/2018%20June.pdf>

## **E. ESTIMATED USEFUL LIVES OF DEPRECIABLE ASSETS**

### **Capital Assets (defined):**

- Have estimated useful lives extending beyond a single reporting period (one year); and
- Are depreciated using the straight-line method with no allowance for salvage value.

The estimated useful life values were developed with the input of knowledgeable staff and reflect our government's experience with these assets:

• Land and Improvements to Land	non-depreciable
• Buildings and Building Improvements	50 years
• Machinery and Equipment	5 years
• Vehicles:	
- Autos	5 years
- Light Trucks	8 years
- Heavy Trucks	20 years
• General Infrastructure:	
- Roads	50 years
- Bridges	75 years
• Outdoor Lighting	10 years
• Software	5 years

## **F. DEPRECIATION METHOD/CONVENTION**

Depreciation will be calculated using the straight-line method and full-year convention. No salvage value or residual value will be recognized.

## **G. RESPONSIBILITY FOR PROPERTY RECORD MAINTENANCE**

The MFD Fire Chief, or designee, will ensure reporting for capital assets is exercised by establishing a fixed capital asset inventory, initially and at a minimum, annually. The MFD Fire Chief, or designee, will further ensure the capital asset report will be updated annually to reflect:

- Improvements;
- Additions;
- Retirements;
- Transfer between departments;
- Annual capital asset balance for financial reporting purposes; and
- Annual and accumulated depreciation calculations and net book value amounts.

The individual Station utilizing physical property owned by MFD has the expressed responsibility to maintain day-to-day stewardship of the property.

All Stations have the responsibility to report capital asset improvements, additions, retirements, and transfers in detail to the MFD Fire Chief, or designee. Transfers and retirements of assets at or above the threshold are to be reported by the Stations to the MFD Fire Chief using the attached Asset and Inventory Retirement Form.

### III. INVENTORY POLICY

#### A. INVENTORY (defined):

- Capital purchases (4000 line items) **not meeting the minimum capitalization criteria set forth in the Capital Asset** section of the Monroe Fire Protection District Risk Management Policy but that meet the criteria in the Inventory Policy are considered inventory items.
- Personal property owned by MFD.
- Physical items having useful lives extending beyond a single reporting period (one year).

#### B. CLASSIFICATIONS:

1. **Machinery, Furniture, and Equipment.** Defined as tangible property of a permanent nature, (other than land, buildings, improvements, and vehicles) having a useful life of more than one (1) year. Examples include: machinery, furniture, office equipment including but not limited to computers and data processing equipment, and desks, safes, cabinets, cellphones, etc.
  - **Per unit** cost must be equal, or more than the threshold listed for this category but less than the capitalization criteria.
  - Purchase cost must be included.
2. **Vehicles.** This category includes automobiles, light trucks, heavy trucks, busses, and boats, having a useful life of more than one (1) year. Records must include:
  - Purchase cost; or
  - If a gift, fair market value at time of acquisition.
3. **Books and Other.** This category may include a collection of books, periodicals, archives, CD's, etc. This section can also be used for any other types of assets not listed.
4. **Federal Items Purchased through a Federal Grant.** Any items purchased with federal grant money for \$5,000.00 or less must be maintained as inventory. Items purchased by Federal funds cannot be disposed of without the approval of the awarding agency UNLESS the item(s) was/were clearly stated as exempt within the award.

#### C. INVENTORY THRESHOLDS

Inventory items must be included on the inventory list if they have an original purchase cost or value equal or greater than the amount below. Inventory items will remain on the inventory list and part of the property record until they are retired, disposed of, sold, or traded in.

**The threshold for the following classes of inventory items shall be:**

- |  |                                   |
|--|-----------------------------------|
| 1. <b>Machinery, Furniture, and Equipment</b>  | <b>\$ 1,000.00 – \$ 4,999.99</b>  |
| 2. <b>Vehicles</b>   | <b>\$ 1,000.00 – \$ 74,999.99</b> |
| 3. <b>Books and Other</b>  | <b>\$ 1,000.00 – \$ 19,999.99</b> |
| 4. <b>Federal Items Purchased through a Federal Grant</b><br>(Not meeting the \$5,000.00 threshold for capital assets) | <b>Less than – \$ 5,000.00</b>    |

#### **D. DEPARTMENT LEVEL RESPONSIBILITY FOR PROPERTY CONTROL**

Capital assets that do not meet the capitalization criteria listed in this policy but warranting 'control' may meet the criteria of the Monroe Fire Protection District Inventory Policy. Should the item(s) in question not meet the threshold for *either* policy but still warrant control, the item(s) shall be inventoried and an appropriate list be maintained.

Assets below the capitalization threshold and not on the MFD inventory list but considered *sensitive* may include:

- Postage Stamps;
- Batteries;
- Electronic office equipment such as clocks, calculators, label makers;
- Currency counters, check scanners, credit card readers;
- Sports equipment;
- Clothing, Footwear; and
- Refrigerators, microwaves, water coolers.

Stewardship of these minimum but sensitive items is the express responsibility of the station utilizing these properties; however, the MFD Fire Chief, or designee, shall have the right to request copies of the inventory and/or updated inventory of controllable items so as to periodically review the information, and adherence to MFD policy where applicable.

#### **E. RESPONSIBILITY FOR PROPERTY RECORD MAINTENANCE**

MFD Fire Chief, or designee, will ensure tracking of inventory is exercised by using a spreadsheet or database inventory process, and will conduct a physical inventory. Post initial inventory, individual Stations will be required to submit a yearly inventory by December 15<sup>th</sup>, of each year. MFD will further ensure that its inventory spreadsheet or database will be updated annually to reflect:

- Improvements;
- Additions;
- Retirements; and
- Transfer between Stations.

**The individual Stations utilizing physical property owned by MFD has the expressed responsibility to maintain day-to-day stewardship of the property.**

#### **IV. RETIREMENTS AND DISPOSAL OF INVENTORY (Sale, Disposal, Surplus, or Relocation)**

A capital asset or inventory item may be considered for retirement for any of the following reasons (the list is not all inclusive):

- Obsolete;
- Lost or Stolen;
- Public Safety Hazard;
- No longer usable for intended purpose; and/or
- Item is changing location – item will remain a district asset but location change must be recorded.

When an item becomes obsolete or no longer usable for its intended purpose, the Station will follow the FIXED CAPITAL ASSET and INVENTORY ITEM RETIREMENT PROCEDURE including completing the Fixed Capital Asset and Inventory Item Retirement Form, obtaining the necessary approval and/or documentation **before facilitating sale, disposal, or relocation** of any MFD asset or inventory item. The Fixed Capital Asset and Inventory Retirement Procedure incorporates Indiana Code 5-22-22 into MFD's retirement procedure (link above); however, please review the statute or contact MFD's legal counsel with questions. This section of code is summarized as follows:

*No item (Chair, Table, Vehicle, Desks, Bookcases, Tools, Appliances, Technical Equipment) may be disposed, destroyed or placed for surplus without the following:*

- A. *Determination of item(s) value.*
  1. *If 1 item = \$1,000 or more; **OR***
  2. *If more than one item total value = \$5,000 or more*
    - a. ***MUST be sold at a public sale or by sealed bids and advertised as per IC 5-3-1***
- B. *IF VALUE is LESS than \$1,000 or combined value less than \$5,000*
  1. *Resolution required attesting to the "less than" value is required and then:*
    - a. *May be sold at public or private sale or transfer of property without advertising.*
- C. *If items value is less than the sale and cost to transport, the item is deemed worthless and may be destroyed/disposed.*

Retirements apply to all capital assets and inventory items including but not limited to: land, buildings, machinery and equipment, vehicles, and general infrastructure.

- When an asset is retired, for any reason, it is to be removed from the property record and the appropriate reduction will be made to reflect the retirement.

It is in MFD's best interest that an employee not take ownership of, or personally profit from the disposal of an inventory or asset item. Therefore, no employee has singular authority to dispose of asset or inventory items without the proper approvals. It is also MFD's policy that employees are prohibited from purchasing MFD inventory or asset items that are disposed, unless public auction is held.

**\*Please see the Fixed Capital Asset and Inventory Item Retirement Procedure for further information on the retirement and surplus or sale of property process, and complete the accompanying form necessary for retirement of MFD assets or inventory items.**

## **LOST OR STOLEN CAPITAL ASSET OR INVENTORY ITEM**

Items must be reported to the MFD Fire Chief and the Board of Fire Trustees.

### **Actions will include:**

- Physical inventory of Station;
- Theft and Loss report;
- Removal of asset or inventory item from MFD's list; and,
- Possible report to law enforcement agency, determined by the Board of Fire Trustees and Legal Counsel.

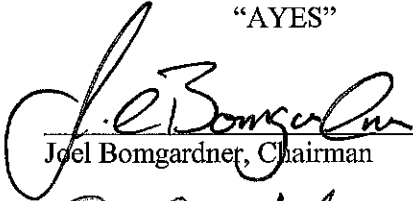


Monroe Fire Protection District Risk Management Policy approved this 12<sup>th</sup> day of May, 2020, by the Board of Fire Trustees.

**Monroe County Board of Fire Trustees**

“AYES”


“NAYS”

  
\_\_\_\_\_  
Joel Bomgardner, Chairman

\_\_\_\_\_  
Joel Bomgardner, Chairman

  
\_\_\_\_\_  
C. Ed Brown, Fiscal Officer

\_\_\_\_\_  
C. Ed Brown, Fiscal Officer

  
\_\_\_\_\_  
Vicky Sorensen, Vice-Chairman

\_\_\_\_\_  
Vicky Sorensen, Vice-Chairman

# Monroe Fire Protection District

3953 S. Kennedy Drive  
Bloomington, Indiana 47401 -9619

Business: (812) 331-1906  
Fax: (812) 336-1166

January 1, ~~2024~~2025

## Ordinance ~~040X-2023~~2024 Salary, Wages, Compensation and Allowances Ordinance

An ordinance stipulating the salary, wages compensation and allowances of persons who are compensated by the Monroe Fire Protection District, Bloomington, Indiana, for the calendar year ~~2024~~2025

Payments of amounts as indicated within this ordinance are subject to budget approval of such amounts by the Monroe County Council and the Department of Local Government Finance (DLGF), either of which have authority to adjust annual budget amounts. In the event an adjustment in this ordinance is required, it will be accomplished by Board action correcting this ordinance or enacting an amended or revised edition of this ordinance.

Be it ordained by the Board of Trustees of Monroe Fire Protection District, and subject to the aforementioned budget approvals that the following provisions pertaining to salary, wages, compensation and allowances be in effect for calendar year ~~2024~~2025.

### 1.) Full Time Employees' Salary:

<u>Title/Position</u>	<u>Salary per annum</u>
Chief (1)	\$ <del>88,267.00</del> <del>91,801.00</del>
Deputy Chief (4)	\$ <del>82,750.00</del> <del>86,060.00</del>
Assistant Chief (3)	\$ <del>77,233.00</del> <del>80,325.00</del>
IT Specialist (1)	\$ <del>80,340.00</del> <del>85,160.00</del>
Battalion Chief (6)	\$ <del>71,717.00</del> <del>74,590.00</del>
Fire Marshal (2)	\$ <del>71,717.00</del> <del>74,590.00</del>
1st Class Firefighter ( <del>7987</del> )	\$ <del>66,200.00</del> <del>72,820.00</del>
Administrative Assistant (2)	\$ <del>72,343.00</del> <del>76,684.00</del>
<u>Fleet Manager (1)</u>	<u>\$ 74,590.00</u>

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Part - Time Employees - \$15.00 - ~~\$25.00~~30.00 /hr per hour.

### 2.) Substitute / Emergency / Overtime / Training:

Substitute employees will be paid in the amount of \$15.00 - ~~\$25.00~~ 30.00 per hour, based on qualifications. Full-time employees will be paid at Individual Overtime Rates.  
Full-time employee off-duty Training Pay is paid at Individual Overtime Rates.

| Full-time employee off-duty Ambulance Pay is paid at Individual Overtime Rates.

### 3.) Officer Pay:

Officers of the department will be paid the following amounts per annum for their position. Officers' pay for persons who are full time employees may be pro-rated and paid two (2) times a month salary. Except as noted\*\* Not subject to Cost of Living Adjustment.

<u>Title</u>	<u>Per Annum **</u>
Fire Chief (1)	\$ 20,000.00
Deputy Chiefs (4)	\$ 15,000.00
Assistant Chiefs (3)	\$ 12,500.00
Battalion Chiefs (6)	\$ 10,000.00
<u>Fire Marshal</u>	<u>\$ 10,000.00</u>
Captains (8)	<u>\$ 7,500.00</u>
Company Officers (16)	\$ 3,500.00
Sergeants (15)	\$ 2,500.00
Chauffeurs (12)	\$ 1,500.00
Engineer	Per ride out pay schedule
Part time Chauffeurs (6)	\$ 750.00

### 4.) Longevity:

All full-time employees: The amount of One hundred and fifty dollars (\$150) per year will be paid to full time employees for each full year of service satisfactory to, or accepted by, and calculated by the district using their procedures, up to twenty-five (2025) years or a maximum of three thousand seven hundred and fifty (\$3,900-00\$3,750.00) This amount will be included in regular salary and included in the regular two (2) times a month pay. Longevity will be calculated on number of years of creditable service completed with or accepted by this district as creditable after one year of service and as of the calendar year of the member's anniversary.

### 5.) Payment in lieu of health insurance:

All full-time employees. The amount of Three Thousand dollars (\$3,000.00) per annum may be paid to a full-time employee, who elects to provide his or her own Medical insurance in lieu of the department paid Group Medical insurance. This annual incentive payment will be paid in 24 equal amounts and included in the two (2) times a month pay. This payment will not be paid separately, e.g. by a separate check if no pay is due. (Approved March 1997 SBA auditor). This \$3,000 is in lieu of taking District health insurance and shall not be included in regular pay or calculated into hourly rates.

### 6.) Incentives:

**Full time Employees:** An amount up to Twelve hundred dollars (\$1,200) per annum may be paid to persons who attain/maintain Emergency Medical Technician (EMT) status and perform these duties satisfactorily. This amount will be paid from the incentive line in the annual budget and will be pro-rated for employees who start or terminate employment mid-year. Qualifying Full time employees may receive up to \$600.00 payable in June and up to \$600.00 in December.

**Part-time and Volunteer Employees:** An amount up to Six hundred dollars (\$600) per annum may be paid in December to persons who attain/maintain first responder (EMR) or Emergency Medical Technician (EMT) status and perform these duties satisfactorily. This amount will be paid from the incentive line in the annual budget and will be prorated for employees who start or terminate employment mid-year.

An amount up to Five hundred dollars (\$500) per annum may be paid to persons who attain/maintain HazMat Tech Certification. **Full time employees** will be paid this amount from the incentive line in the annual budget and it will be included in the two (2) times a month pay check. **Part time employees** who attain/maintain HazMat Tech Certification receive the \$500.00 in December. (Pro-rated for mid-year hires/terminations)

An amount up to Five hundred dollars (\$500) per annum may be paid to **full time employees** who hold or attain an Associate's degree. An amount up to One thousand dollars (\$1,000) per annum may be paid to **full time employees** who hold or attain a Bachelor's degree. This amount will be paid from the incentive line

in the annual budget and will be included in the qualifier's two (2) times a month pay check.

**7.) Uniform Allowance:**

Full time employees will be paid the amount of One thousand five hundred dollars (\$1,500.00) per annum for procurement and maintenance of required uniforms. The \$1,500.00 will be distributed equally in two payments of Seven hundred fifty dollars (\$750.00) each, normally in June and December. Amount will be pro-rated for mid-year hires/terminations.

Part time employees will be paid the amount of Five hundred dollars (\$500.00) per annum, distributed equally in two payments of Two hundred fifty dollars (\$250.00) each, normally in June and December. Amount will be pro-rated for mid-year hires/terminations.

**8.) Length of Service Annuity:**

For Volunteers only, and in accordance with the District approved program (LOSAP). Persons, who are members of the Indiana Fireman and Policeman Retirement Fund, INPRS, are not eligible to participate in this program.

**9.) Trustee Compensation:**

Board of Fire District Trustees will be compensated an amount of ~~\$3,707~~ 3,856.00 per annum, as indicated below: Chair, Vice Chair, Fiscal Officer & Four (4) Board Members will each be paid a compensation distributed equally and quarterly, based upon a calendar year and normally paid on March 1, June 1, September 1 and December 1.

**10.) Contract with the Monroe Fire Protection District Volunteers, Inc.:**

Per negotiated contract.

**11.) Certified Salary:**

The certified salary for a Full-time 1977 Fund first class firefighter for calendar year 2024, will be ~~sixty-six thousand, two hundred dollars (\$66,200)~~ seventy-two thousand, eight hundred and twenty dollars (\$72,820.00) plus longevity up to ~~2025~~ years, which is a maximum of three thousand, seven hundred and fifty dollars (\$3,000) (\$3,750.00) for a total of ~~sixty-nine thousand, two hundred dollars (\$69,200)~~ seventy-six thousand, five hundred and seventy dollars (\$76,570.00). 1977 Fund contribution increase takes effect with the first payroll in January each year.

**12.) Overtime:**

Overtime rate is set at time and a half with the District Board's approval of this Salary Ordinance.

**13.) Withholding for Group Health Insurance:**

Full time employees: Each participant will have five to fifteen percent (5% - 15%) of the gross premium withheld from their pay in the two (2) times a month pay check, 24 pay periods per annum, for Group Medical, Dental and Vision insurance.

Employees must notify the Human Resources Administrative Assistant (HRAA) in writing within thirty (30) days of beginning employment if they wish to enroll in the District's insurance plans. Employees must also notify the HRAA by August 1 of the preceding year if they plan to add any eligible dependents to the District's insurance plans the following calendar year. Failure to notify HRAA in writing may require additional contributions be made by the employee. Eligible dependents may be added to the District's health insurance plans effective January 1. Life events such as Marriage, Divorce, Death of a Spouse or Dependent & Birth or Adoption of a Child must be communicated to the HRAA in writing within 30 days of the event.

Employees choosing the High Deductible Health Plan may elect to open a Health Savings Account (HSA). The District will make contributions to each employee's HSA totaling Two thousand dollars (\$2,000) per annum. The contribution will be distributed equally and quarterly, based upon a calendar year and normally paid on March 1, June 1, September 1 and December 1. (Amount will be prorated for mid quarter hires/terminations)

**14.) Vacation:**

Per district approved leave policy.

**15.) Holidays:**

Full and part-time personnel. Holidays, except those listed in the next paragraph, will be worked as regular shifts.

**16.) Holiday Pay:**

Persons who work a full 24-hour shift on any of the following listed ten (10) holidays will be paid an additional amount of One hundred and fifty dollars ~~(\$100.00)~~ (\$150.00) per shift. Holiday shift commences at 0700 hours local time on the day of the holiday. Personnel must work their full shift to receive full additional pay or 12 hours to receive half ~~(\$50.00)~~ (\$75.00)

1. New Year's Day
2. Good Friday
3. Memorial Day
4. Independence Day
5. Labor Day
6. Veterans Day
7. Thanksgiving Day
8. Christmas Eve
9. Christmas Day
10. New Year's Eve

Administrative personnel shall receive holidays off with pay following the schedule of holidays approved by the Monroe County Board of Commissioners.

**17.) Mileage Reimbursement:**

Mileage reimbursement is considered for employees using their personal vehicle while performing District business. The rate will be determined by the IRS standard mileage rate for business travel.

**18.) Early Retirement**

Full time employees enrolled in INPRS PERF (not including the PERF '77 fund) may be eligible for a one-time payment, limited to \$25,000, to supplement the employee's INPRS benefits until the employee is eligible for Medicare. Refer to the MFPD Employee Handbook for further details.

**19.) Ride Out Pay Schedule**

This section applies to merited chauffeurs and engineers as detailed below:

<b>Chauffeurs to Officer</b>	<b>12hr rate</b>	<b>\$15.00</b>	<b>24hr rate</b>	<b>\$30.00</b>
<b>Engineer to Officer</b>	<b>12hr rate</b>	<b>\$20.00</b>	<b>24hr rate</b>	<b>\$35.00</b>

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Engineer to Chauffeur      12hr rate      \$15.00      24hr rate      \$30.00

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**Ordinance ~~040X-2023~~2024**  
**Salary, Wages, Compensation and Allowances Ordinance**

**PASSED BY THE BOARD OF TRUSTEES OF THE MONROE FIRE PROTECTION DISTRICT  
BLOOMINGTON, MONROE COUNTY, INDIANA, ON THIS ~~20TH-11TH~~ DAY OF DECEMBER-  
~~2023~~2024.**

"AYES"

"NAYS"

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Michael Baker,  
Fiscal Officer

\_\_\_\_\_  
Michael Baker,  
Fiscal Officer

\_\_\_\_\_  
Mark Kruzan, Vice Chair

\_\_\_\_\_  
Mark Kruzan, Vice Chair

\_\_\_\_\_  
Daniel Vest, Board Trustee

\_\_\_\_\_  
Daniel Vest, Board Trustee

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Christina Courtright, Board Trustee

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Christina Courtright, Board Trustee

\_\_\_\_\_  
John Bernstein, Board Trustee

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John Bernstein, Board Trustee

\_\_\_\_\_  
Kevin R. Robling, Board Trustee

\_\_\_\_\_  
Kevin R. Robling, Board Trustee

ATTEST: \_\_\_\_\_  
Michael Baker, Fiscal Officer



# **Monroe Fire Protection District Bylaws**

Adopted by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting on September 16, 2021

Amended: March 9, 2022 by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting

Amended: December 14, 2022 by the Monroe Fire Protection District Board of Fire Trustees at its regular meeting

## ARTICLE I: DEFINITIONS

### 1.0 - DEFINITIONS

As used in the Board's bylaws and policies, the following terms shall have the meaning set forth below:

**Board:** The Board of Fire Trustees of the Monroe Fire Protection District, which is created by IC 36-8-11.

**Bylaw:** A rule of the Board for its own governance adopted by a Board vote at a meeting.

**Chair:** An officer of the Board who, as part of his duties, presides over its meetings and has such other duties as may be defined by the Board's bylaws and policies and applicable law.

**District:** The Monroe Fire Protection District.

**Due Process:** Procedural due process requires an established rule or standard, notice of facts of an alleged violation and the applicable rule or standard (accusation), and an opportunity to respond before a decision is made.

**Fiscal Officer:** A bonded officer of the Board charged with the faithful receipt and disbursement of the funds of the district. (IC 36-8-11-2)

**Full Board:** All Trustees of the Board.

**May:** A statement providing that an action is permitted but not required.

**Meeting:** A gathering of the majority of the Trustees of the Board for the purpose of taking "official action" on "public business" of the District. IC 5-14-1.5-2(c), (d), and (e).

**Official Action:** Board action to receive information, deliberate, make recommendations, establish policy, make decisions, or take final action. IC 5-14-1.5-2(d).

**Policy:** A general, written statement approved by the Board which defines its expectations or position on a particular matter and authorizes appropriate action that must or may be taken to establish and/or maintain those expectations.

Public Business: The performance by the Board of a function upon which it is specifically authorized to take official action, or not statutorily prohibited from performing. IC 5-14-1.5-2(e), IC 36-8-11.

Quorum: A majority of the Board of Fire Trustees. IC 36-8-11-14.

Shall: Expressing non-discretionary required action or action, synonymous with "will" or "must".

Trustee: Each member of the Board of Fire Trustees.

Vice-Chair: An officer of the Board who presides over its meetings in the absence of the Chair and has such other duties as may be defined by the Board's bylaws and policies and applicable law.

Voting: An action by which a Trustee indicates approval or rejection of a motion by a Trustee that has been seconded by another Trustee at a meeting convened in compliance with all applicable laws including the Indiana Open Door Law (IC 5-14-1.5).

## **ARTICLE II: BOARD ORGANIZATION**

### **2.1 - NAME**

The governing body of this District shall be known officially as the Board of Fire Trustees of the Monroe Fire Protection District.

### **2.2 - PURPOSE**

The Board exists for the purpose of governing the system for providing fire protection services to the District.

### **2.3 - BOUNDARIES**

The boundaries of the District shall be the unincorporated areas of Perry Township, Clear Creek Township, Indian Creek Township, Van Buren Township, Bloomington Township, Washington Township, and Benton Township in Monroe County, Indiana, defined by the Monroe County Board of Commissioners as being part of the District.

### **2.4 - ADDRESS**

The official address of the District is its headquarters, 3953 S. Kennedy Dr., Bloomington IN, 47401.

### **2.5 - NUMBER OF TRUSTEES**

As adopted by ordinance of the Monroe County Commissioners, the Board shall consist of seven (7) Trustees; one from Perry Township, one from Clear Creek Township, one from Indian Creek Township, one from Van Buren Township, ~~and~~ one from Bloomington Township; one from Benton Township; and one from Washington Township. IC 36-8-11-12.

## **2.6 - APPOINTMENT OF TRUSTEES AND ELIGIBILITY TO SERVE**

Trustees of the Board shall be qualified and appointed in accordance with Ind. Code 36-8-11 and the organizing ordinances of the Monroe County Commissioners. In accordance with Ind. Code 36-8-11-12, a person who:

- (1) is a party to a contract with the district; or
- (2) is a member, an employee, a director, or a shareholder of any corporation or association that has a contract with the District;

may not be appointed or serve as a trustee. The trustees must be qualified by knowledge and experience in matters pertaining to fire protection and related activities in the District.

If a vacancy occurs on the board, the Monroe County Commissioners shall appoint a trustee who is qualified for the unexpired term.

## **2.7 - TERM**

The term of each Trustee shall be four (4) years. IC 36-8-11-12.

## **2.8 - OATH**

Each newly-appointed and re-appointed Trustee shall take an oath of office administered by a notary public or other qualified person not later than thirty (30) days after the beginning of the term of office to which the Trustee was appointed. IC 5-4-1-1.

The oath must be signed by the Trustee and the person who administers it and filed in the Monroe Circuit Court Clerk's Office.

## **2.9 - COMPENSATION**

As compensation for their services, each trustee may receive not more than one hundred dollars (\$100) a day for each day devoted to the work of the District. In addition, each trustee may be reimbursed for actual expenses, including traveling expenses at a rate equivalent to that provided by statute for state employees. Claims for expense reimbursement must be accompanied by an itemized written statement and approved by a recorded motion of the Board. (IC 36-8-11-14)

## **2.10 - OFFICERS**

The Board shall elect from its Trustees a Chair, Vice-Chair, and a Fiscal Officer all of whom are separate Trustees. (IC 36-8-11-14)

Election of officers shall be by a majority of the Trustees. Where no such majority exists on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.

Officers shall serve for one year and until their respective successors are elected and shall qualify. An officer may be removed from their officer position for cause by a majority vote of the full Board. The Board shall fill a vacancy in either office within thirty (30) days of the occurrence of the vacancy.

## **ARTICLE III: BOARD POWERS AND DUTIES**

### **3.1 - BOARD POWERS**

The Board shall have all the powers granted to it by Indiana Code 36-8-11 and, as permitted by applicable law, these Bylaws.

### **3.2 - BYLAWS AND POLICIES**

The Board shall adopt bylaws and policies for the organization and operation of this Board and the District.

The bylaws and policies may be adopted, amended, and repealed at any meeting of the Board, provided the proposed adoption, amendment, or repeal shall have been proposed at a previous Board meeting and, once proposed, shall have remained on the agenda of each succeeding Board meeting until approved or rejected, except that the Board may upon a vote and where compelling reasons exist, cause to suspend at any time the operation of a bylaw or policy herein contained, provided the suspension does not conflict with law, and such suspension shall terminate at the next meeting of the Board or at such earlier time as is specified in the motion to suspend.

These bylaws and policies may be adopted or amended at a single meeting of the Board in an emergency. An emergency shall be defined for purposes of this rule as any situation or set of circumstances which the Board has reason to believe will negatively impact the District's ability to provide fire services or jeopardize the safety or welfare of the District's citizens or employees of the District.

Any resolution adopted under emergency conditions shall expire automatically at the first public meeting of the Board following the abatement of the emergency unless the Board moves to adopt said resolution in final form.

Bylaws shall be adopted, amended, repealed, or suspended by a positive vote of the majority of Trustees. Policies shall be adopted, amended, or repealed by a positive vote of majority of Trustees.

The adoption, modification, repeal, or suspension of a Board bylaw or policy shall be recorded in the minutes of the Board.

The parliamentary authority governing the Board shall be Rosenberg's Rules of Order in all cases in which it is not inconsistent with statute, administrative code, or these bylaws.

### **3.3 - SELECTION OF A FIRE CHIEF**

The Board shall exercise its executive power in part by the appointment of a Fire Chief who shall enforce the statutes of the State of Indiana, the policies of this Board, and any standard operating procedures of the District.

### **3.4 - FIRE CHIEF AUTHORITY**

The Fire Chief shall consult with the Board with regard to the development and/or revision of policies.

The Fire Chief shall prepare standard operating guidelines for the administration of the District that are consistent with statutes and/or the policies of this Board.

Such standard operating guidelines shall be binding on the employees of the District when issued.

The Fire Chief shall be delegated the authority to take necessary action in circumstances not provided for in Board policy, provided that such action shall be reported to the Board at the next meeting following such action.

### **3.5 - JUDICIAL**

The Board may assume jurisdiction over any dispute or controversy arising within this District and concerning any matter in which authority has been vested in the Board by statute, rule, a contract, or policy of this Board.

In furtherance of its adjudicatory function, the Board may hold hearings which shall offer the parties to a dispute, on notice duly given, a fair and impartial forum for the resolution of the matter.

Beyond the basic requirements of due process, a hearing may vary in form and content in line with the severity of the consequences which may flow from it, the degree of difficulty of establishing findings of fact from conflicting evidence, the impact of the Board's decision on the District, and any statutory or regulatory requirements.

In order to provide a fair hearing for the parties to a matter to be adjudicated by the Board, Trustees shall be impartial in such matters and capable of making a decision based solely upon the evidence presented by the parties. Therefore, Trustees shall not conduct or participate in any investigation of the facts in such matters; collect, evaluate, or review the facts of the matter prior to presentation of the facts to the Board; or form or express an opinion not subject to change on any aspect of the pending matter. A Trustee's mere personal knowledge shall not automatically disqualify the Trustee from participating in the matter.

If a Trustee testifies concerning a material fact in dispute, has a personal interest in the matter under consideration, has participated in the gathering of evidence or the formulation of strategy, or has expressed an opinion on one or more material facts in dispute, that Trustee shall not participate in the Board's consideration of the matter or vote in the matter, unless the Trustee certifies and declares to the parties in the matter and to the Board that s/he is capable of resolving the matter based solely on the evidence presented to the Board. If a Trustee is unable to make this certification, the Trustee shall voluntarily recuse himself/herself and shall participate in any evidentiary hearing, discussion, or vote in the matter.

### **3.6 - PUBLIC EXPRESSIONS OF TRUSTEES**

The Board Chair functions as the official spokesperson for the Board.

From time-to-time, however, individual Trustees make public statements on District matters to local media or to local and/or state officials. Sometimes the statements imply, or the readers (listeners) infer, that the opinions expressed or statements made are the official positions of the Board. The misunderstandings that can result from these incidents can embarrass both the Trustee and the Board. Therefore, Trustees should, when writing or speaking on District matters to the media, legislators, and other officials, make it clear that their views do not necessarily reflect the views of the Board or of their colleagues on the Board.

A. This bylaw shall apply to all statements and/or writings by individual Trustees not explicitly sanctioned by a majority of its Trustees, except as follows:

1. correspondence, such as legislative proposals, when the Trustee has received official guidance from the Board on the matters discussed in the letter
2. routine, not for publication, correspondence of the Fire Chief and other Board employees
3. routine "thank you" letters of the Chair of the Board
4. statements by Trustees on non-District matters (providing the statements do not identify the author as a Trustee of the Board)
5. personal statements not intended for publication

B. Copies of this bylaw may be sent to local media by the Fire Chief.

### **3.7 - CONFLICTS**

Trustees shall utilize the authority of their position solely for the benefit of the District. To this end:

A. Conflict of Interest Disclosure

If a Trustee or a spouse or dependent has a pecuniary interest in a contract or purchase to be approved by the Board, or a Trustee or a spouse or dependent will profit from a contract or purchase to be approved by the Board, the Trustee shall submit a written Conflicts of Interest disclosure on State Board of Accounts Form 236.

When a Trustee makes a Conflicts of Interest disclosure as provided above, the disclosure shall be submitted for approval by the Board before the Board considers approval of the contract or purchase addressed in the disclosure, provided the contract or purchase will be funded entirely by funds other than those received from a Federal grant or award.

The Trustee shall not participate in the discussion or vote on the acceptance of his/her disclosure or approval of the contract or purchase, and the role played by this Trustee shall be described in the minutes of the meeting.



A written conflict of interest disclosure on State Board of Accounts Form 236 that is approved by the Board shall be filed by the Fire Chief with the State Board of Accounts and the Monroe County Circuit Court Clerk's office within fifteen (15) calendar days after approval by the Board. IC 35-44.1 -1-4

#### B. Profiteering From Public Service

For one (1) year after leaving the Board, a Trustee of the Board shall not obtain a pecuniary interest in any contract or purchase which was approved by the Board during his/her Board service unless the former Trustee:

1. was screened from any participation in the contract or purchase
2. has not and will not receive a part of any profit from the contract or purchase by the Board; and
3. promptly gives notice to the Board of his/her interest in the contract or purchase.

This limitation does not apply if the Trustee receives less than \$250.00 of the profits from the contract or purchase.

#### **3.8 - GIFTS**

A Trustee or a District employee making a recommendation to the Board on a matter to be considered by the Board shall not accept a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision on the matter in accordance with the restrictions and provisions of IC 35-44.1-1-2.

A Trustee who has accepted a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision may return the gift or gratuity or its value to the source and thereafter participate in the process of consideration of the matter, and the Board vote on the matter.

If a Trustee taking part in evaluating a proposal to be considered by the Board, or a dependent of that Trustee, has accepted a gift or gratuity from a person or entity having a substantial personal or pecuniary interest in the Board's decision, the Trustee shall abstain from all involvement in the formulation of a recommendation to the Board, Board discussion on the matter, and the Board vote on the matter.

### **3.9 - USE OF ELECTRONIC MAIL**

Under no circumstances shall Trustees use email to discuss among themselves Board business that is only to be discussed in an open meeting of the Board, is part of an executive session, or could be considered an invasion of privacy if the message were to be monitored by another party.

Email messages to and from Trustees may be subject to production in response to an Indiana Access to Public Records Act ("APRA") request.

## **ARTICLE IV: BOARD MEETINGS**

### **4.1 - ORGANIZATIONAL MEETING**

The Board shall organize annually in January at a meeting held in accordance with law. The meeting shall be called to order by the ranking officer of the preceding Board who shall serve as presiding officer until the election of the Chair.

The Board shall, at its first meeting of the year:

- A. Elect a chair, vice chair, and fiscal officer, each of whom is a different Trustee. (36-8-11-14)
- B. Appoint a secretary of the Board and of the District who is a person, other than the Fire Chief, who is not a Trustee of the Board.
- C. Fix a time for holding regular meetings, which shall occur at least once in the months of January, April, July, and October. (IC 26-8-11-13)

### **4.2 - COMMITTEES**

Committees appointed directly by the Board or the Chair shall constitute a "governing body" as defined in the Open Door Law. IC 5-14-1.5-2. When specifically charged to do so by the Board or Chair, a committee shall conduct studies, receive information, make recommendations to the Board, and act in an advisory capacity, but shall not take action on behalf of the Board.

Meetings of committees appointed directly by the Board or its Chair and given authority to take official action upon public business are subject to the Open Door Law and shall give notice of meetings and hold public meetings as required by that statute. "Official action" includes receiving information, deliberating, and making recommendations. A committee subject to the Open Door Law shall keep minutes of its meetings.

Meetings of committees appointed by the Fire Chief that report to the Fire Chief shall not be subject to the Open Door Law, but records of committees appointed by the Fire Chief shall be subject to the Access to Public Records Act.

#### **4.3 - QUORUM**

A majority of the Trustees shall constitute a quorum (IC 36-8-11-14), and no official action shall be conducted in the absence of a quorum.

#### **4.4 - REGULAR MEETINGS**

The Board shall hold a meeting on a date and at a time and place determined annually by the Board.

In the event the date, time, or place of a meeting needs to be changed, which change is in the best interest of the Board and/or the District, such change may be made by action of the Board, provided that the proper notice is given.

#### **4.5 - SPECIAL MEETINGS**

Special meetings of the Board may be called by the Chair or any two (2) Trustees, provided there is compliance with the notice provision of these Bylaws. (IC 36-8-11-13)

#### **4.6 - EMERGENCY MEETINGS**

In the event of a severe and imminent threat to the health, safety, or welfare of the District, its employees, or citizens, any Trustee of the Board, or the Fire Chief may call an emergency session if it can be shown that delay would be detrimental to efforts to lessen or respond to the threat. No formal notice to Trustees of any emergency meeting shall be required, but the press and public shall be notified.

#### **4.7 - MEETING OF THE BOARD DEFINED**

As used in these by-laws, "meeting" means a gathering of a majority of Trustees for the purpose of taking "official action" as defined at IC 5-14-1.5-2(d) on public business. The term "meeting" does not include any exception set forth in statute, including the following:

- A. A social or chance gathering not intended to avoid the principles of the Indiana Open Door law set forth in IC 5-14-1.5-1.
- B. An on-site inspection of a project, program, or facility of applicants for incentives or assistance from the Board.

- C. Traveling to and attending meetings of organizations devoted to betterment of government.
- D. A caucus.
- E. A gathering to discuss an industrial or a commercial prospect that does not include a conclusion as to recommendations, policy, decisions, or final action on the terms of a request or an offer of public financial resources.
- F. An orientation of Trustees of the Board on their role and responsibilities as public officials, but not for any other official action.
- G. A gathering of Trustees for the sole purpose of administering the oath of office to a Trustee or Trustees.

#### **4.8 - EXECUTIVE SESSION**

The Board may meet in an executive session, one closed to the public (except the Board may admit those persons determined to be necessary to carry out the purpose of the executive session) after giving proper notice, for any reason authorized by statute, including the following purposes:

- A. where authorized by Federal or State statute.
- B. discussion of strategy with respect to 1) initiation of litigation or litigation which is pending or has been threatened in writing, 2) implementation of security systems, or 3) a real property transaction, including a purchase, a lease as a lessor, a lease as a lessee, a transfer, an exchange or a sale by the governing body, up to the time a contract or option is executed by the parties.
- C. to receive information about, and interview, prospective employees.
- D. with respect to any individual over whom the Board has jurisdiction, receive information concerning the individual's alleged misconduct, and to discuss, prior to determination, that individual's status as an employee.
- E. discussion of records classified as confidential by Federal or State statute.
- F. discussion of an employee's job performance evaluation.

- G. when considering the appointment of a public official, to develop a list of prospective appointees, to consider applications and make one (1) initial exclusion of prospective appointees from further consideration.

(IC 5-14-1.5-6.1)

A final action must be taken at a meeting open to the public.

In keeping with the confidential nature of executive sessions, no Trustee of the Board shall disclose the content of discussions that take place during such sessions.

#### **4.9 - SERIES OF MEETINGS (GATHERINGS)**

Trustees of the Board may not participate in a series of meetings (gatherings) if the series consists of at least two (2) gatherings and the series of gatherings meets all of the following criteria:

- A. one (1) of the gatherings is attended by at least three (3) Trustees but less than a quorum and the other gathering includes at least two (2) Trustees.
- B. the sum of the number of different Trustees attending any of the gatherings at least equals a quorum of the Board.
- C. all gatherings concern the same subject matter and are held within a period of not more than seven (7) consecutive days.
- D. the gatherings are held to take official action on public business.

A Trustee attends a gathering if the Trustee is present at the gathering in person or if the Trustee participates in the gathering by telephone or other electronic means, excluding electronic mail. (IC 5-14-1.5-3.1)

### **ARTICLE V: CONDUCT OF MEETINGS**

#### **5.1 - PRESIDING OFFICER**

The Chair shall preside at all meetings of the Board. In the absence, disability, or disqualification of the Chair, the Vice-Chair shall act in the Chair's stead; if neither person is available, the Fiscal Officer shall preside at the meetings of the Board.

#### **5.2 - AGENDA**

The Fire Chief shall prepare and submit to each Trustee a written agenda prior to each regular meeting and each special meeting, unless otherwise directed by the Board. The

agenda shall list the various matters to come before the Board and shall serve as a guide for the order of procedure for the meeting.

Individual Trustees may include items on the agenda upon the concurrence of the Board Chair.

The agenda of each regular meeting shall be emailed, mailed or delivered to each Trustee so as to provide proper time for the member to study the agenda.

Prior to the meeting, a copy of the agenda shall be posted at the entrance to the meeting location. IC 5-14-1.5-4.

The Board shall transact business according to the agenda prepared by the Fire Chief and submitted to all Trustees in advance of the meeting. The order of business may be suspended or modified at any meeting by a majority vote of the Trustees present.

### **5.3 - VOTING**

All regular and those special meetings of the Board at which the Board is authorized to take official action shall be conducted in compliance with the Indiana Open Door Law IC 5-14-1.5. No act shall be valid unless approved at a public meeting of the Board by a majority vote of the Trustees and a proper record made of the vote. (IC 36-8-11-14)

A Trustee who is not physically present at a meeting of the Board, but who communicates with the other Trustees during the meeting by telephone, computer, videoconferencing, or any other electronic means of communication that permits the Trustee to simultaneously communicate with the other Trustees and allows the public to simultaneously attend and observe the meeting, may participate in any Board discussion and is considered to be present at the meeting for purposes of establishing a quorum provided the following conditions are met:

1. At least fifty percent (50%) of the Trustees must be physically present at the location where the meeting is conducted.
2. The minutes of the meeting must state the following: The name of each Trustee who was physically present at the location where the meeting was conducted; the name of the Trustee(s) who participated in the meeting by the use of any electronic means of communication; and the name of the Trustee(s) who was absent.
3. The minutes of the meeting must identify the following: Electronic means of communication by which the Trustee(s) participated during the meeting; the electronic means of communication by which the public

attended and observed the meeting, if the meeting was not held in executive session.

4. All votes of the Board who are either physically present or attending by electronic communication must be taken by roll call vote.

Any Trustee participating in a meeting electronically may participate in any final action taken at the meeting only if the Trustee can be seen and heard.

A Trustee may not electronically attend more than fifty percent (50%) of the meetings in each calendar year unless the electronic participation is due to:

1. military service;
2. illness or other medical condition;
3. death of a relative; or
4. an emergency involving actual or threatened injury to persons or property.

A Trustee may attend two (2) consecutive meetings (a set of meetings) by electronic communication, but must physically attend at least one (1) meeting between sets of meetings attended electronically unless the electronic participation is due to:

1. military service;
2. illness or other medical condition;
3. death of a relative; or
4. an emergency involving actual or threatened injury to persons or property.

A Trustee may not participate in a meeting electronically if the meeting involves final action to:

1. adopt a budget;
2. make a reduction in personnel;
3. initiate a referendum;
4. establish or increase a fee;
5. establish or increase a penalty;
6. establish, raise, or renew a tax; or
7. use the governing body's eminent domain authority

Abstentions shall not be counted as votes, but shall be recorded in the minutes of a meeting and are deemed to acquiesce in the outcome of the vote. In situations in which a specific number of affirmative votes are required and abstentions have been recorded, the motion shall fail if the specified number of affirmative votes have not been cast. In the case of a tie vote in which a Trustee abstains, the motion shall fail for lack of a majority.

All actions requiring a vote may be conducted by voice, show of hands, or roll call provided that the vote of each Trustee be recorded. Proxy voting shall not be permitted. Any Trustee may request that the Board be polled.

#### **5.4 - PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board may provide a period for public participation at every regular meeting of the Board and publish procedures to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the procedures of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business and at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name and group affiliation, if and when appropriate.
- C. Patron comments are limited to three (3) minutes per spokesperson for a total of thirty (30) minutes.
- D. The presiding officer may:
  - 1. prohibit public comments which are frivolous, repetitive, or harassing;
  - 2. interrupt, warn, or terminate a person's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  - 3. request any individual to leave the meeting when that person behaves in a manner that is disruptive of the orderly conduct of the meeting;
  - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly



progress of the meeting;

5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
6. waive these rules.

E. Tape or video recordings are permitted, providing the person operating the recorder has given notice prior to the Board meeting and has agreed to abide by the following conditions:

1. No obstructions are created between the Board and the audience.
2. No interviews are conducted during the Board meeting.
3. No commentary is made that would distract either the Board or members of the audience.

### **5.5 - ADJOURNMENT**

The Board may at any time recess or adjourn to an adjourned meeting at a time, date, and place announced before the adjournment takes place. The adjourned meeting shall take up its business at the point in the agenda where the motion to adjourn was acted upon. However, a meeting may not be recessed or adjourned for the purpose of conducting an executive session.

### **5.6 - MEETING MINUTES**

The Board shall designate a person to keep minutes of each meeting showing the date, time, place, any decisions made at a meeting open to the public, and the purpose or purposes for which an executive session is called. The minutes shall also state the name of each Trustee who was physically present at the meeting, was not present at the meeting but participated by using a form of communication described in Bylaws, or was absent. (IC 5-14-1.5-4) These minutes must be approved by the Board at the next regular meeting. The minutes shall include all votes taken at the meeting. Proposed minutes shall be available for public inspection upon request within a reasonable period of time after the meeting to which the minutes refer. (IC 5-14-1.5-4) Approved minutes shall be available for public inspection not later than five (5) business days after the meeting at which the minutes are approved. The minutes shall be available for inspection at the District's headquarters and/or the District's website.

The minutes shall show the general substance of all matters proposed, discussed, or decided and a record of all votes taken, by individual, if there is a roll call.

The minutes of an executive session shall show the date, time, and place of the session; the Trustees either present or absent; and the identification of the subject matter considered by specific reference to the enumerated instance(s) for which public notice was given. The Board shall certify in the minutes that it discussed no subject matter in the executive session other than the subject matter specified in the public notice.

## **ARTICLE VI: NOTICE OF BOARD MEETINGS**

### **6.1 - NOTICE OF BOARD MEETINGS**

The Board will give notice of regular, special, and emergency Board meetings to Trustees, news media, and the general public in compliance with Indiana law on the organization and operation of the governing body of a District and the Open Door Law.

As used in these bylaws, "legal holiday" means a day listed in I.C. 1-1-9-1.

### **6.2 - NOTICE OF REGULAR MEETINGS**

As used in this bylaw, "regular meeting" means a meeting of the Board held in compliance with a schedule of meetings approved by the Board at its annual organizational meeting. Notice need not be given to a Trustee for holding or taking any action at a regular meeting. (IC 5-14-1.5-5)

Public notice of regular Board meetings will be given only once a year by posting a copy of the notice at the District headquarters and delivering notice to all news media which submit an annual written request for such notice for the next calendar year to the Board on or before December 31 of the preceding calendar year. (IC 5-14-1.5-5)

In addition to notice of regular meetings to the news media, the Board shall give public notice to persons who give the Board a written request for notice of meetings not later than December 31 of the preceding calendar year. The Board shall give this notice by email or by publishing notice of regular meetings on the Board's Internet website at least forty-eight (48) hours in advance of the meeting excluding Saturdays, Sundays, and legal holidays. (IC 5-14-1.5-5)

**Changes in the Date, Time, or Place of a Regular Meeting and Notice Required;  
Notice of Executive Sessions and Reconvened Meetings**

Additional notice of a regular meeting shall be given by the Board if the date, time, or place of a regular meeting is changed. Notice to the public of a change in the date, time, or place of a regular Board meeting, executive session, or any rescheduled or reconvened meeting shall be given at least forty-eight (48) hours (excluding Saturdays, Sundays, and legal holidays) before the meeting is to convene by posting a copy of the notice at the District headquarters and the meeting location, if different from the headquarters, and delivering notice to all news media which submit an annual written request for such notice for the next calendar year to the Board on or before December 31st of the preceding calendar year. (IC 5-14-1.5-5) With the exception of executive sessions, this requirement does not apply to reconvened meetings where announcement of the date, time, and place of the reconvened meeting is made at the original meeting and recorded in the memoranda and minutes of the meeting if there is no change in the agenda. (IC 5-14-1.5-5)

### **6.3 - NOTICE OF SPECIAL BOARD MEETINGS**

A "special meeting" of the Board is a meeting other than a regular meeting on a schedule of regular meetings established at the Board's annual organizational meeting. At a special meeting, the Board may take any action permitted at a regular meeting. Executive sessions are excluded from this definition.

#### **Authority to Call a Special Meeting**

A special meeting of the Board must be held when called by the Chair or two (2) Trustees. The call must be evidenced by a written notice specifying the date, time, and place of the special meeting. (IC 36-8-11-13)

#### **Notice to Trustees of Special Meeting**

A copy of notice of a special meeting shall be served upon each Trustee of the Board so that it is received by the Trustee at least seventy-two (72) hours before the special meeting is to convene. This notice shall be given by delivering written notice to the Trustee personally or by mail or email. Written notice of a special meeting is not required if: (1) the time of the special meeting has been fixed in a regular meeting; or (2) all Trustees were present at a meeting at which a special meeting was called. (IC 36-8-11-13)

If each Trustee of the Board has waived notice of the special meeting, notice of the meeting to Trustees is not necessary. Waiver of notice of a special meeting by a Trustee may be given by the Trustee's presence at the special meeting or the Trustee's execution of a written waiver of notice of the date, time, and place of the special meeting, executed either before or after the special meeting. If waiver of notice of a special meeting is executed by a Trustee after the meeting, the waiver also must state

in general terms the purpose of the special meeting. If a waiver specifies that the waiver was executed before the meeting, third persons are entitled to rely on the statement.

### **Notice to the Public and News Media of Special Meeting**

Notice to the public and news media of a special meeting shall state the date, time, and place of the special meeting and the business to be transacted. This notice shall be given at least forty-eight (48) hours before the special meeting convenes, excluding Saturdays, Sundays, and legal holidays. (IC 5-14-1.5-5)

### **6.4 - NOTICE OF EMERGENCY MEETINGS**

The Board may meet to address an actual or threatened emergency involving injury to person or property or actual or threatened disruption of the operation of the District. The notice requirements of the Open Door Law do not apply to a Board meeting, convened to address an emergency, but news media which have requested notice of meetings must be given the same notice as is given to Trustees and the public must be notified by posting a copy of the notice at the District's headquarters and on the District's website.



# Monroe Fire Protection District



**2025**

## **BOARD OF TRUSTEES**

### **REGULAR MEETING SCHEDULE:**

<b>January 8<sup>th</sup></b>	<b>February 12<sup>th</sup></b>	<b>March 12<sup>th</sup></b>
<b>Station 21</b>	<b>Station 25</b>	<b>Station 21</b>
<b>9094 S. Strain Ridge Road</b>	<b>5081 N. Old State Road 37</b>	<b>9094 S Strain Ridge Road</b>
<b>April 9<sup>th</sup></b>	<b>May 14<sup>th</sup></b>	<b>June 11<sup>th</sup></b>
<b>Station 25</b>	<b>Station 21</b>	<b>Station 25</b>
<b>5081 N. Old State Road 37</b>	<b>9094 S Strain Ridge Road</b>	<b>5081 N. Old State Road 37</b>
<b>July 9<sup>th</sup></b>	<b>August 13<sup>th</sup></b>	<b>September 10<sup>th</sup></b>
<b>Station 21</b>	<b>Station 25</b>	<b>Station 21</b>
<b>9094 S. Strain Ridge Road</b>	<b>5081 N. Old State Road 37</b>	<b>9094 S. Strain Ridge Road</b>
<b>October 8<sup>th</sup></b>	<b>November 12<sup>th</sup></b>	<b>December 10<sup>th</sup></b>
<b>Station 25</b>	<b>Station 21</b>	<b>Station 25</b>
<b>5081 N. Old State Road 37</b>	<b>9094 S. Strain Ridge Road</b>	<b>5081 N. Old State Road 37</b>

Per IC 36-8-11

(a) The board shall fix the time for holding regular meetings, but it shall meet at least once in the months of January, April, July, and October. The county legislative body may order that regular meetings be held more frequently. (b) Special meetings of the board may be called by the chairman or by two (2) trustees, upon written request to the secretary. At least three (3) days before a special meeting, the secretary shall send to all trustees a written notice fixing the time and place of the meeting. Written notice of a special meeting is not required if: (1) the time of the special meeting has been fixed in a regular meeting; or (2) all trustees were present at a meeting at which a special meeting was called.

**Resolution 24-001**

A resolution establishing ambulance fees to be charged by the Monroe Fire Protection District for ambulance services.

**WHEREAS**, the Monroe Fire Protection District provides ambulance services to citizens in Monroe County, Indiana; and,

**WHEREAS**, the legislature of the State of Indiana has provided that ambulance service providers may~~Monroe Fire Protection District will charge two and one half (2.5) times (rounded to charge up to 400% of the nearest dollar)~~ the Centers for Medicare and Medicaid Services Ambulance Fee Schedule which is adjusted annually for inflation; and, the Monroe Fire Protection wishes to charge at the allowable rate.

**WHEREAS**, the Monroe Fire Protection District will reduce the charge ~~by an additional \$200.00 for residents who reside within~~Non-resident fee to individual users who reside outside of the Monroe Fire Protection District Jurisdiction;

**WHEREAS**, it is necessary for the Board of Trustee's of the Monroe Fire Protection District to consider and approve an appropriate schedule of fees to be charged.

**NOW, THEREFORE, BE IT RESOLVED** by the Monroe Fire Protection Board of Trustees as follows:

**The ambulance fee schedule below is hereby approved.**

Monroe Fire Protection District  
2024 Ambulance Fee Schedule

	Resident	Non-Resident
BLS Non-Emergency	\$ <del>656.80</del> 850.88	\$ <del>—</del> 856.801,050.88
BLS Emergency	\$ 1,481.40050.88	\$ <del>1,250.88</del> 1,681.40
ALS I - Non-Emergency	\$ <del>—</del> 763.001,061.04	\$ <del>—</del> 963.001,261.04
ALS I - Emergency	\$ 1,208,796.64.00	\$ 1,408.001,996.64
ALS II	\$ <del>1,2689.88</del> 06.18	\$ 2,006.18889.88
Paramedic Intercept	\$ 1,449.38639.00	\$ 1,349839.00.38
Mileage	\$ 26.00	\$ 26.00
Treatment / No-Transport	n/a	\$ 345.00

(This schedule is adjusted annually to reflect adjustments in the CMS Ambulance Fee Schedule)

Resolution **24-001** is Approved this \_\_\_\_\_ day of ~~April~~October, 2024, by the Monroe Fire Protection District Board of Trustees.

Formatted: Highlight

Aye:

Nay:

\_\_\_\_\_  
Vicky Sorensen, Chair

\_\_\_\_\_  
Vicky, Sorensen, Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
Mark Kruzan, Vice-Chair

\_\_\_\_\_  
Michael Baker, Fiscal Officer

\_\_\_\_\_  
Michael Baker, Fiscal Officer

\_\_\_\_\_  
Christina Courtright, Trustee

\_\_\_\_\_  
Christina, Courtright, Trustee

\_\_\_\_\_  
Kevin Robling, Trustee

\_\_\_\_\_  
Kevin Robling, Trustee

\_\_\_\_\_  
Daniel Vest, Trustee

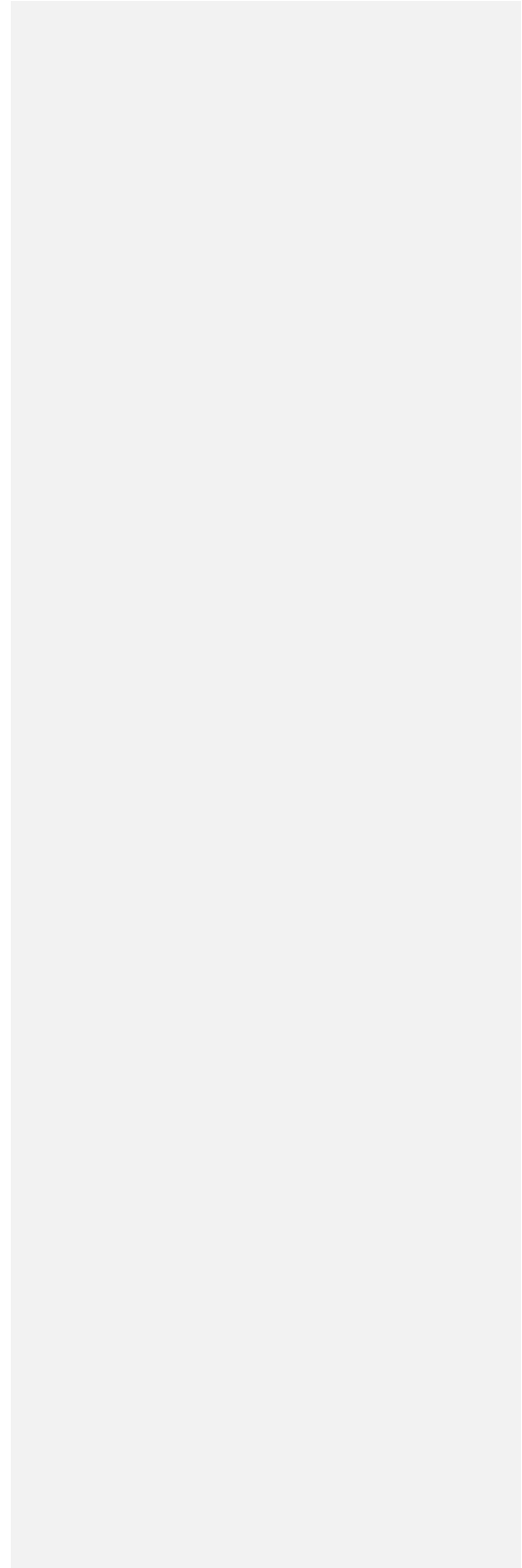
\_\_\_\_\_  
Daniel Vest, Trustee

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John Bernstein, Trustee

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John Bernstein, Trustee





Vendor	Amount	Account Description	Description	Invoice		Date Paid	Check #	Account Line	Fund
				Number/Account	Due Date				
Bynum Fanyo	\$ 2,473.50	Construction	Station 26 Finalize Septic & Civil Set for bidding	402353-2	10/26/2024	10/3/2024	1768	8791	Cum Fund 8691
Card Member Services Elan VISA	\$ 3,769.39	Multi	Training Academy Meal and ODT Activity, Computer Support - DropBox, Operating - E39	7730 Oct24	10/22/2024	10/3/2024	EFT	Multi	General Fund 8603
Lowes	\$ 1,410.86	Building Services	St21 Refrigerator	9900Oct24	10/15/2024	10/3/2024	EFT	8600	General Fund 8603
Menard's	\$ 1,513.65	Operating	Station Supplies	1658041570	10/15/2024	10/3/2024	EFT	8301	General Fund 8603
Sam's Club	\$ 3,016.96	Operating	Station Supplies & Rehab, DONATION FUND - Academy 005 Grad and Cmty Day	6779 Oct24	10/13/2024	10/3/2024	EFT	8301/8440	General Fund 8603
Aladtec	\$ 1,228.50	Ambulance Billing	Contractual Services - Monthly 11/1-11/30	INV00374219	11/15/2024	10/3/2024	9592	8401	General Fund 8603
Amazon Capital Services	\$ 153.90	Operating	Paint brushes & med bag	1KV3-G3KD-HPQP	10/28/2024	10/3/2024	9593	8301	General Fund 8603
Amazon Capital Services	\$ 44.33	Operating	Ziplock bags, antacids	1H1F CTP4 47TL	10/27/2024	10/3/2024	9593	8301	General Fund 8603
Amazon Capital Services	\$ 39.39	Operating	Ziplock bags, antacids	1CLW 96VP 6CXJ	10/25/2024	10/3/2024	9593	8301	General Fund 8603
Amazon Capital Services	\$ 25.62	Office Supplies	Laminating sheets, Rings	1MF1 9MT9 6YLM	10/30/2024	10/3/2024	9593	8300	General Fund 8603
B&B Water	\$ 239.72	Utilites	St 24	103140	10/16/2024	10/3/2024	9594	8550	General Fund 8603
Bound Tree Medical	\$ (503.96)	EMS supplies	Credit memo return	70356309	10/31/2024	10/3/2024	9595	8304	General Fund 8603
Bound Tree Medical	\$ 148.68	EMS supplies	Resuscitation bag Sodium Chloride	85477801	10/31/2024	10/3/2024	9595	8304	General Fund 8603
Bound Tree Medical	\$ 29.49	EMS supplies	Stethoscope Teaching	85479523	10/31/2024	10/3/2024	9595	8304	General Fund 8603
Bound Tree Medical	\$ 289.98	EMS supplies	Sterile Water	85483281	10/31/2024	10/3/2024	9595	8304	General Fund 8603
Bound Tree Medical	\$ 203.19	EMS supplies	LA Rescue Bag	85491270	10/31/2024	10/3/2024	9595	8304	General Fund 8603
Bound Tree Medical	\$ 508.39	EMS supplies	Adrenaline	85502312	10/31/2024	10/3/2024	9595	8304	General Fund 8603
D&S Maintenance	\$ 198.75	Building Services	Generator Check at St23 and St39	52692	10/19/2024	10/3/2024	9597	8600	General Fund 8603
Dell Technologies	\$ 3,382.25	Computer Support	Computer Upgrades (5)	10773876841	10/26/2024	10/3/2024	9598	8354	General Fund 8603
Dustin Kruse	\$ 250.00	Training	EMT Psychometer Testing	ReimburseDK1618	10/20/2024	10/3/2024	9599	8351	General Fund 8603
Ellettsville Volunter FD	\$ 5.00	Training	Heartsaver K-12	9/15/2024-4	10/15/2024	10/3/2024	9600	8351	General Fund 8603
JS Promotions	\$ 961.80	Other Receipts	Refund of Prepayment from General Fund Receipts - Other	JS Promo	10/26/2024	10/3/2024	9603	6000	General Fund 8603
Crossroads Truck Equipment	\$ 273.84	Vehicle/Eq Mnt	Air Spring Rolling Lobe	104S51487	10/30/2024	10/3/2024	9604	8302	General Fund 8603
Crossroads Truck Equipment	\$ 140.99	Vehicle/Eq Mnt	Air Spring Rolling Lobe	104S51330.02	10/30/2024	10/3/2024	9604	8302	General Fund 8603
	\$ 19,804.22								
Bynum Fanyo	void		Voided by acct printed on the wrong side \$2473.5			10/3/2024	1767		
Crossroads Truck Equipment	void		Voided by acct - wrong amount \$378.83			10/3/2024	9596		
JA Promotions	void		Voided by acct printed on the wrong side \$961.8C			10/3/2024	9601		
JA Promotions	void		Voided by acct printed on the wrong side \$961.8C			10/3/2024	9602		

Vendor	Amount	Account Description	Description	Invoice		Date Paid	Check #	Account Line	Fund
				Number/Account	Due Date				
Donley Safety	\$ 460.91	Misc; Equipment	Elevator Key Set and Freight - Qty 2	67577	11/1/2024	10/10/2024	1769	8780	Cum Fund 8691
Donley Safety	\$ 1,516.50	Misc; Equipment	Facepiece spec kit qty 10	67578	11/1/2024	10/10/2024	1769	8780	Cum Fund 8691
Federal Signal Corporation	\$ 727.73	Misc; Equipment	Push Bumper F150, Top Chan Cover 4 light, Speaker Kit	8745905	10/27/2024	10/10/2024	1770	8780	Cum Fund 8691
Federal Signal Corporation	\$ 1,337.00	Misc; Equipment	Siren, Speaker, Cable	8745906	10/27/2024	10/10/2024	1770	8780	Cum Fund 8691
Hoosier Fire Equipment Inc	\$ 1,429.25	Misc; Equipment	Hose Hyd single 15 ft blue, red, yellow 2 each	118196	10/23/2024	10/10/2024	1771	8780	Cum Fund 8691
Van Buren Water Inc	\$ 15.80	Utilities	Utilities - St19	102329	10/14/2024	10/10/2024	ATS	8550	General Fund 8603
Van Buren Water Inc	\$ 15.80	Utilities	Utilities - St23	103304	10/14/2024	10/10/2024	ATS	8550	General Fund 8603
Van Buren Water Inc	\$ 60.47	Utilities	Utilities - St39	106192	10/14/2024	10/10/2024	ATS	8550	General Fund 8603
CenterPoint Energy (Formerly Vectren)	\$ 79.09	Utilities	Utilities	12883606-1 Oct	10/21/2024	10/10/2024	EFT	8550	General Fund 8603
REMC	\$ 151.73	Utilities	9019 Hinds road	78360-002 Oct	10/28/2024	10/10/2024	EFT	8550	General Fund 8603
REMC	\$ 384.43	Utilities	8019 S Rockport Road	78360-001 Oct	10/28/2024	10/10/2024	EFT	8550	General Fund 8603
REMC	\$ 859.96	Utilities	2130 S Kirby Rd	78360-004 Oct	10/28/2024	10/10/2024	EFT	8550	General Fund 8603
REMC	\$ 593.14	Utilities	W Hinds Rd	78360-005 Oct	10/28/2024	10/10/2024	EFT	8550	General Fund 8603
Wex Bank	\$ 8,994.60	Fuel	Fuel - District-Wide	100217254	11/1/2024	10/10/2024	EFT	8308	General Fund 8603
Wex Bank	\$ 180.98	Vehicle/Eq Mnt	Vehicle Mnt - Command Vehicle Services	100217254	11/1/2024	10/10/2024	EFT	8302	General Fund 8603
911 Fleet & Fire Equipment	\$ 291.60	Operating	Operating	inv-07769	10/3/2024	10/10/2024	9605	8301	General Fund 8603
Amazon Capital Services	\$ 86.34	Training	Fire safety trailer, step stool, wheel chocks, levels	1PYN-DP3V-TYDH	11/3/2024	10/10/2024	9606	8351	General Fund 8603
Amazon Capital Services	\$ 134.98	Office Supplies	Office supplies toner & Ink	1KDQ-91RY-NH1M	11/6/2024	10/10/2024	9606	8300	General Fund 8603
Amazon Capital Services	\$ 530.42	Computer Support	Computer Support Antennas HDMI Case Monitor	1KDQ-91RY-NH1M	11/6/2024	10/10/2024	9606	8354	General Fund 8603
Dive Rescue	\$ 671.90	Operating	Mustang Work Vest Qty 6 and Freight	INV197143	11/1/2024	10/10/2024	9607	8301	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest Control station 21	63132	10/25/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest Control station 23	63099	10/10/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest Control station 11	63133	10/27/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 55.00	Building Services	Pest Control station 24	63261	10/16/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest control station 29	62989	10/27/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest control rhorer road	63195	10/27/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest control station 19	62990	10/30/2024	10/10/2024	9608	8600	General Fund 8603
Economy Termite & Pest Control, Inc.	\$ 50.00	Building Services	Pest control station 39	63201	10/30/2024	10/10/2024	9608	8600	General Fund 8603
Hartman & Williams, LLC	\$ 1,912.50	Accounting Services	Conversion financial statement to gaap	2482	11/2/2024	10/10/2024	9609	8355	General Fund 8603
Hawkins Bailey Warehouse LLC	\$ 220.57	Operating Supplies	Diesel Exhaust Fluid 55 gal	255151	10/24/2024	10/10/2024	9610	8301	General Fund 8603
Interstate Battery System of Bloomington	\$ 329.00	Vehicle/Eq Mnt	MTZ 65	1191690	10/24/2024	10/10/2024	9611	8302	General Fund 8603
Interstate Battery System of Bloomington	\$ 688.00	Vehicle/Eq Mnt	MTZ-65 Qty 2 and core	1199357	10/16/2024	10/10/2024	9611	8302	General Fund 8603
Ken's Westside Service & Towing LLC	\$ 1,487.65	Vehicle / Eq Repair	Front wheel alignment, brake system bleed, mount and bal tire, master cylinder	58596	10/9/2024	10/10/2024	9612	8605	General Fund 8603
Med Bill	\$ 310.57	Ambulance Billing	Ambulance Billing	MB-9517R	10/30/2024	10/10/2024	9613	8401	General Fund 8603
Midwest Natural Gas	\$ 15.66	Utilities	9019 Hinds road	2556-785-130-001 Oct	10/20/2024	10/10/2024	9614	8550	General Fund 8603
Midwest Natural Gas	\$ 43.31	Utilities	9039 Hinds road	2556-785-110-002 Oct	10/20/2024	10/10/2024	9614	8550	General Fund 8603
Napa Auto Parts	\$ 373.97	Vehicle/Eq Mnt	2022 Ford F1250 disc brake pads, front coated qty 2	597583	10/30/2024	10/10/2024	9615	8302	General Fund 8603
O'Reilly Automotive, Inc	\$ 967.97	Vehicle/Eq Mnt	Pool 7 Brakes, controller arm, Oil service fuel filter	2939072	10/20/2024	10/10/2024	9616	8302	General Fund 8603
OnBoard Benefits LLC	\$ 1,500.00	Health Insurance-Group	4th qtr maintenance and support employee navigator	1537	10/31/2024	10/10/2024	9617	8243	General Fund 8603
Richard's Small Engine Inc.	\$ 13.26	Vehicle/Eq Mnt	Pivot Spacer Bushing station 24	557310	9/30/2024	10/10/2024	9618	8302	General Fund 8603
Root & Associates LLC	\$ 4,200.00	Accounting Services	Bookkeeping September	61882	11/1/2024	10/10/2024	9619	8355	General Fund 8603
Sternberg	\$ 425.14	Vehicle/Eq Mnt	Motor Star 906E	984596	10/10/2024	10/10/2024	9620	8302	General Fund 8603
Vanhorn Tint & Accessories	\$ 40.00	Vehicle/Eq Mnt	4 license plates, amb 21-22-25-29	30050	10/24/2024	10/10/2024	9621	8302	General Fund 8603
Vanhorn Tint & Accessories	\$ 30.00	Vehicle/Eq Mnt	#4928 Qty 3	30047	10/23/2024	10/10/2024	9621	8302	General Fund 8603
	\$31,485.23								



Line	Vendor	Amount	Account Description	Description	Invoice Number/Account			Account		
					Number	Due Date	Date Paid	Check #	Line	Fund
81	Donley Safety	\$ 3,696.98	PPE	Facepiece, adjustable head harness with neck strap qty 8, nose cup qty 1	67427	10/27/2024	10/24/2024	1774	8781	Cum Fund 8691
82	Donley Safety	\$ 4,261.00	PPE	Traditional black clear defender visor with 6' carved eable qty 10	67436	10/27/2024	10/24/2024	1774	8781	Cum Fund 8691
83	911 Fleet & Fire Equipment	\$ 459.10	Operating	Gear Repair	INV-07707	10/27/2024	10/24/2024	9637	8301	General Fund 8603
84	AFLAC	\$ 5,307.76	Voluntary AFLAC	Employee withholding	676124	11/1/2024	10/24/2024	EFT	3098	General Fund 8603
85	Amazon Capital Services	\$ 128.88	Vehicle Mnt	Battery junction kit qty 5; battery disconnect switch qty 3	1QNK-16HX-9G3R	11/15/2024	10/24/2024	9638	8302	General Fund 8603
86	Amazon Capital Services	\$ 209.40	Operating	Flood light outdoor qty 6	1JHG-7CVF-NGWK	11/16/2024	10/24/2024	9638	8301	General Fund 8603
87	Amazon Capital Services	\$ 230.09	Operating	Smoke Detector qty 2; Water Filter qty 1	1M7V-NH3K-7P6Q	11/15/2024	10/24/2024	9638	8301	General Fund 8603
88	Amazon Capital Services	\$ 255.78	Operating	Canvas Account Book, Record qty 9	1KHM-NVVH-FL7D	11/15/2024	10/24/2024	9638	8301	General Fund 8603
89	Amazon Capital Services	\$ 554.82	Training	Rope Rescue Tech Manual qty 6	1L1K-FRNC-N91K	11/16/2024	10/24/2024	9638	8351	General Fund 8603
90	Amazon Capital Services	\$ 179.97	Building Services	Sliding door locks	1JLD-P49M-7TP7	11/18/2024	10/24/2024	9638	8600	General Fund 8603
114	Amazon Capital Services	\$ 254.50	ARPA Amb & Remount	Vehicle Charger 2 way radio qty 2; Antenna Qty 4	1VL9-FDW7-KKN4	11/13/2024	10/24/2024	9639	8850	ARPA Grant 8975
91	Ava's Waste Removal, Inc	\$ 55.00	Utilities	Station 23	23953	11/1/2024	10/24/2024	EFT	8550	General Fund 8603
92	Ava's Waste Removal, Inc	\$ 65.00	Utilities	Station 21	23952	11/1/2024	10/24/2024	EFT	8550	General Fund 8603
93	Ava's Waste Removal, Inc	\$ 75.00	Utilities	Station 22	23946	11/1/2024	10/24/2024	EFT	8550	General Fund 8603
94	Ava's Waste Removal, Inc	\$ 75.00	Utilities	Station 29	23951	11/1/2024	10/24/2024	EFT	8550	General Fund 8603
127	Cincinnati Life Insurance Co	\$ 858.72	Voluntary Cincinnati Life	Employee Withholding	00BZ8 Nov	11/1/2024	10/24/2024	EFT	3097	General Fund 8603
124	Comcast Business	\$ 1,379.12	Telephone / Data	District wide internet	8529010010003436 Nov	11/1/2024	10/24/2024	ATS	8400	General Fund 8603
129	Cross Body & Paint, Inc.	\$ 6,679.27	Vehicle Repair	Autobody Repair	100124	11/1/2024	10/24/2024	9640	8605	General Fund 8603
100	David Ferguson - Atty	\$ 55.00	Legal Expenses	Background Check potential employee	30947	11/11/2024	10/24/2024	9641	8352	General Fund 8603
101	David Ferguson - Atty	\$ 1,943.50	Legal Expenses	Bid support, audit letter, pre mid meeting, policy for fed procurement	30946	11/11/2024	10/24/2024	9641	8352	General Fund 8603
95	Donley Safety	\$ 925.54	Operating	Glass Master Windshield tool qty 1; elevator key set qty 3	67428	10/27/2024	10/24/2024	9642	8301	General Fund 8603
96	Duke Energy	\$ 51.91	Utilities	Station 25	9101 2032 3415 Nov	11/4/2024	10/24/2024	ATS	8550	General Fund 8603
97	Duke Energy	\$ 672.83	Utilities	Station 25 garage	9101 2081 2376 Nov	11/4/2024	10/24/2024	ATS	8550	General Fund 8603
98	Federal Signal Corporation	\$ 92.95	Vehicle Mnt	Wedge Kit qty 4	8772719	11/16/2024	10/24/2024	9643	8302	General Fund 8603
99	Federal Signal Corporation	\$ 359.75	Vehicle Mnt	Dual Color Red/White LED Qty 4	8770339	11/14/2024	10/24/2024	9643	8302	General Fund 8603
122	FirstNet - AT&T Mobility	\$ 2,883.29	Telephone / Data	Wireless service - MDTs & Mobile	287336783326X10192024	10/22/2024	10/24/2024	EFT	8400	General Fund 8603
103	Industrial Service & Supply, Inc.	\$ 23.41	Operating Supplies	Coupling and Elbow	84194	11/16/2024	10/24/2024	9644	8301	General Fund 8603
102	Interstate Battery System of Bloomington	\$ 77.80	Operating	Batteries for station 21 qty 4	1196753	11/10/2024	10/24/2024	9645	8301	General Fund 8603
128	IU Health Plans	\$110,175.06	Health Insurance-Group	Employee Withholding	334348	11/1/2024	10/24/2024	ATS	8243	General Fund 8603
104	Kleindorfer Hardware	\$ 33.98	Operating Supplies	mop handle 21	788386	10/25/2024	10/24/2024	9646	8301	General Fund 8603
105	Kleindorfer Hardware	\$ 13.20	Operating Supplies	sisal rope for 25	787791	10/25/2024	10/24/2024	9646	8301	General Fund 8603
106	Kleindorfer Hardware	\$ 9.50	Operating Supplies	vehicle license screws	789335	10/25/2024	10/24/2024	9646	8301	General Fund 8603
107	Kleindorfer Hardware	\$ 12.00	Operating Supplies	keys safety trailer	787832	10/25/2024	10/24/2024	9646	8301	General Fund 8603
108	Kleindorfer Hardware	\$ 27.36	Operating Supplies	Red boat 29	789285	10/25/2024	10/24/2024	9646	8301	General Fund 8603
109	Kleindorfer Hardware	\$ 21.86	Operating Supplies	hose clamps	789377	10/25/2024	10/24/2024	9646	8301	General Fund 8603
110	Master Medical Equipment MME	\$ 1,785.00	ARPA Amb & Remount	O2 holder qty 4; restraint and stretcher strap; cot comm board qty 2	3080960	11/14/2024	10/24/2024	9647	8850	ARPA Grant 8975
111	Monroe County Tire & Supply	\$ 793.25	Vehicle/Eq Mnt	Replace left steer on eng 22	122561	10/27/2024	10/24/2024	9648	8605	General Fund 8603
123	Office Depot Credit Plan	\$ 76.61	Office Supplies	Laminate pouch pack qty 3; envelopes	6011 5681 1704 0634	11/8/2024	10/24/2024	9649	8300	General Fund 8603
112	Orkin Pest Control	\$ 23.58	Utilities	Station 25	271609666	10/27/2024	10/24/2024	9650	8550	General Fund 8603
113	Paramount Dental - Health Resources	\$ 7,362.31	Health Insurance-Group	Employee Withholding	2411026789	11/1/2024	10/24/2024	ATS	8253	General Fund 8603
115	Richard's Small Engine Inc.	\$ 321.97	Operaring Expense	Jameson big shot kit, throw line pop box, throw weight	561328	10/27/2024	10/24/2024	9651	8301	General Fund 8603
116	Richard's Small Engine Inc.	\$ 416.05	Operaring Expense	Jameson big shot kit, throw line pop box, throw weight qty 3	560804	10/27/2024	10/24/2024	9651	8301	General Fund 8603
125	South Central Indiana REMC	\$ 88.18	Utilities	Station 24	1116840 Nov	11/5/2024	10/24/2024	ATS	8550	General Fund 8603
126	South Central Indiana REMC	\$ 552.44	Utilities	Station 24 garage	1116841 Nov	11/5/2024	10/24/2024	ATS	8550	General Fund 8603
117	Tammy Bovenschen	\$ 81.07	Travel	Mileage State Building	45575	10/27/2024	10/24/2024	9652	8403	General Fund 8603
118	Tammy Bovenschen	\$ 20.98	Promotional	Fire safety education	45582	10/27/2024	10/24/2024	9652	8303	General Fund 8603
119	Toby Liff	\$ 403.27	Travel Expense	Mileage Peer Support	10/7-10/11	10/27/2024	10/24/2024	9653	8403	General Fund 8603
120	Washington Township Water	\$ 22.00	Utilities	Station 25	104088 Nov	10/27/2024	10/24/2024	9654	8550	General Fund 8603
121	Washington Township Water	\$ 111.87	Utilities	Station 25 Garage	104087 Nov	10/27/2024	10/24/2024	9654	8550	General Fund 8603

\$154,162.91

Vendor	Amount	Account Description	Description	Invoice Number/Account			Account		
				Number	Due Date	Date Paid	Check #	Line	Fund
Menard's Card	\$ 746.29	Building Renovation	Building Renovation Roof 29; Door 22	538351 Nov	11/13/2024	10/29/2024	EFT	8784	Cum Fund 8691
JMMA Roofing/Construction	\$ 15,370.00	Building Renovations	Metal Roof Installed & 5 sheets of decking	10/26/2024 MFD	11/1/2024	10/29/2024	1775	8784	Cum Fund 8691
Menard's Card	\$ 905.81	Operating	Operating Supplies district wide	538351 Nov	11/13/2024	10/29/2024	EFT	8301	General Fund 8603
Advanced Rescue Solutions	\$ 264.00	Training	ARS Instructor FOG	2102	10/30/2024	10/30/2024	9656	8351	General Fund 8603
Anthem Blue Cross & Blue Shield	\$ 1,539.35	Health Insurance	Group Vision	001009665C	11/1/2024	10/29/2024	ATS	8243	General Fund 8603
Fire Department Training Network	\$ 1,500.00	Training	Truck Company Operations I	34236	10/31/2024	10/29/2024	9655	8351	General Fund 8603
Sam's Club	\$ 7,572.90	Operating	Soap, Cleaner, Gatorade, Batteries, Paper Towel	11/12/24 Nov	11/12/2024	10/29/2024	EFT	8301	General Fund 8603
Standard Insurance Co.	\$ 13,164.46	Life Insurance	Group Life ADD STD LTD	00 125537 002 Nov	11/1/2024	10/29/2024	EFT	8245	General Fund 8603
	\$41,062.81								

<b>Special Fire General - Fund 8603</b>		<b>Adjusted Budget</b>	<b>Current Month Expenditures</b>	<b>YTD Expenditures</b>	<b>% Expended</b>	<b>Balance Remaining</b>
			<i>Change fx</i>		<b>83.3%</b>	
<b>Personal Services</b>						
8212	Fire Chief	\$ 88,267.00	7,355.84	\$ 73,416.81	83.2%	\$ 14,850.19
8213	Deputy Chief (4)	\$ 331,001.00	27,583.36	\$ 275,303.24	83.2%	\$ 55,697.76
8214	Assistant Chief (3)	\$ 231,701.00	42,333.66	\$ 212,523.03	91.7%	\$ 19,177.97
8215	Battalion Chief (6)	\$ 430,302.00	26,894.97	\$ 295,269.47	68.6%	\$ 135,032.53
8216	Fire Marshal	\$ 143,435.00	8,734.91	\$ 95,507.53	66.6%	\$ 47,927.47
8219	Firefighters Salary - PERF Fund	\$ 662,002.00	20,188.80	\$ 534,161.30	80.7%	\$ 127,840.70
8220	Firefighters Salary - 1977 Fund	\$ 4,567,812.00	409,339.32	\$ 3,690,453.42	80.8%	\$ 877,358.58
8221	Incentive Qualifications	\$ 220,000.00	5,416.52	\$ 109,128.96	49.6%	\$ 110,871.04
8222	Officer Pay	\$ 395,000.00	25,401.66	\$ 266,699.96	67.5%	\$ 128,300.04
8223	Longevity	\$ 156,000.00	10,487.50	\$ 104,812.50	67.2%	\$ 51,187.50
8224	Holiday Pay	\$ 35,000.00	-	\$ 20,345.84	58.1%	\$ 14,654.16
8226	Part-Time Employees	\$ 832,000.00	74,053.72	\$ 433,616.47	52.1%	\$ 398,383.53
8227	Substitute, Emergency, Overtime, Trng	\$ 548,000.00	(21,519.95)	\$ 505,081.67	92.2%	\$ 42,918.33
8228	Administrative Assistant (2)	\$ 144,686.00	12,057.16	\$ 120,283.86	83.1%	\$ 24,402.14
8229	IT Specialist	\$ 80,340.00	6,695.00	\$ 66,821.25	83.2%	\$ 13,518.75
8230	Trustee Compensation (7)	\$ 25,952.00	-	\$ 18,535.00	71.4%	\$ 7,417.00
8231	Ambulance Staffing	\$ -	27,278.81	\$ 99,444.79	#DIV/0!	\$ (99,444.79)
8235	Uniform Allowance	\$ 166,000.00	-	\$ 66,500.00	40.1%	\$ 99,500.00
8240	Social Security	\$ 210,000.00	11,170.61	\$ 133,063.13	63.4%	\$ 76,936.87
8241	Medicare	\$ 127,000.00	9,625.00	\$ 98,230.27	77.3%	\$ 28,769.73
8242	Unemployment Insurance	\$ 35,000.00	1,978.89	\$ 17,409.94	49.7%	\$ 17,590.06
8243	Health Insurance (M/D/V/CI)	\$ 1,985,000.00	114,720.96	\$ 1,178,754.76	59.4%	\$ 806,245.24
8244	PERF 1977 Employer Contribution	\$ 1,228,992.00	100,507.76	\$ 864,646.55	70.4%	\$ 364,345.45
8245	Life Insurance (Life/ADD/STD/LTD)	\$ 150,500.00	13,164.46	\$ 109,480.04	72.7%	\$ 41,019.96
8246	PERF Fund Employer Contribution	\$ 375,000.00	19,068.03	\$ 215,965.49	57.6%	\$ 159,034.51
8251	Volunteer Contract	\$ 50,000.00	-	\$ -	0.0%	\$ 50,000.00
8252	Length of Service	\$ 30,000.00	-	\$ -	0.0%	\$ 30,000.00
8253	Medical Services	\$ 110,000.00	-	\$ 104,272.24	94.8%	\$ 5,727.76
8254	Early Retirement	\$ -	-	\$ -	#DIV/0!	\$ -
8255	Post-Employment Health Insurance	\$ 60,000.00	-	\$ -	0.0%	\$ 60,000.00
		\$ <b>13,418,990.00</b>	\$ <b>952,536.99</b>	\$ <b>9,709,727.52</b>	<b>72.4%</b>	\$ <b>3,709,262.48</b>
<b>Supplies</b>						
8300	Office Supplies	\$ 20,000.00	453.99	\$ 11,569.63	57.8%	\$ 8,430.37
8301	Operating Supplies	\$ 138,859.50	17,585.86	\$ 104,492.53	75.3%	\$ 34,366.97
8302	Vehicle Maintenance Supplies	\$ 110,000.00	4,044.73	\$ 63,977.82	58.2%	\$ 46,022.18
8303	Promotional Supplies	\$ 12,500.00	(78.02)	\$ 10,707.28	85.7%	\$ 1,792.72
8304	EMS Supplies	\$ 30,000.00	783.57	\$ 28,326.21	94.4%	\$ 1,673.79
8306	IVFA Dues	\$ 3,500.00	-	\$ 2,055.00	58.7%	\$ 1,445.00
8308	Fuel	\$ 160,000.00	8,994.60	\$ 101,306.53	63.3%	\$ 58,693.47
8311	Special Chemical Supplies	\$ 5,000.00	-	\$ 1,400.00	28.0%	\$ 3,600.00
8312	Fire Prevention Education Supplies	\$ 12,000.00	598.40	\$ 9,191.90	76.6%	\$ 2,808.10
8313	Inspection/Investigation Supplies	\$ 1,250.00	-	\$ 558.50	44.7%	\$ 691.50
8314	Hazardous Materials Mitigation	\$ 10,000.00	7,910.00	\$ 9,422.52	94.2%	\$ 577.48
8315	Color Guard Supplies	\$ 4,500.00	5.90	\$ 1,869.45	41.5%	\$ 2,630.55
		\$ <b>507,609.50</b>	\$ <b>40,299.03</b>	\$ <b>344,877.37</b>	<b>67.9%</b>	\$ <b>162,732.13</b>
<b>Services &amp; Charges</b>						
8351	Seminars/Training	\$ 62,500.00	4,188.72	\$ 47,491.95	76.0%	\$ 15,008.05
8352	Legal Counsel & Expenses	\$ 65,000.00	1,998.50	\$ 30,363.24	46.7%	\$ 34,636.76
8353	Equipment Tests/Certifications	\$ 32,500.00	14,969.51	\$ 46,491.37	143.1%	\$ (13,991.37)
8354	Computer Technical Support	\$ 53,785.44	4,248.97	\$ 29,694.31	55.2%	\$ 24,091.13
8355	Accounting Services	\$ 57,250.00	6,112.50	\$ 49,575.73	86.6%	\$ 7,674.27
8400	Telephone & Data Services	\$ 73,000.00	5,689.63	\$ 60,723.28	83.2%	\$ 12,276.72
8401	Contractual Services	\$ 55,000.00	1,539.07	\$ 26,139.15	47.5%	\$ 28,860.85
8402	Postage & Fees	\$ 3,000.00	-	\$ 364.15	12.1%	\$ 2,635.85
8403	Travel Expenses	\$ 10,250.00	1,142.24	\$ 10,037.98	97.9%	\$ 212.02
8450	Legal Advertising	\$ 1,500.00	-	\$ 144.53	9.6%	\$ 1,355.47
8451	Printing	\$ 1,000.00	-	\$ 591.30	59.1%	\$ 408.70
8500	General Insurance	\$ 162,000.00	(306.29)	\$ 124,297.62	76.7%	\$ 37,702.38
8501	Worker's Compensation Insurance	\$ 185,000.00	-	\$ 123,640.00	66.8%	\$ 61,360.00
8550	Utilities	\$ 162,500.00	8,375.39	\$ 85,627.53	52.7%	\$ 76,872.47
8600	Building Services	\$ 52,500.00	2,499.16	\$ 27,598.12	52.6%	\$ 24,901.88
8605	Equipment & Vehicle Repairs	\$ 103,179.97	8,778.14	\$ 90,859.29	88.1%	\$ 12,320.68
		\$ <b>1,079,965.41</b>	\$ <b>59,235.54</b>	\$ <b>753,639.55</b>	<b>69.8%</b>	\$ <b>326,325.86</b>
		\$ <b>15,006,564.91</b>	\$ <b>1,052,071.56</b>	\$ <b>10,808,244.44</b>	<b>72.0%</b>	\$ <b>4,198,320.47</b>

<b>Special CUM Fire - Fund 8691</b>		<b>Adjusted Budget</b>	<b>Current Month Expenditures</b>	<b>YTD Expenditures</b>	<b>% Expended</b>	<b>Balance Remaining</b>
					<b>83.3%</b>	
<b>Capital Outlays</b>						
8779	Small Vehicles	\$ 199,000.00	- \$	-	0.0%	\$ 199,000.00
8780	Misc, Equipment & Capital Outlays	\$ 179,332.89	7,160.27 \$	84,901.71	47.3%	\$ 94,431.18
8781	Personal Protective Equipment (PPE)	\$ 185,025.00	7,957.98 \$	205,579.50	111.1%	\$ (20,554.50)
8782	Station 21 Mortgage	\$ 164,324.00	- \$	81,648.48	49.7%	\$ 82,675.52
8784	Building Renovations	\$ 120,000.00	16,116.29 \$	43,787.21	36.5%	\$ 76,212.79
8785	Rescue 11 (22) Replacement	\$ 80,341.00	- \$	80,340.82	100.0%	\$ 0.18
8788	Engine 22	\$ 128,876.00	- \$	128,875.56	100.0%	\$ 0.44
8790	Apparatus Replacement	\$ 249,000.00	- \$	99,000.00	39.8%	\$ 150,000.00
8791	Station 26 Construction	\$ 150,000.00	2,798.50 \$	41,536.00	27.7%	\$ 108,464.00
		<b>\$ 1,455,898.89</b>	<b>\$ 34,033.04</b>	<b>\$ 765,669.28</b>	<b>53%</b>	<b>\$ 690,229.61</b>

# **Monroe Fire Protection District**

Financial Statements

October 31, 2024 and 2023



**ACCOUNTANTS' REPORT**

To the Management of:  
Monroe Fire Protection District  
3953 South Kennedy Drive  
Bloomington, IN 47401-9619

The accompanying financial statements of Monroe Fire Protection District (a government entity) as of October 31, 2024 and 2023, were not subjected to an audit, review or compilation by us and accordingly, we do not express an opinion, a conclusion, nor provide assurance on them.



RootAdvisors LLC

November 04, 2024

Monroe Fire Protection District  
Statement of Financial Position  
As of October 31, 2024 and 2023

	Oct 31, 24	Oct 31, 23
<b>ASSETS</b>		
Current Assets		
Checking/Savings		
1023 · Savings - PSB (Rainy Day)	2,215,521.13	675,113.82
1024 · Savings - Peoples - CUM Fund	1,561,016.59	1,097,142.70
1026 · Checking - Peoples	6,513,815.74	4,763,687.21
1029 · PSB - Restricted Donation Fund	331,209.26	324,880.00
1030 · EMS Collections Account - PSB	7,981.43	0.00
Total Checking/Savings	10,629,544.15	6,860,823.73
Total Current Assets	10,629,544.15	6,860,823.73
Fixed Assets		
2100 · Land	528,300.00	477,900.00
2200 · Building	7,350,649.58	6,563,986.26
2240 · Construction in Progress	516,079.75	0.00
2260 · Improvements Other Than Bldgs	118,219.00	93,739.00
2270 · Machinery & Equipment	2,290,240.06	2,215,773.74
2300 · Vehicles - Apparatus	11,196,661.26	9,702,595.26
2900 · Accumulated Depreciation	(11,788,547.58)	(10,187,082.12)
Total Fixed Assets	10,211,602.07	8,866,912.14
<b>TOTAL ASSETS</b>	<b>20,841,146.22</b>	<b>15,727,735.87</b>
<b>LIABILITIES &amp; EQUITY</b>		
Liabilities		
Current Liabilities		
Accounts Payable		
2000 · Accounts Payable	0.00	585.00
Total Accounts Payable	0.00	585.00
Other Current Liabilities		
3098 · AFLAC Ins Payable	(122.78)	91.90
3050 · Fica & Federal Withheld	60,603.80	59,573.54
3070 · State & County Withheld	34,267.57	30,593.20
3090 · Pension Payable	0.00	83.32
Total Other Current Liabilities	94,748.59	90,341.96
Total Current Liabilities	94,748.59	90,926.96
Long Term Liabilities		
4000 · NP - Peoples State Bank - 4423	265,838.39	337,416.62
4020 · NP - Old National Bank	587,399.20	734,249.00
4050 · NP - PSB - E22 - 8106	372,159.48	490,796.84
Total Long Term Liabilities	1,225,397.07	1,562,462.46
Total Liabilities	1,320,145.66	1,653,389.42
Equity		
5010 · Fund Balance	18,317,575.92	14,595,198.72
Net Income	1,203,424.64	(520,852.27)
Total Equity	19,521,000.56	14,074,346.45
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>20,841,146.22</b>	<b>15,727,735.87</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - Annual Budget vs. Actual YTD  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
6010 · Monroe Co. Prop Tax Levy	5,254,236.83	9,011,611.00	(3,757,374.17)	58.3%
6160 · Local Income Tax (LIT) Cert Shs	4,038,690.50	3,889,011.00	149,679.50	103.8%
6110 · Vehicle/Aircraft Excise Tax	294,858.77	543,063.00	(248,204.23)	54.3%
6140 · CVET	5,597.10	10,609.00	(5,011.90)	52.8%
6180 · Fire Protection Contracts/Fees	224,838.00	250,540.00	(25,702.00)	89.7%
6030 · CUM Monroe Co. Prop Tax Levy	711,297.74	1,215,418.00	(504,120.26)	58.5%
6111 · CUM Vehicle/Aircraft Excise Tax	39,768.32	73,227.00	(33,458.68)	54.3%
6141 · CUM CVET	754.90	1,431.00	(676.10)	52.8%
6190 · CUM Fire Protection Contr/Fees	12,000.00	18,000.00	(6,000.00)	66.7%
7000 · DNR Grant Income	5,000.00			
7010 · Federal Grant Reimbursement	2,480,351.96	1,276,204.00	1,204,147.96	194.4%
7020 · State Grant Reimbursement	20,000.00			
6300 · Donations	3,616.00			
6400 · EMS Revenue	20,085.41	210,000.00	(189,914.59)	9.6%
6000 · Other Income	94,003.22			
9010 · Interest Income	150,372.35			
<b>Total Income</b>	<b>13,355,471.10</b>	<b>16,499,114.00</b>	<b>(3,143,642.90)</b>	<b>80.9%</b>
Expense				
PERSONAL SERVICES				
Salaries and Wages				
8212 · Salaries & Wages - Fire Chief	73,416.81	88,267.00	(14,850.19)	83.2%
8213 · Salaries & Wages - Deputy Chief	275,303.24	331,001.00	(55,697.76)	83.2%
8214 · Salaries & Wages - Asst Chief	212,523.03	231,701.00	(19,177.97)	91.7%
8215 · Salaries & Wages - Battalion Ch	295,269.47	430,302.00	(135,032.53)	68.6%
8216 · Salaries & Wages - Fire Marshal	95,507.53	143,435.00	(47,927.47)	66.6%
8217 · Salaries & Wages - Mechanic	0.00			
8218 · Salaries & Wages - Trng Captain	0.00			
8219 · Salaries & Wages - FF PERF Fund	534,161.30	662,002.00	(127,840.70)	80.7%
8220 · Salaries & Wages - FF 1977 Fund	3,690,453.42	4,567,812.00	(877,358.58)	80.8%
8221 · Salaries & Wages - Incentive	109,128.96	220,000.00	(110,871.04)	49.6%
8222 · Salaries & Wages - Officer Pay	266,699.96	395,000.00	(128,300.04)	67.5%
8223 · Salaries & Wages - Longevity	104,812.50	156,000.00	(51,187.50)	67.2%
8224 · Salaries & Wages - Holiday Pay	20,345.84	35,000.00	(14,654.16)	58.1%
8226 · Salaries & Wages - Part Time	433,616.47	832,000.00	(398,383.53)	52.1%
8227 · Salaries & Wages - Sub/Em/Tr/OT	505,081.67	548,000.00	(42,918.33)	92.2%
8228 · Salaries & Wages - Admin Assts	120,283.86	144,686.00	(24,402.14)	83.1%
8229 · Salaries & Wages - IT Spec	66,821.25	80,340.00	(13,518.75)	83.2%
8230 · Salaries & Wages - Trustee Comp	18,535.00	25,952.00	(7,417.00)	71.4%
8231 · Salaries & Wages - Ambulance	99,444.79			
8235 · Salaries & Wages - Uniform All	66,500.00	166,000.00	(99,500.00)	40.1%
<b>Total Salaries and Wages</b>	<b>6,987,905.10</b>	<b>9,057,498.00</b>	<b>(2,069,592.90)</b>	<b>77.2%</b>
Employee Benefits				
8240 · Social Security (Fica)	133,063.13	210,000.00	(76,936.87)	63.4%
8241 · Social Security (Medicare)	98,230.27	127,000.00	(28,769.73)	77.3%
8242 · Unemployment Ins	17,409.94	35,000.00	(17,590.06)	49.7%
8243 · Health Insurance (M/D/V/CI)	1,178,754.76	1,985,000.00	(806,245.24)	59.4%
8244 · PERF 1977 Employer Contribution	864,646.55	1,228,992.00	(364,345.45)	70.4%
8245 · Group Life Ins/ AD&D/STD/LTD	109,480.04	150,500.00	(41,019.96)	72.7%
8246 · PERF Fund Employer Contribution	216,798.17	375,000.00	(158,201.83)	57.8%
8255 · Post-Employment Health Ins	0.00	60,000.00	(60,000.00)	0.0%
<b>Total Employee Benefits</b>	<b>2,618,382.86</b>	<b>4,171,492.00</b>	<b>(1,553,109.14)</b>	<b>62.8%</b>
Other Personal Services				
8251 · Volunteer Fire Co Contract	0.00	50,000.00	(50,000.00)	0.0%
8252 · Length of Service Annuity	0.00	30,000.00	(30,000.00)	0.0%
8253 · Medical Services	104,272.24	110,000.00	(5,727.76)	94.8%
8254 · Early Retirement	0.00			
<b>Total Other Personal Services</b>	<b>104,272.24</b>	<b>190,000.00</b>	<b>(85,727.76)</b>	<b>54.9%</b>
<b>Total PERSONAL SERVICES</b>	<b>9,710,560.20</b>	<b>13,418,990.00</b>	<b>(3,708,429.80)</b>	<b>72.4%</b>
SUPPLIES				
Repair & Maintenance Supplies				
8302 · Vehicle Maintenance Supplies	63,977.82	110,000.00	(46,022.18)	58.2%
<b>Total Repair &amp; Maintenance Supplies</b>	<b>63,977.82</b>	<b>110,000.00</b>	<b>(46,022.18)</b>	<b>58.2%</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - Annual Budget vs. Actual YTD  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Operating Supplies ~				
8301 · Operating Supplies	104,492.53	138,859.50	(34,366.97)	75.3%
8304 · EMS Supplies	28,326.21	30,000.00	(1,673.79)	94.4%
8306 · IVFA Dues	2,055.00	3,500.00	(1,445.00)	58.7%
8308 · Fuel	101,306.53	160,000.00	(58,693.47)	63.3%
8311 · Special Chemical Supplies	1,400.00	5,000.00	(3,600.00)	28.0%
8312 · Fire Prevention Supplies	9,191.90	12,000.00	(2,808.10)	76.6%
8314 · Haz Mat Mitigation Supplies	9,422.52	10,000.00	(577.48)	94.2%
Total Operating Supplies ~	256,194.69	359,359.50	(103,164.81)	71.3%
Office Supplies ~				
8300 · Office Supplies	11,569.63	20,000.00	(8,430.37)	57.8%
8303 · Promotional Supplies	10,707.28	12,500.00	(1,792.72)	85.7%
8313 · Inspection/Investigation Supply	558.50	1,250.00	(691.50)	44.7%
Total Office Supplies ~	22,835.41	33,750.00	(10,914.59)	67.7%
Other Supplies				
8315 · Color Guard Supplies	1,869.45	4,500.00	(2,630.55)	41.5%
Total Other Supplies	1,869.45	4,500.00	(2,630.55)	41.5%
Total SUPPLIES	344,877.37	507,609.50	(162,732.13)	67.9%
OTHER SERVICES & CHARGES				
Professional Services				
8351 · Seminars/Training	47,491.95	62,500.00	(15,008.05)	76.0%
8352 · Legal Counsel & Expenses	30,363.24	65,000.00	(34,636.76)	46.7%
8353 · Equipment Tests/Certifications	46,491.37	32,500.00	13,991.37	143.1%
8355 · Accounting Services	49,575.73	57,250.00	(7,674.27)	86.6%
8401 · Contractual Services	26,139.15	55,000.00	(28,860.85)	47.5%
Total Professional Services	200,061.44	272,250.00	(72,188.56)	73.5%
Communication & Transportation				
8400 · Telephone & Data Services	60,723.28	73,000.00	(12,276.72)	83.2%
8403 · Travel Expenses	10,037.98	10,250.00	(212.02)	97.9%
Total Communication & Transportation	70,761.26	83,250.00	(12,488.74)	85.0%
Printing & Advertising				
8450 · Legal Advertising	144.53	1,500.00	(1,355.47)	9.6%
8451 · Printing	591.30	1,000.00	(408.70)	59.1%
Total Printing & Advertising	735.83	2,500.00	(1,764.17)	29.4%
Insurance				
8500 · General Liability Insurance	124,297.62	162,000.00	(37,702.38)	76.7%
8501 · Workmens Compensation	123,640.00	185,000.00	(61,360.00)	66.8%
Total Insurance	247,937.62	347,000.00	(99,062.38)	71.5%
Utility Service				
8550 · Utilities	85,627.53	162,500.00	(76,872.47)	52.7%
Total Utility Service	85,627.53	162,500.00	(76,872.47)	52.7%
Repairs & Maintenance				
8354 · Computer Tech Support	29,694.31	53,785.44	(24,091.13)	55.2%
8600 · Building Services	27,598.12	52,500.00	(24,901.88)	52.6%
8605 · Equipment & Vehicle Repairs	90,859.29	103,179.97	(12,320.68)	88.1%
Total Repairs & Maintenance	148,151.72	209,465.41	(61,313.69)	70.7%
Other Service & Charges				
8402 · Postage	364.15	3,000.00	(2,635.85)	12.1%
Total Other Service & Charges	364.15	3,000.00	(2,635.85)	12.1%
Total OTHER SERVICES & CHARGES	753,639.55	1,079,965.41	(326,325.86)	69.8%
Total Expense	10,809,077.12	15,006,564.91	(4,197,487.79)	72.0%
Net Ordinary Income	2,546,393.98	1,492,549.09	1,053,844.89	170.6%

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - Annual Budget vs. Actual YTD  
January through December 2024

	Jan - Dec 24	Budget	\$ Over Budget	% of Budget
Other Income/Expense				
Other Expense				
OTHER MISC EXPENSES				
8440 · Meals & Awards	5,460.77			
8850 · Ambulance Chassis & Remount	572,671.97			
Total OTHER MISC EXPENSES	578,132.74			
CUM FUND EXPENSES				
Buildings				
8782 · CUM Fund - Station 21 Mortgage	81,648.48	164,324.00	(82,675.52)	49.7%
8784 · CUM Fund - Bldg Renovations	43,787.21	120,000.00	(76,212.79)	36.5%
8791 · CUM Fund - Sta 26 Construction	41,536.00	150,000.00	(108,464.00)	27.7%
Total Buildings	166,971.69	434,324.00	(267,352.31)	38.4%
Machinery, Eqpt & Vehicles				
8779 · CUM Fund - Small Vehicles	0.00	199,000.00	(199,000.00)	0.0%
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	84,901.71	179,332.89	(94,431.18)	47.3%
8781 · CUM Fund - Pers Prof Eqpt (PPE)	205,579.50	185,025.00	20,554.50	111.1%
8785 · CUM Fund - Rescue 11(22)Replace	80,340.82	80,341.00	(0.18)	100.0%
8788 · CUM Fund - Engine 22	128,875.56	128,876.00	(0.44)	100.0%
8790 · CUM Fund-Apparatus Replacement	99,000.00	249,000.00	(150,000.00)	39.8%
Total Machinery, Eqpt & Vehicles	598,697.59	1,021,574.89	(422,877.30)	58.6%
Total CUM FUND EXPENSES	765,669.28	1,455,898.89	(690,229.61)	52.6%
Total Other Expense	1,343,802.02	1,455,898.89	(112,096.87)	92.3%
Net Other Income	(1,343,802.02)	(1,455,898.89)	112,096.87	92.3%
Net Income	1,202,591.96	36,650.20	1,165,941.76	3,281.3%

Monroe Fire Protection District  
Statement of Activity - Budget Performance  
October 2024

	Oct 24	Budget	Jan - Oct 24	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
6010 · Monroe Co. Prop Tax Levy	0.00	750,967.58	5,254,236.83	7,509,675.84	9,011,611.00
6160 · Local Income Tax (LIT) Cert Shs	324,084.25	324,084.25	4,038,690.50	3,240,842.50	3,889,011.00
6110 · Vehicle/Aircraft Excise Tax	0.00	45,255.25	294,858.77	452,552.50	543,063.00
6140 · CVET	0.00	884.08	5,597.10	8,840.84	10,609.00
6180 · Fire Protection Contracts/Fees	102,568.00	20,878.33	224,838.00	208,783.34	250,540.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	101,284.83	711,297.74	1,012,848.34	1,215,418.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	6,102.25	39,768.32	61,022.50	73,227.00
6141 · CUM CVET	0.00	119.25	754.90	1,192.50	1,431.00
6190 · CUM Fire Protection Contr/Fees	0.00	1,500.00	12,000.00	15,000.00	18,000.00
7000 · DNR Grant Income	0.00		5,000.00		
7010 · Federal Grant Reimbursement	339,898.40	106,350.33	2,480,351.96	1,063,503.34	1,276,204.00
7020 · State Grant Reimbursement	0.00		20,000.00		
6300 · Donations	1,123.00		3,616.00		
6400 · EMS Revenue	7,981.21	17,500.00	20,085.41	175,000.00	210,000.00
6000 · Other Income	(961.80)		94,003.22		
9010 · Interest Income	25,286.56		150,372.35		
<b>Total Income</b>	<b>799,979.62</b>	<b>1,374,926.15</b>	<b>13,355,471.10</b>	<b>13,749,261.70</b>	<b>16,499,114.00</b>
<b>Expense</b>					
<b>PERSONAL SERVICES</b>					
<b>Salaries and Wages</b>					
8212 · Salaries & Wages - Fire Chief	7,355.84	7,355.58	73,416.81	73,555.84	88,267.00
8213 · Salaries & Wages - Deputy Chief	27,583.36	27,583.42	275,303.24	275,834.16	331,001.00
8214 · Salaries & Wages - Asst Chief	42,333.66	19,308.42	212,523.03	193,084.16	231,701.00
8215 · Salaries & Wages - Battalion Ch	26,894.97	35,858.50	295,269.47	358,585.00	430,302.00
8216 · Salaries & Wages - Fire Marshal	8,734.91	11,952.92	95,507.53	119,529.16	143,435.00
8217 · Salaries & Wages - Mechanic	0.00		0.00		
8218 · Salaries & Wages - Trng Captain	0.00		0.00		
8219 · Salaries & Wages - FF PERF Fund	20,188.80	55,166.83	534,161.30	551,668.34	662,002.00
8220 · Salaries & Wages - FF 1977 Fund	409,339.32	380,651.00	3,690,453.42	3,806,510.00	4,567,812.00
8221 · Salaries & Wages - Incentive	5,416.52	18,333.33	109,128.96	183,333.34	220,000.00
8222 · Salaries & Wages - Officer Pay	25,401.66	32,916.67	266,699.96	329,166.66	395,000.00
8223 · Salaries & Wages - Longevity	10,487.50		13,000.00	130,000.00	156,000.00
8224 · Salaries & Wages - Holiday Pay	0.00	2,916.67	20,345.84	29,166.66	35,000.00
8226 · Salaries & Wages - Part Time	74,053.72	69,333.33	433,616.47	693,333.34	832,000.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	(21,519.95)	45,666.67	456,081.67	456,666.66	548,000.00
8228 · Salaries & Wages - Admin Assts	12,057.16	12,057.17	120,283.86	120,571.66	144,686.00
8229 · Salaries & Wages - IT Spec	6,695.00	6,695.00	66,821.25	66,950.00	80,340.00
8230 · Salaries & Wages - Trustee Comp	0.00	2,162.67	18,535.00	21,626.66	25,952.00
8231 · Salaries & Wages - Ambulance	27,278.81		99,444.79		
8235 · Salaries & Wages - Uniform All	0.00	13,833.33	66,500.00	138,333.34	166,000.00
<b>Total Salaries and Wages</b>	<b>682,301.28</b>	<b>754,791.51</b>	<b>6,987,905.10</b>	<b>7,547,914.98</b>	<b>9,057,498.00</b>
<b>Employee Benefits</b>					
8240 · Social Security (Fica)	11,170.61	17,500.00	133,063.13	175,000.00	210,000.00
8241 · Social Security (Medicare)	9,625.00	10,583.33	98,230.27	105,833.34	127,000.00
8242 · Unemployment Ins	1,978.89	2,916.67	17,409.94	29,166.66	35,000.00
8243 · Health Insurance (M/D/V/CI)	114,720.96	165,416.67	1,178,754.76	1,654,166.66	1,985,000.00
8244 · PERF 1977 Employer Contribution	100,507.76	102,416.00	864,646.55	1,024,160.00	1,228,992.00
8245 · Group Life Ins/ AD&D/STD/LTD	13,164.46	12,541.67	109,480.04	125,416.66	150,500.00
8246 · PERF Fund Employer Contribution	19,068.03	31,250.00	215,965.49	312,500.00	375,000.00
8255 · Post-Employment Health Ins	0.00	5,000.00	0.00	50,000.00	60,000.00
<b>Total Employee Benefits</b>	<b>270,235.71</b>	<b>347,624.34</b>	<b>2,617,550.18</b>	<b>3,476,243.32</b>	<b>4,171,492.00</b>
<b>Other Personal Services</b>					
8251 · Volunteer Fire Co Contract	0.00	4,166.67	0.00	41,666.66	50,000.00
8252 · Length of Service Annuity	0.00	2,500.00	0.00	25,000.00	30,000.00
8253 · Medical Services	0.00	9,166.67	104,272.24	91,666.66	110,000.00
8254 · Early Retirement	0.00		0.00		
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>15,833.34</b>	<b>104,272.24</b>	<b>158,333.32</b>	<b>190,000.00</b>
<b>Total PERSONAL SERVICES</b>	<b>952,536.99</b>	<b>1,118,249.19</b>	<b>9,709,727.52</b>	<b>11,182,491.62</b>	<b>13,418,990.00</b>
<b>SUPPLIES</b>					
<b>Repair &amp; Maintenance Supplies</b>					
8302 · Vehicle Maintenance Supplies	4,044.73	9,166.67	63,977.82	91,666.66	110,000.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>4,044.73</b>	<b>9,166.67</b>	<b>63,977.82</b>	<b>91,666.66</b>	<b>110,000.00</b>
<b>Operating Supplies ~</b>					
8301 · Operating Supplies	17,585.86	11,571.63	104,492.53	115,716.24	138,859.50
8304 · EMS Supplies	783.57	2,500.00	28,326.21	25,000.00	30,000.00
8306 · IVFA Dues	0.00	291.67	2,055.00	2,916.66	3,500.00
8308 · Fuel	8,994.60	13,333.33	101,306.53	133,333.34	160,000.00
8311 · Special Chemical Supplies	0.00	416.67	1,400.00	4,166.66	5,000.00
8312 · Fire Prevention Supplies	598.40	1,000.00	9,191.90	10,000.00	12,000.00
8314 · Haz Mat Mitigation Supplies	7,910.00	833.33	9,422.52	8,333.34	10,000.00
<b>Total Operating Supplies ~</b>	<b>35,872.43</b>	<b>29,946.63</b>	<b>256,194.69</b>	<b>299,466.24</b>	<b>359,359.50</b>

Monroe Fire Protection District  
Statement of Activity - Budget Performance  
October 2024

	Oct 24	Budget	Jan - Oct 24	YTD Budget	Annual Budget
Office Supplies ~					
8300 · Office Supplies	453.99	1,666.67	11,569.63	16,666.66	20,000.00
8303 · Promotional Supplies	(78.02)	1,041.67	10,707.28	10,416.66	12,500.00
8313 · Inspection/Investigation Supply	0.00	104.17	558.50	1,041.66	1,250.00
Total Office Supplies ~	375.97	2,812.51	22,835.41	28,124.98	33,750.00
Other Supplies					
8315 · Color Guard Supplies	5.90	375.00	1,869.45	3,750.00	4,500.00
Total Other Supplies	5.90	375.00	1,869.45	3,750.00	4,500.00
Total SUPPLIES	40,299.03	42,300.81	344,877.37	423,007.88	507,609.50
OTHER SERVICES & CHARGES					
Professional Services					
8351 · Seminars/Training	4,188.72	5,208.33	47,491.95	52,083.34	62,500.00
8352 · Legal Counsel & Expenses	1,998.50	5,416.67	30,363.24	54,166.66	65,000.00
8353 · Equipment Tests/Certifications	14,969.51	2,708.33	46,491.37	27,083.34	32,500.00
8355 · Accounting Services	6,112.50	4,770.83	49,575.73	47,708.34	57,250.00
8401 · Contractual Services	1,539.07	4,583.33	26,139.15	45,833.34	55,000.00
Total Professional Services	28,808.30	22,687.49	200,061.44	226,875.02	272,250.00
Communication & Transportation					
8400 · Telephone & Data Services	5,689.63	6,083.33	60,723.28	60,833.34	73,000.00
8403 · Travel Expenses	1,142.24	854.17	10,037.98	8,541.66	10,250.00
Total Communication & Transportation	6,831.87	6,937.50	70,761.26	69,375.00	83,250.00
Printing & Advertising					
8450 · Legal Advertising	0.00	125.00	144.53	1,250.00	1,500.00
8451 · Printing	0.00	83.33	591.30	833.34	1,000.00
Total Printing & Advertising	0.00	208.33	735.83	2,083.34	2,500.00
Insurance					
8500 · General Liability Insurance	(306.29)	13,500.00	124,297.62	135,000.00	162,000.00
8501 · Workmens Compensation	0.00	15,416.67	123,640.00	154,166.66	185,000.00
Total Insurance	(306.29)	28,916.67	247,937.62	289,166.66	347,000.00
Utility Service					
8550 · Utilities	8,375.39	13,541.67	85,627.53	135,416.66	162,500.00
Total Utility Service	8,375.39	13,541.67	85,627.53	135,416.66	162,500.00
Repairs & Maintenance					
8354 · Computer Tech Support	4,248.97	4,482.12	29,694.31	44,821.20	53,785.44
8600 · Building Services	2,499.16	4,375.00	27,598.12	43,750.00	52,500.00
8605 · Equipment & Vehicle Repairs	8,778.14	8,598.33	90,859.29	85,983.31	103,179.97
Total Repairs & Maintenance	15,526.27	17,455.45	148,151.72	174,554.51	209,465.41
Other Service & Charges					
8402 · Postage	0.00	250.00	364.15	2,500.00	3,000.00
Total Other Service & Charges	0.00	250.00	364.15	2,500.00	3,000.00
Total OTHER SERVICES & CHARGES	59,235.54	89,997.11	753,639.55	899,971.19	1,079,965.41
Total Expense	1,052,071.56	1,250,547.11	10,808,244.44	12,505,470.69	15,006,564.91
Net Ordinary Income	(252,091.94)	124,379.04	2,547,226.66	1,243,791.01	1,492,549.09
Other Income/Expense					
Other Expense					
OTHER MISC EXPENSES					
8440 · Meals & Awards	1,875.65		5,460.77		
8850 · Ambulance Chassis & Remount	2,039.50		572,671.97		
Total OTHER MISC EXPENSES	3,915.15		578,132.74		
CUM FUND EXPENSES					
Buildings					
8782 · CUM Fund - Station 21 Mortgage	0.00	13,693.67	81,648.48	136,936.66	164,324.00
8784 · CUM Fund - Bldg Renovations	16,116.29	10,000.00	43,787.21	100,000.00	120,000.00
8791 · CUM Fund - Sta 26 Construction	2,798.50	12,500.00	41,536.00	125,000.00	150,000.00
Total Buildings	18,914.79	36,193.67	166,971.69	361,936.66	434,324.00

Monroe Fire Protection District  
Statement of Activity - Budget Performance  
October 2024

	Oct 24	Budget	Jan - Oct 24	YTD Budget	Annual Budget
Machinery, Eqpt & Vehicles					
8779 · CUM Fund - Small Vehicles	0.00	16,583.33	0.00	165,833.34	199,000.00
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	7,160.27	14,944.41	84,901.71	149,444.07	179,332.89
8781 · CUM Fund - Pers Prof Eqpt (PPE)	7,957.98	15,418.75	205,579.50	154,187.50	185,025.00
8785 · CUM Fund - Rescue 11(22)Replace	0.00	6,695.08	80,340.82	66,950.84	80,341.00
8788 · CUM Fund - Engine 22	0.00	10,739.67	128,875.56	107,396.66	128,876.00
8790 · CUM Fund-Apparatus Replacement	0.00	20,750.00	99,000.00	207,500.00	249,000.00
Total Machinery, Eqpt & Vehicles	<u>15,118.25</u>	<u>85,131.24</u>	<u>598,697.59</u>	<u>851,312.41</u>	<u>1,021,574.89</u>
Total CUM FUND EXPENSES	<u>34,033.04</u>	<u>121,324.91</u>	<u>765,669.28</u>	<u>1,213,249.07</u>	<u>1,455,898.89</u>
Total Other Expense	37,948.19	121,324.91	1,343,802.02	1,213,249.07	1,455,898.89
Net Other Income	(37,948.19)	(121,324.91)	(1,343,802.02)	(1,213,249.07)	(1,455,898.89)
Net Income	<u>(290,040.13)</u>	<u>3,054.13</u>	<u>1,203,424.64</u>	<u>30,541.94</u>	<u>36,650.20</u>



Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8603 - Special Fire General	8691 - Special CUM Fire
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6010 · Monroe Co. Prop Tax Levy	5,254,236.83	0.00
6160 · Local Income Tax (LIT) Cert Shs	4,038,690.50	0.00
6110 · Vehicle/Aircraft Excise Tax	294,858.77	0.00
6140 · CVET	5,597.10	0.00
6180 · Fire Protection Contracts/Fees	224,838.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	711,297.74
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	39,768.32
6141 · CUM CVET	0.00	754.90
6190 · CUM Fire Protection Contr/Fees	0.00	12,000.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	54,903.22	39,100.00
9010 · Interest Income	86,724.42	18,158.48
<b>Total Income</b>	<b>9,959,848.84</b>	<b>821,079.44</b>
<b>Expense</b>		
<b>PERSONAL SERVICES</b>		
<b>Salaries and Wages</b>		
8212 · Salaries & Wages - Fire Chief	73,416.81	0.00
8213 · Salaries & Wages - Deputy Chief	275,303.24	0.00
8214 · Salaries & Wages - Asst Chief	212,523.03	0.00
8215 · Salaries & Wages - Battalion Ch	295,269.47	0.00
8216 · Salaries & Wages - Fire Marshal	95,507.53	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	534,161.30	0.00
8220 · Salaries & Wages - FF 1977 Fund	3,690,453.42	0.00
8221 · Salaries & Wages - Incentive	109,128.96	0.00
8222 · Salaries & Wages - Officer Pay	266,699.96	0.00
8223 · Salaries & Wages - Longevity	104,812.50	0.00
8224 · Salaries & Wages - Holiday Pay	20,345.84	0.00
8226 · Salaries & Wages - Part Time	433,616.47	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	505,081.67	0.00
8228 · Salaries & Wages - Admin Assts	120,283.86	0.00
8229 · Salaries & Wages - IT Spec	66,821.25	0.00
8230 · Salaries & Wages - Trustee Comp	18,535.00	0.00
8231 · Salaries & Wages - Ambulance	99,444.79	0.00
8235 · Salaries & Wages - Uniform All	66,500.00	0.00
<b>Total Salaries and Wages</b>	<b>6,987,905.10</b>	<b>0.00</b>
<b>Employee Benefits</b>		
8240 · Social Security (Fica)	133,063.13	0.00
8241 · Social Security (Medicare)	98,230.27	0.00
8242 · Unemployment Ins	17,409.94	0.00
8243 · Health Insurance (M/D/V/CI)	1,178,754.76	0.00
8244 · PERF 1977 Employer Contribution	864,646.55	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	109,480.04	0.00
8246 · PERF Fund Employer Contribution	215,965.49	0.00
<b>Total Employee Benefits</b>	<b>2,617,550.18</b>	<b>0.00</b>
<b>Other Personal Services</b>		
8253 · Medical Services	104,272.24	0.00
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>104,272.24</b>	<b>0.00</b>
<b>Total PERSONAL SERVICES</b>	<b>9,709,727.52</b>	<b>0.00</b>
<b>SUPPLIES</b>		
<b>Repair &amp; Maintenance Supplies</b>		
8302 · Vehicle Maintenance Supplies	63,977.82	0.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>63,977.82</b>	<b>0.00</b>
<b>Operating Supplies ~</b>		
8301 · Operating Supplies	98,134.53	0.00
8304 · EMS Supplies	28,326.21	0.00
8306 · IVFA Dues	2,055.00	0.00
8308 · Fuel	101,306.53	0.00
8311 · Special Chemical Supplies	1,400.00	0.00
8312 · Fire Prevention Supplies	9,191.90	0.00
8314 · Haz Mat Mitigation Supplies	9,422.52	0.00
<b>Total Operating Supplies ~</b>	<b>249,836.69</b>	<b>0.00</b>
<b>Office Supplies ~</b>		
8300 · Office Supplies	11,569.63	0.00
8303 · Promotional Supplies	10,707.28	0.00
8313 · Inspection/Investigation Supply	558.50	0.00
<b>Total Office Supplies ~</b>	<b>22,835.41</b>	<b>0.00</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8603 - Special Fire General	8691 - Special CUM Fire
Other Supplies		
8315 · Color Guard Supplies	1,869.45	0.00
Total Other Supplies	1,869.45	0.00
Total SUPPLIES	338,519.37	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	47,491.95	0.00
8352 · Legal Counsel & Expenses	30,363.24	0.00
8353 · Equipment Tests/Certifications	46,491.37	0.00
8355 · Accounting Services	49,575.73	0.00
8401 · Contractual Services	26,139.15	0.00
Total Professional Services	200,061.44	0.00
Communication & Transportation		
8400 · Telephone & Data Services	60,723.28	0.00
8403 · Travel Expenses	8,809.84	0.00
Total Communication & Transportation	69,533.12	0.00
Printing & Advertising		
8450 · Legal Advertising	144.53	0.00
8451 · Printing	591.30	0.00
Total Printing & Advertising	735.83	0.00
Insurance		
8500 · General Liability Insurance	124,297.62	0.00
8501 · Workmens Compensation	123,640.00	0.00
Total Insurance	247,937.62	0.00
Utility Service		
8550 · Utilities	85,627.53	0.00
Total Utility Service	85,627.53	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	29,694.31	0.00
8600 · Building Services	27,598.12	0.00
8605 · Equipment & Vehicle Repairs	90,859.29	0.00
Total Repairs & Maintenance	148,151.72	0.00
Other Service & Charges		
8402 · Postage	364.15	0.00
Total Other Service & Charges	364.15	0.00
Total OTHER SERVICES & CHARGES	752,411.41	0.00
Total Expense	10,800,658.30	0.00
Net Ordinary Income	-840,809.46	821,079.44
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	81,648.48
8784 · CUM Fund - Bldg Renovations	0.00	43,787.21
8791 · CUM Fund - Sta 26 Construction	0.00	41,536.00
Total Buildings	0.00	166,971.69
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	84,901.71
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	205,579.50
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	80,340.82
8788 · CUM Fund - Engine 22	0.00	128,875.56
8790 · CUM Fund-Apparatus Replacement	0.00	99,000.00
Total Machinery, Eqpt & Vehicles	0.00	598,697.59
Total CUM FUND EXPENSES	0.00	765,669.28
Total Other Expense	0.00	765,669.28
Net Other Income	0.00	-765,669.28
Net Income	-840,809.46	55,410.16

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8700 - EMS Fund	8840 - Donation Fund
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	3,616.00
6400 · EMS Revenue	20,085.41	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.22	0.00
<b>Total Income</b>	<b>20,085.63</b>	<b>3,616.00</b>
<b>Expense</b>		
<b>PERSONAL SERVICES</b>		
<b>Salaries and Wages</b>		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>0.00</b>
<b>Employee Benefits</b>		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
<b>Total Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Personal Services</b>		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PERSONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPLIES</b>		
<b>Repair &amp; Maintenance Supplies</b>		
8302 · Vehicle Maintenance Supplies	0.00	0.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>0.00</b>	<b>0.00</b>
<b>Operating Supplies ~</b>		
8301 · Operating Supplies	0.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
<b>Total Operating Supplies ~</b>	<b>0.00</b>	<b>0.00</b>
<b>Office Supplies ~</b>		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
<b>Total Office Supplies ~</b>	<b>0.00</b>	<b>0.00</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8700 - EMS Fund	8840 - Donation Fund
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	0.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	1,228.14
Total Communication & Transportation	0.00	1,228.14
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	1,228.14
Total Expense	0.00	1,228.14
Net Ordinary Income	20,085.63	2,387.86
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	5,460.77
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	5,460.77
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	5,460.77
Net Other Income	0.00	-5,460.77
Net Income	20,085.63	-3,072.91

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8875 - Restricted Donation Fund	8882 - DWD ETG
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	0.00	0.00
7020 · State Grant Reimbursement	0.00	20,000.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	5,924.02	0.00
<b>Total Income</b>	<b>5,924.02</b>	<b>20,000.00</b>
<b>Expense</b>		
<b>PERSONAL SERVICES</b>		
<b>Salaries and Wages</b>		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>0.00</b>
<b>Employee Benefits</b>		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
<b>Total Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Personal Services</b>		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PERSONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPLIES</b>		
<b>Repair &amp; Maintenance Supplies</b>		
8302 · Vehicle Maintenance Supplies	0.00	0.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>0.00</b>	<b>0.00</b>
<b>Operating Supplies ~</b>		
8301 · Operating Supplies	0.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
<b>Total Operating Supplies ~</b>	<b>0.00</b>	<b>0.00</b>
<b>Office Supplies ~</b>		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
<b>Total Office Supplies ~</b>	<b>0.00</b>	<b>0.00</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8875 - Restricted Donation Fund	8882 - DWD ETG
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	0.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	0.00	0.00
Net Ordinary Income	5,924.02	20,000.00
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22)Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	5,924.02	20,000.00

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8913 - AFG - 2022 Knox - 97.044	8919 - 2019 SAFER - 97.083
Ordinary Income/Expense		
Income		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	0.00	0.00
7010 · Federal Grant Reimbursement	3,653.70	1,790,714.92
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.00	0.00
<b>Total Income</b>	<b>3,653.70</b>	<b>1,790,714.92</b>
Expense		
PERSONAL SERVICES		
Salaries and Wages		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>0.00</b>
Employee Benefits		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
<b>Total Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>
Other Personal Services		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PERSONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>
SUPPLIES		
Repair & Maintenance Supplies		
8302 · Vehicle Maintenance Supplies	0.00	0.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>0.00</b>	<b>0.00</b>
Operating Supplies ~		
8301 · Operating Supplies	1,358.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
<b>Total Operating Supplies ~</b>	<b>1,358.00</b>	<b>0.00</b>
Office Supplies ~		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
<b>Total Office Supplies ~</b>	<b>0.00</b>	<b>0.00</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8913 - AFG - 2022 Knox - 97.044	8919 - 2019 SAFER - 97.083
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	1,358.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	1,358.00	0.00
Net Ordinary Income	2,295.70	1,790,714.92
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	0.00
Total OTHER MISC EXPENSES	0.00	0.00
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22) Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	2,295.70	1,790,714.92

No assurance is provided on these financial statements.



Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8970 - VFA - DNR 10.698	8975 - ARPA 21.027
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6010 · Monroe Co. Prop Tax Levy	0.00	0.00
6160 · Local Income Tax (LIT) Cert Shs	0.00	0.00
6110 · Vehicle/Aircraft Excise Tax	0.00	0.00
6140 · CVET	0.00	0.00
6180 · Fire Protection Contracts/Fees	0.00	0.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	0.00
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	0.00
6141 · CUM CVET	0.00	0.00
6190 · CUM Fire Protection Contr/Fees	0.00	0.00
7000 · DNR Grant Income	5,000.00	0.00
7010 · Federal Grant Reimbursement	0.00	685,983.34
7020 · State Grant Reimbursement	0.00	0.00
6300 · Donations	0.00	0.00
6400 · EMS Revenue	0.00	0.00
6000 · Other Income	0.00	0.00
9010 · Interest Income	0.00	0.00
<b>Total Income</b>	<b>5,000.00</b>	<b>685,983.34</b>
<b>Expense</b>		
<b>PERSONAL SERVICES</b>		
<b>Salaries and Wages</b>		
8212 · Salaries & Wages - Fire Chief	0.00	0.00
8213 · Salaries & Wages - Deputy Chief	0.00	0.00
8214 · Salaries & Wages - Asst Chief	0.00	0.00
8215 · Salaries & Wages - Battalion Ch	0.00	0.00
8216 · Salaries & Wages - Fire Marshal	0.00	0.00
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	0.00
8220 · Salaries & Wages - FF 1977 Fund	0.00	0.00
8221 · Salaries & Wages - Incentive	0.00	0.00
8222 · Salaries & Wages - Officer Pay	0.00	0.00
8223 · Salaries & Wages - Longevity	0.00	0.00
8224 · Salaries & Wages - Holiday Pay	0.00	0.00
8226 · Salaries & Wages - Part Time	0.00	0.00
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	0.00
8228 · Salaries & Wages - Admin Assts	0.00	0.00
8229 · Salaries & Wages - IT Spec	0.00	0.00
8230 · Salaries & Wages - Trustee Comp	0.00	0.00
8231 · Salaries & Wages - Ambulance	0.00	0.00
8235 · Salaries & Wages - Uniform All	0.00	0.00
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>0.00</b>
<b>Employee Benefits</b>		
8240 · Social Security (Fica)	0.00	0.00
8241 · Social Security (Medicare)	0.00	0.00
8242 · Unemployment Ins	0.00	0.00
8243 · Health Insurance (M/D/V/CI)	0.00	0.00
8244 · PERF 1977 Employer Contribution	0.00	0.00
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	0.00
8246 · PERF Fund Employer Contribution	0.00	0.00
<b>Total Employee Benefits</b>	<b>0.00</b>	<b>0.00</b>
<b>Other Personal Services</b>		
8253 · Medical Services	0.00	0.00
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PERSONAL SERVICES</b>	<b>0.00</b>	<b>0.00</b>
<b>SUPPLIES</b>		
<b>Repair &amp; Maintenance Supplies</b>		
8302 · Vehicle Maintenance Supplies	0.00	0.00
<b>Total Repair &amp; Maintenance Supplies</b>	<b>0.00</b>	<b>0.00</b>
<b>Operating Supplies ~</b>		
8301 · Operating Supplies	5,000.00	0.00
8304 · EMS Supplies	0.00	0.00
8306 · IVFA Dues	0.00	0.00
8308 · Fuel	0.00	0.00
8311 · Special Chemical Supplies	0.00	0.00
8312 · Fire Prevention Supplies	0.00	0.00
8314 · Haz Mat Mitigation Supplies	0.00	0.00
<b>Total Operating Supplies ~</b>	<b>5,000.00</b>	<b>0.00</b>
<b>Office Supplies ~</b>		
8300 · Office Supplies	0.00	0.00
8303 · Promotional Supplies	0.00	0.00
8313 · Inspection/Investigation Supply	0.00	0.00
<b>Total Office Supplies ~</b>	<b>0.00</b>	<b>0.00</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	8970 - VFA - DNR 10.698	8975 - ARPA 21.027
Other Supplies		
8315 · Color Guard Supplies	0.00	0.00
Total Other Supplies	0.00	0.00
Total SUPPLIES	5,000.00	0.00
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	0.00
8352 · Legal Counsel & Expenses	0.00	0.00
8353 · Equipment Tests/Certifications	0.00	0.00
8355 · Accounting Services	0.00	0.00
8401 · Contractual Services	0.00	0.00
Total Professional Services	0.00	0.00
Communication & Transportation		
8400 · Telephone & Data Services	0.00	0.00
8403 · Travel Expenses	0.00	0.00
Total Communication & Transportation	0.00	0.00
Printing & Advertising		
8450 · Legal Advertising	0.00	0.00
8451 · Printing	0.00	0.00
Total Printing & Advertising	0.00	0.00
Insurance		
8500 · General Liability Insurance	0.00	0.00
8501 · Workmens Compensation	0.00	0.00
Total Insurance	0.00	0.00
Utility Service		
8550 · Utilities	0.00	0.00
Total Utility Service	0.00	0.00
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	0.00
8600 · Building Services	0.00	0.00
8605 · Equipment & Vehicle Repairs	0.00	0.00
Total Repairs & Maintenance	0.00	0.00
Other Service & Charges		
8402 · Postage	0.00	0.00
Total Other Service & Charges	0.00	0.00
Total OTHER SERVICES & CHARGES	0.00	0.00
Total Expense	5,000.00	0.00
Net Ordinary Income	0.00	685,983.34
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	0.00
8850 · Ambulance Chassis & Remount	0.00	572,671.97
Total OTHER MISC EXPENSES	0.00	572,671.97
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	0.00
8784 · CUM Fund - Bldg Renovations	0.00	0.00
8791 · CUM Fund - Sta 26 Construction	0.00	0.00
Total Buildings	0.00	0.00
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	0.00
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	0.00
8785 · CUM Fund - Rescue 11 (22)Replace	0.00	0.00
8788 · CUM Fund - Engine 22	0.00	0.00
8790 · CUM Fund-Apparatus Replacement	0.00	0.00
Total Machinery, Eqpt & Vehicles	0.00	0.00
Total CUM FUND EXPENSES	0.00	0.00
Total Other Expense	0.00	572,671.97
Net Other Income	0.00	-572,671.97
Net Income	0.00	113,311.37

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	Rainy Day	TOTAL
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6010 · Monroe Co. Prop Tax Levy	0.00	5,254,236.83
6160 · Local Income Tax (LIT) Cert Shs	0.00	4,038,690.50
6110 · Vehicle/Aircraft Excise Tax	0.00	294,858.77
6140 · CVET	0.00	5,597.10
6180 · Fire Protection Contracts/Fees	0.00	224,838.00
6030 · CUM Monroe Co. Prop Tax Levy	0.00	711,297.74
6111 · CUM Vehicle/Aircraft Excise Tax	0.00	39,768.32
6141 · CUM CVET	0.00	754.90
6190 · CUM Fire Protection Contr/Fees	0.00	12,000.00
7000 · DNR Grant Income	0.00	5,000.00
7010 · Federal Grant Reimbursement	0.00	2,480,351.96
7020 · State Grant Reimbursement	0.00	20,000.00
6300 · Donations	0.00	3,616.00
6400 · EMS Revenue	0.00	20,085.41
6000 · Other Income	0.00	94,003.22
9010 · Interest Income	39,565.21	150,372.35
<b>Total Income</b>	<b>39,565.21</b>	<b>13,355,471.10</b>
<b>Expense</b>		
<b>PERSONAL SERVICES</b>		
<b>Salaries and Wages</b>		
8212 · Salaries & Wages - Fire Chief	0.00	73,416.81
8213 · Salaries & Wages - Deputy Chief	0.00	275,303.24
8214 · Salaries & Wages - Asst Chief	0.00	212,523.03
8215 · Salaries & Wages - Battalion Ch	0.00	295,269.47
8216 · Salaries & Wages - Fire Marshal	0.00	95,507.53
8217 · Salaries & Wages - Mechanic	0.00	0.00
8218 · Salaries & Wages - Trng Captain	0.00	0.00
8219 · Salaries & Wages - FF PERF Fund	0.00	534,161.30
8220 · Salaries & Wages - FF 1977 Fund	0.00	3,690,453.42
8221 · Salaries & Wages - Incentive	0.00	109,128.96
8222 · Salaries & Wages - Officer Pay	0.00	266,699.96
8223 · Salaries & Wages - Longevity	0.00	104,812.50
8224 · Salaries & Wages - Holiday Pay	0.00	20,345.84
8226 · Salaries & Wages - Part Time	0.00	433,616.47
8227 · Salaries & Wages - Sub/Em/Tr/OT	0.00	505,081.67
8228 · Salaries & Wages - Admin Assts	0.00	120,283.86
8229 · Salaries & Wages - IT Spec	0.00	66,821.25
8230 · Salaries & Wages - Trustee Comp	0.00	18,535.00
8231 · Salaries & Wages - Ambulance	0.00	99,444.79
8235 · Salaries & Wages - Uniform All	0.00	66,500.00
<b>Total Salaries and Wages</b>	<b>0.00</b>	<b>6,987,905.10</b>
<b>Employee Benefits</b>		
8240 · Social Security (Fica)	0.00	133,063.13
8241 · Social Security (Medicare)	0.00	98,230.27
8242 · Unemployment Ins	0.00	17,409.94
8243 · Health Insurance (M/D/V/CI)	0.00	1,178,754.76
8244 · PERF 1977 Employer Contribution	0.00	864,646.55
8245 · Group Life Ins/ AD&D/STD/LTD	0.00	109,480.04
8246 · PERF Fund Employer Contribution	0.00	215,965.49
<b>Total Employee Benefits</b>	<b>0.00</b>	<b>2,617,550.18</b>
<b>Other Personal Services</b>		
8253 · Medical Services	0.00	104,272.24
8254 · Early Retirement	0.00	0.00
<b>Total Other Personal Services</b>	<b>0.00</b>	<b>104,272.24</b>
<b>Total PERSONAL SERVICES</b>	<b>0.00</b>	<b>9,709,727.52</b>
<b>SUPPLIES</b>		
<b>Repair &amp; Maintenance Supplies</b>		
8302 · Vehicle Maintenance Supplies	0.00	63,977.82
<b>Total Repair &amp; Maintenance Supplies</b>	<b>0.00</b>	<b>63,977.82</b>
<b>Operating Supplies ~</b>		
8301 · Operating Supplies	0.00	104,492.53
8304 · EMS Supplies	0.00	28,326.21
8306 · IVFA Dues	0.00	2,055.00
8308 · Fuel	0.00	101,306.53
8311 · Special Chemical Supplies	0.00	1,400.00
8312 · Fire Prevention Supplies	0.00	9,191.90
8314 · Haz Mat Mitigation Supplies	0.00	9,422.52
<b>Total Operating Supplies ~</b>	<b>0.00</b>	<b>256,194.69</b>
<b>Office Supplies ~</b>		
8300 · Office Supplies	0.00	11,569.63
8303 · Promotional Supplies	0.00	10,707.28
8313 · Inspection/Investigation Supply	0.00	558.50
<b>Total Office Supplies ~</b>	<b>0.00</b>	<b>22,835.41</b>

No assurance is provided on these financial statements.

Monroe Fire Protection District  
Statement of Activity - YTD by fund  
January through October 2024

	Rainy Day	TOTAL
Other Supplies		
8315 · Color Guard Supplies	0.00	1,869.45
Total Other Supplies	0.00	1,869.45
Total SUPPLIES	0.00	344,877.37
OTHER SERVICES & CHARGES		
Professional Services		
8351 · Seminars/Training	0.00	47,491.95
8352 · Legal Counsel & Expenses	0.00	30,363.24
8353 · Equipment Tests/Certifications	0.00	46,491.37
8355 · Accounting Services	0.00	49,575.73
8401 · Contractual Services	0.00	26,139.15
Total Professional Services	0.00	200,061.44
Communication & Transportation		
8400 · Telephone & Data Services	0.00	60,723.28
8403 · Travel Expenses	0.00	10,037.98
Total Communication & Transportation	0.00	70,761.26
Printing & Advertising		
8450 · Legal Advertising	0.00	144.53
8451 · Printing	0.00	591.30
Total Printing & Advertising	0.00	735.83
Insurance		
8500 · General Liability Insurance	0.00	124,297.62
8501 · Workmens Compensation	0.00	123,640.00
Total Insurance	0.00	247,937.62
Utility Service		
8550 · Utilities	0.00	85,627.53
Total Utility Service	0.00	85,627.53
Repairs & Maintenance		
8354 · Computer Tech Support	0.00	29,694.31
8600 · Building Services	0.00	27,598.12
8605 · Equipment & Vehicle Repairs	0.00	90,859.29
Total Repairs & Maintenance	0.00	148,151.72
Other Service & Charges		
8402 · Postage	0.00	364.15
Total Other Service & Charges	0.00	364.15
Total OTHER SERVICES & CHARGES	0.00	753,639.55
Total Expense	0.00	10,808,244.44
Net Ordinary Income	39,565.21	2,547,226.66
Other Income/Expense		
Other Expense		
OTHER MISC EXPENSES		
8440 · Meals & Awards	0.00	5,460.77
8850 · Ambulance Chassis & Remount	0.00	572,671.97
Total OTHER MISC EXPENSES	0.00	578,132.74
CUM FUND EXPENSES		
Buildings		
8782 · CUM Fund - Station 21 Mortgage	0.00	81,648.48
8784 · CUM Fund - Bldg Renovations	0.00	43,787.21
8791 · CUM Fund - Sta 26 Construction	0.00	41,536.00
Total Buildings	0.00	166,971.69
Machinery, Eqpt & Vehicles		
8780 · CUM Fund - Misc/Eqpt/Cap Outlay	0.00	84,901.71
8781 · CUM Fund - Pers Prot Eqpt (PPE)	0.00	205,579.50
8785 · CUM Fund - Rescue 11 (22)Replace	0.00	80,340.82
8788 · CUM Fund - Engine 22	0.00	128,875.56
8790 · CUM Fund-Apparatus Replacement	0.00	99,000.00
Total Machinery, Eqpt & Vehicles	0.00	598,697.59
Total CUM FUND EXPENSES	0.00	765,669.28
Total Other Expense	0.00	1,343,802.02
Net Other Income	0.00	-1,343,802.02
Net Income	39,565.21	1,203,424.64

No assurance is provided on these financial statements.