



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Chair Vicky Sorensen called the meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:02p.m. EST Wednesday, June 10, 2026. The meeting was held in person at Station 25, located at 5081 N. Old State Road 37, Bloomington, Indiana, and via Zoom for the public to view. Public notice of the meeting had been duly made to local media by email transmission and hard copy notices had been placed in all the usual places.

Administrative Assistant Tammy Bovenschen called the roll of the board of trustees to determine members present, absent, and to identify others present via Zoom.

Present in person were as follows:

- Vicky Sorensen, Chair
- Mark Kruzan, Vice-Chair (via zoom)
- Michael Baker, Fiscal Officer
- John Bernstein, Trustee
- Susan Hingle, Trustee
- Kevin R. Robling, Trustee
- Dan Vest, Trustee

Others present were as follows:

- Dustin Dillard, Chief (via zoom)
- Matt Bright, Deputy Chief, EMS & Operations
- Steve Coover, Deputy Chief, Community Risk Reduction
- Ed Terrell, Assistant Chief, Facilities & Logistics
- Danny Gillespie, Assistant Chief of Training
- Christine Bartlett, Attorney, Ferguson Law
- Nick Powell, Fleet Manager
- Tammy Bovenschen, Administrative Assistant
- Lorie Robinson, Financial Assistant
- Darrell Cooper, IT Specialist
- Bryce William, Lt., MFD
- Ben Slinkard, Lt., MFD
- Jaydon Hoffman, Sgt., MFD
- Aaron Robertson, Chauffeur, MFD
- Eli Wilson, FF, MFD
- Seth Knapp, FF, MFD
- Josh Strange, Engineer, MFD

+ Jeffrey Combs, Deputy Chief

HEADQUARTERS
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

Josh Lawton, FF, MFD
Nate Percifield, FF, MFD
Jeremiah Boshears, FF, MFD
Brandon Nelson, Volunteer, MFD

CHANGES OR AMENDMENTS TO THE AGENDA

Chair Vicky Sorensen asked if there were any changes or amendments to the agenda. Administrative Assistant Tammy Bovenschen stated yes, there was one change that Fiscal Officer Michael Baker would like to add. Fiscal Officer Baker stated that he would like to add under New Business Investment Discussion.

Trustee Kevin Robling made a motion to add Investment Discussion to new business. Trustee Dan Vest seconded the motion
Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.
Motion passed 7-0

PUBLIC COMMENT

Chair Vicky Sorensen explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda.

MINUTES OF PREVIOUS MEETING

Minutes from May were presented to the board for approval.

Trustee Kevin R. Robling made a motion to approve the minutes. Trustee Dan Vest seconded the motion
Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.
Motion passed 7-0

DEPARTMENT UPDATES

a. Legal Updates

Legal Counsel, Christine Bartlett stated that it had been a busy month. Worked with Jeffrey on starting the process with on-the-job training with the veteran's office. Worked with Nick on reviewing the RFP and reviewing the HGAC contract that's under new business. Allison has been reviewing release language for Fire Camps.

b. Statistics

Deputy Chief Matt Bright updated the board on the monthly statistics for May.

TOTAL Emergency Calls	464
Fire Calls	19
Hazardous Situation	20
Medical	281
Public Service	65
Rescue	7

No Emergency	71
Law Enforcement	1
Incidents by District Station	464
Station 21	43
Station 22/HQ	130
Station 23	18
Station 24	39
Station 25	41
Station 26	23
Station 29	147
Station 39	23
Incident Count by Aid Type & Direction	77
Aid in support of primary entity	
Aid given	52
Aid received	14
Aid in lieu of primary entity	
Aid given	6
Aid received	1
Aid acting as another entity	
Aid given	3
Aid received	1
Incidents by Township	61
Bean Blossom	5
Bloomington (City)	32
Ellettsville	18
Brown County	6
Greene County	0
Lawrence County	0
Morgan County	0
Owen County	0
Total Patient Transports	82
Ambulance 21	1
Ambulance 22	15
Ambulance 23	9
Ambulance 29	57
Destinations	66
IU Health Bloomington	53
Monroe Hospital	12
IU Health Bedford	1

c. Emergency Medical Services & Operations

Deputy Chief Matt Bright updated the board on EMS & Operations

Current Situation:

- Working on final review and submission of roster for annual physicals
- Continuing plans for LEPC Functional exercise in September
- Working on mutual aid structure fire guidance

Accomplishments:

- Went to Lake Assault boat factory for tour and to see newly completed boats and options
- Awarded an IAFF HazMat Technician Course for August
- Hospital disaster and subsequent diversions – informal After-Action Report
- Lessons learned from each
- Monroe, Bloomington, EMA, MC Health, Owen County EMS
- Information sharing/communications
- District 8 conference provided a solid foundation for both water leak and the major ER overcrowding which occurred a few weeks after the conference

Planned Activities:

- Potential second EMS vending machine purchase and placement
- LEPC ESF-8 (medical) exercise in fall
- Operations continuity plan for reporting – emergency/non-emergency

Trustee Dan Vest asked about any progress on the boat? Deputy Chief Bright explained going to the different places has given us insight into what we plan to purchase, yes.

Trustee Kevin Robling asked how the 1st vending machine is working out. Deputy Chief Bright stated it's working like we're wanting – no stats at this time.

Chair Vicky Sorensen asked if Deputy Chief Bright could expand on mutual aid structure fire. Deputy Chief Bright explained that previously former BFD Chief Jason Moore developed a safe structural fire guide for the county. MFPD started going through that document to make it more usable for crews.

d. Fleet

Fleet Manager Nick Powell updated the board on Fleet:

Current Situation:

- Maintenance:
 - 14 low priority
 - 17 medium priority
 - 2 high priority
 - OOS: 2 – Out of Service 1+ days
 - Brush 24 Fuel Injectors
 - Engine 49

- Equipment/Apparatus Warranty claims in process
 - Marine 21 rebuild labor and drive parts covered
 - TNT spreader power switch, motherboard and housed replaced under warranty
 - Brush 21 lighting
- Ambulance Doors
 - Working with Penn Care to repair ambulance 29 and 21 door latches

Accomplishments:

- New TNT Extrication tools inventoried and placed into service at 22, 29, and 29
- New hose bed covers received and placed onto Engine 29 and Engine 26
- Aerial Ladder 21 and 25 annual inspection completed
- Rescue 22 ECM shipped to Texas for a rebuild of \$825. Compared to purchasing an ECM from International \$4,500

Planned Activities:

- Obtaining bed, bumper, and lighting quotes to convert two vehicles to Brush/Squad combo
- Garage clean out and inventory date scheduled with Station 29 Red Shift
- Follow up on Ground Ladder inspection dates

Trustee Dan Vest mentioned what a good job Fleet Manager Powell did in sending the parts off and saving money.

Trustee Kevin Robling thanked Fleet Manager Powell as well.

e. Facilities & Logistics

Assistant Chief Ed Terrell updated the board on Facilities & Logistics:

Current Situation:

- Exterior light ordered for Station 23
- Scheduling annual HVAC service
- Working with Training Officer to purchase materials for upcoming training

Accomplishments:

- Finished upgrades to the electrical for Station 25 gear washer/water heater
- Heat and AC ducts cleaned at HQ
- Station 24 roof checked for a leak and found no major issue

Planned Activities:

- Repair downspout drain line along drive at HQ
- Look at adding lighting to Quartermaster room Station 21
- Paint exterior doors at Station 29

f. Training

Assistant Chief Danny Gillespie updated the board on Training:

Current Situation:

- Company Training: Truck Company Operations, Apparatus Placement, Salvage & Overhaul, Utilities, Search & Rescue, Ventilation, EMS
- MFD & BFD Gold Shifts partnering to do Tech Tuesday training
- Joint Recruit Fire Academy – completing week 2 – trainings: communications, PPE & SCBA, Building Construction, Fire Behavior, Fire Extinguishers, Ropes & Knots, Dispatch Observations, Hazmat
- Working with IT to digitize all recruit skills competency check-off sheets
- Testing for Owen Valley FF 1 and 2 course – supporting volunteer program

Accomplishments:

- Purchased Conex containers through IDHS grant
- Wrapped up Hoosier Hills and Ivy Tech school years. Another great year of partnership
- Search & Rescue course for Rescue personnel – May 19 & 20 at Station 25 with instructors from Westfield FD

Planned Activities:

- Confirmed Leadership Development course with IDHS for Winter 2026 to be hosted at Van Buren Twp. Community Building
- Planning extrication day at Ken's Westside for September
- Planning RIT/Mayday training scenario with Monroe County Central Dispatch

Training Hours:

- Company Training
 - April training hours – 2,059.71
 - May training hours – 3,686.17

Lt. Bryce Williams explained Tech Tuesdays.

Trustee John Bernstein asked if First Due is being used for Recruit Competency.

Assistant Chief Gillespie explained it's not part of First Due right now; we're using a google drive and each recruit will have their own one drive folder and their check off sheets will go into that. However, all their training documentation for hours is in First Due.

Fiscal Officer Michael Baker asked if Search & Rescue course is only for fires. Assistant Chief Gillespie explained that this training was only for structure fires, but we will be training in July on Search & Rescue.

Trustee John Bernstein asked about training software, is that common? Assistant Chief Gillespie explained name changes is basically just verbiage. It's not impacting on our training.

Chair Vicky Sorensen asked if recruits stay together. Assistant Chief Gillespie stated yes, through the Academy. Once they've graduated the Academy; they will be assigned to shifts.

Trustee Susan Hingle asked about Mayday – how do you identify that? Assistant Chief Gillespie explained dispatch is already aware of when an emergency button is pressed, they get an alarm. Dispatch can hear calls better, so they can relay information and take a step deeper for our safety.

Trustee Susan Hingle followed up asking if something happened to alert us of an issue? Assistant Chief Gillespie stated no, we met with dispatch in the fall to discuss different ways we could partner with training back and forth. We're trying to cross train more frequently.

Chair Vicky Sorensen asked if the dispatcher stays on the line? Assistant Chief Gillespie stated that it depends on the situation. Long discussion of different instances that dispatch would stay on the line.

g. Community Risk Reduction

Deputy Chief Steve Coover updated the board on Community Risk Reduction.

Current Situation:

- Assigned Human Rights Committee case regarding ADA violation for district resident vs local business
- Collaborating with Meadows Hospital regarding Spice/K2 vaping pods psychosis prevention presentation to be delivered regionally
 - First presentation June 26
- Collaborating with insurance companies regarding research and testing for fire cause Popcorn Rd

Accomplishments:

- Presented Fire Service Community Risk Reduction: More than smoke alarms and Stop, Drop, Roll at the 2026 IU Rural Conference
- Transported Hoosier Burn Camp camper to and from Hoosier Burn Camp; Deputy Chief Coover was camper's visitor on visitor's day
- Nine department members volunteered to assist Hoosier Burn Camp Staff during visitor's day
- Adult Services/Area 10 – 2 referrals for assistance
- Events: MCCSC Duck Race, Harrodsburg Heritage Days, Hoosier Burn Camp (Camp Tecumseh), Lakeview Kickball, Lakeview Egg

Drop, Lakeview Field Day, Miss Lake Lemon, Grandview Egg Drop, Grandview Field Day, Marlin Field Day, Mini 4-H Camp

Planned Activities:

- CERT Class scheduled for fall
- Create PEER support program in FEMA Subgroup for FEMA Incident Support Team during disaster deployments
- Hoosier Burn Camp Teen Outing July 6-7 at Paynetown SRA

Fire Inspections:

- Fire Safety Inspections – 63
- Re-Inspections – 4
- New Construction Inspections – 0
- Plans Review – 10
- Consultations – 4

Chair Vicky Sorensen asked what the Indiana BMV Driver Ability Program is and why Deputy Chief Coover attended. Deputy Chief Coover explained he was invited because if he came across an individual that was elderly and having difficulty driving, he could assess the situation and report the accident appropriately (i.e. driver's license reviewed).

h. Financial

Financial Assistant Lorie Robinson presented financial summary for May 2026.

Current Situation:

- Awaiting communication from IN Dept of Homeland Security (IDHS) regarding the Training Grant reimbursement
 - MFPD purchased three training manikins and three shipping containers to be used for their training program for a total cost of \$11,597.83. MFPD expects to be reimbursed \$9,884.00 for those expenses.
- Testing the new Gateway Budget 2.0 forms and awaiting the launch of the "live" platform in the coming days
- Set up supplier registration to receive funds from IU Health

Accomplishments:

- Received and deposited the Supplemental LIT payment of \$430,460.00
 - Supplemental LIT is calculated and paid based on two years of post earnings
- Donation made to Monroe County Sports Hall of Fame in support of Ashley Benson
- Received \$500.00 donation from Ken's Westside for our assistance in flood waters

Planned Activities:

- Prepare mid-year budget line projections
- Legislative Update webinar June 17, 2026
- Joint Board meeting for ARPA surplus funds rescheduled for Tuesday, June

30th at 5pm

EMS Revenue & Collections:

- Added the active accounts receivable – May
- General Summary – 41.6%
- Cumulative Fund – 44%

Trustee Kevin Robling asked at the end of the year, how much will we have in the Rainy-Day Fund? Financial Assistant Robinson stated that depending on how much we spend on the truck and boat we'll have roughly 1.5 million in the cash balance.

i. Administrative Report

Deputy Chief Jeffrey Combs updated the board on the Administrative Report.

Current Situation:

- Working with Monroe County EMA on Aqua Eye funding avenues and grants
- Working with Locution on quoting building alerting projects
- Monroe County Fair planning and preparation

Accomplishments:

- Bloomington Chamber Valor Awards – Station 21 Gold Shift, water rescue
 - Lt. Bryce William
 - Sgt. Trevor Yoho
 - FF, Matt Hadley
 - Chauffeur Casey Snedegar
 - Engineer, Dustin Newel
- Governor Braun visited Station 25 to issue an EMS Proclamation and Life Saving awards. They were also recognized by Department of Homeland Security for a successful cardiac arrest as well.
 - Lt. Ben Slinkard
 - Engineer, Josh Strange
 - FF, Josh Lawton
 - FF, Seth Knapp
 - Sgt. Josh Hall
- Another successful cardiac arrest in March for Black Shift. The folks working that day were:
 - Sgt. Jaydon Hoffman, Sgt.
 - Chauffeur, Aaron Robertson
 - FF, Eli Wilson
 - FF, Nate Percifield
 - FF, Jeremiah Boshears
 - PT, David Langley
- MFD Volunteers and Administration participated in Adopt-A-Road clean up along Strain Ridge Road

Planned Activities:

- Virtual June Officer Development Training Planned for Company Officers
- Submit AFG Grants by June 22
- Youth Fire Camp – Stations 21 & 25 – July 23, 24, and 25
 - Received a \$5,000 grant for this project

Personnel Report:

- New Hires – Full Time – 0
- New Hires – Part-Time – 0
- New Hires – Substitutes – 5
 - 3 of the 5 were from Hoosier Hills graduates
- Volunteers – 0
- Resignations – 2 (1 Volunteer/1 Substitute)
- Retirements – 0

Volunteer Hours: 498.25

Fiscal Officer Michael Baker said thank you all!

Trustee John Bernstein commented that if we could recognize and highlight folks every quarter (or twice a year) that would be great.

Trustee John Bernstein asked about evaluating skills testing for recruits. Deputy Chief Combs explained the training division oversees lots of things, but Assistant Chief Gillespie can't do everything by law. With that, Deputy Chief Combs is going to be the evaluator for all the new hire recruits in the current Academy class. That requires Deputy Chief Combs to watch recruits do their skills on test day and ensure they meet state requirements. Each state course must have a lead instructor, evaluator, and proctor which require a different person for each role.

Trustee Kevin Robling asked if Ellettsville participates in Joint Academy. Deputy Chief Combs indicated not yet, but conversations are happening.

UNFINISHED BUSINESS

a. AFG Exhaust Grant

Deputy Chief Matt Bright touched on what was discussed last month regarding the AFG Exhaust System Grant. Deputy Chief Bright would like to request the board's approval of the MagneGrip proposal for \$192,924.00 with the total cost not to exceed the Grant Amount. This system will retrofit Station 25 & 39 and place new systems at Station 22 & 23.

Trustee Kevin R. Robling made a motion to approve the MagneGrip proposal not to exceed the AFG Exhaust grant award of \$205,516.00.

Trustee John Bernstein seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

NEW BUSINESS

a. HGAC Contract

Deputy Chief Matthew Bright explained that this is the government purchasing contract for purchasing a new boat similar to Sourcewell. Trustee Kevin R. Robling asked if there is a cost associated with using HGAC. Deputy Chief Bright explained that when we make the purchase there will be a cost paid, but not until we purchase something through HGAC.

Trustee John Bernstein made a motion to approve the using HGAC for government purchasing contract for purchasing the new boat.

Trustee Dan Vest seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

b. Encumbrances

Financial Assistant Lorie Robinson explained one of our vendors were audited and discovered two invoices that MFPD hasn't been billed for. With that, Financial Assistant Robinson seeks approval from the board to move \$7,660.00 from the appropriations of 2025 into the 2026 cumulative fund for miscellaneous equipment and capital outlays. That still allows MFPD to end 2025 at only 93% expended for the cumulative fund, so MFPD isn't taking any appropriations from last year's budget that weren't left behind. MFPD needs to move it into this year's budget to cover the cost of the two invoices.

Trustee John Bernstein asked if it will put MFPD over 2026 budget? Financial Assistant Robinson stated no.

Trustee Kevin Robling asked when MFPD closes 2025? Financial Assistant Robinson explained that any encumbrances need to be completed by June 30th. Deputy Chief Combs chimes in saying that we traditionally have encumbrances done February and March.

Trustee John Bernstein asked what happens if July MFPD gets another invoice for a bill that hasn't been paid? Financial Assistant Robinson explained that we would have to pay the bill from this year's budget.

Trustee Kevin Robling made a motion to approve \$7,660.00 of encumbrances for the 2025 budget to the 2026 budget.

Fiscal Officer Michael Baker seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

c. Investments

Financial Assistant Lorie Robinson presented our next investment process. The Spring Settlement is \$6,641,649.98. Of that, a portion of it - \$780,681.00 goes to the cumulative fund and the rest falls into the general fund. With that, Financial Assistant Robinson checked CD rates and Money Market options that are available. The CDs are around 3.3% - 3.9% right now for a 5–6-month investment that includes a penalty if they're ended before the 5-6 months is over. People State Bank and Jackson County Bank came back with great rates of 4.5+ and 12-month fixed options for Money Markets. Money Market accounts are liquid. If MFPD opens a Money Market account and puts \$5,000,000.00, they can move more money back to the general fund as it starts to diminish. Financial Assistant Robinson expects that MFPD has enough cash in the general fund right now to get MFPD through the end of July or August. In July or August, Financial Assistant Robinson would go into the Money Market fund, or have the bank move what is needed for September, October, etc. MFPD would still have a fixed rate for 12 months. No fees or penalties attached. Financial Assistant Robinson is asking the board for approval to open a Money Market fund from the Spring Settlement.

Trustee Kevin Robling asked if the Money Market rates are guaranteed. Financial Assistant Robinson stated yes for 12 months, as long MFPD keeps over \$25,000 in the account. FDIC protects up to \$250,000.00 and Indiana Trust Fund protects the remaining balance we have at Peoples State Bank.

Long discussion.

Trustee Dan Vest asked why Peoples State Bank over Jackson County? Financial Assistant Lorie Robinson explained Jackson County is .09% higher, however when MFPD uses another institution, the District could incur transfer fees each time funds are moved back to the General checking account at People's State Bank.

Trustee John Bernstein made a motion to approve up to \$5,000,000.00 from the Spring Settlement but put in a Money Market at Peoples State Bank.

Fiscal Officer Michael Baker seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

FINANCIALS

a. Financial – Claims

Financial Assistant Lorie Robinson presented claims May 2026. Total claims - \$544,250.35

Trustee Kevin Robling made a motion to approve the claims for May 2026.

Fiscal Officer Michael Baker seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

b. Payroll

Administrative Assistant Tammy Bovenschen presented the May monthly payrolls for approval.

- May 15th payroll – totaling \$323,787.78
 - 28 Day
- May 30th payroll – totaling \$296,467.75

Trustee Kevin Robling made a motion to approve May payrolls

Fiscal Officer Michael Baker seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

c. Financial – Statement

Financial Assistant Lorie Robinson presented the financial statement to the board for May approval.

Trustee Kevin Robling made a motion to approve the financial statement for May.

Fiscal Officer Michael Baker seconded

Roll Call Vote: Hingle – Yes, Baker – Yes, Sorensen – Yes, Kruzan – Yes, Bernstein – Yes, Vest – Yes, Robling – Yes.

Motion passed 7-0

ADDITIONAL COMMENTS

NEXT MEETING

Chair Vicky Sorensen stated that the next meeting will be in person July 8, 2026, at Station 21, located at 9094 S Strain Ridge Road, Bloomington, Indiana. The meeting will also be held via zoom.

ADJOURN

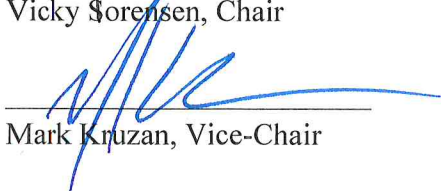
Trustee John Bernstein made a motion to adjourn at 7:25p.m.

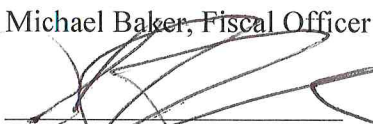
Minutes approved by the board of trustees on July 8, 2026:

Amended to add
Jeffrey Combs, Deputy Chief

Aye:

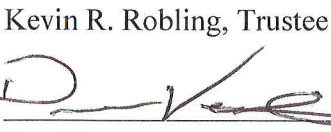

Vicky Sorensen, Chair


Mark Kruzan, Vice-Chair


Michael Baker, Fiscal Officer


John Bernstein, Trustee


Susan Hingle, Trustee


Kevin R. Robling, Trustee


Dan Vest, Trustee

Nay:


Vicky Sorensen, Chair


Mark Kruzan, Vice-Chair


Michael Baker, Fiscal Officer


John Bernstein, Trustee


Susan Hingle, Trustee


Kevin R. Robling, Trustee


Dan Vest, Trustee

Copy furnished:

Mrs. Vicky Sorensen, Chair
Mr. Michael Baker, Fiscal Officer
Ms. Susan Hingle, Trustee
Mr. Daniel Vest, Trustee
Mr. David Ferguson, Legal Counsel
Headquarters, Bulletin Board
Station No. 22, Bulletin Board
Station No. 24, Bulletin Board
Station No. 26, Bulletin Board
Station No. 39, Bulletin Board

Mr. Mark Kruzan, Vice-Chair
Mr. John Bernstein, Trustee
Mr. Kevin R. Robling, Trustee
Mr. Dustin Dillard, Fire Chief
Mrs. Christine Bartlett, Legal Counsel
Station No. 21, Bulletin Board
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