



YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Mount Olive College
• Name of the Head of the institution	Dr. Koseno
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8256965816
• Mobile No:	9863581288
• Registered e-mail	mockohima.olive@gmail.com
• Alternate e-mail	mockiqac@gmail.com
• Address	Daklane
• City/Town	Kohima
• State/UT	Nagaland
• Pin Code	797001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Self-financing

• Name of the Affiliating University	Nagaland University				
• Name of the IQAC Coordinator	Dr. Holika Yeptho				
• Phone No.	8131090800				
• Alternate phone No.	9436000210				
• Mobile	9774414677				
• IQAC e-mail address	mockiqac@gmail.com				
• Alternate e-mail address	holikayeptho@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://mtolivecollege.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://mtolivecollege.in				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B	2.03	2022	14/06/2022	13/06/2027
6.Date of Establishment of IQAC			01/01/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			4		

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
Enhancement of Teaching-Learning Process: Organized workshops, and seminars to improve teaching methodologies and integrate ICT tools for better student engagement.		
Conducted internal academic audits, feedback collection, and analysis from students, faculty, and stakeholders to implement necessary improvements in curriculum delivery and institutional functioning		
Organized cleanliness drives and tree plantation programs to promote environmental sustainability and maintain a clean and green campus.		
Played a key role in organizing skill development programs, career counseling sessions, and internship opportunities, enhancing student employability and overall academic experience.		
Successfully facilitated the accreditation process, leading to the college securing a Grade B in the second cycle of NAAC accreditation.		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Health Awareness Programme	Organized Health Camp	
Research and Publication	1 Teacher awarded Pd. D.	
Action to increase enrollment	Enrollment increased partially	

13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
Yes	29/01/2025
15. Multidisciplinary / interdisciplinary	
<p>Mount Olive College aims to provide holistic education through multidisciplinary and interdisciplinary approaches. To achieve this, the institution offers both Commerce and Arts streams to cater to the growing needs and demands of students. The Arts stream includes courses in Humanities and Social Sciences, with Core and Minor options available in departments such as English, Education, History, Political Science, and Sociology. The Minor options also include Economics, while Environmental Science and Information Technology (IT) are compulsory papers. The college offers credit-based courses with projects centered around community engagement. Additionally, Environmental Studies is provided as a compulsory paper in accordance with Nagaland University's guidelines. The college also offers multidisciplinary courses such as Peace and Conflict Resolution, Understanding Heritage, and Environmental Science. The institution provides flexibility by allowing multiple entry and exit points at the end of the 1st, 2nd, and 3rd years of undergraduate education. As an affiliated college of Nagaland University, we adhere to the university's guidelines, offering students the option to choose and change both their Minor and Core papers based on their interests. The institution encourages multi- and interdisciplinary approaches by offering a wide range of course options across the two streams, as well as an additional compulsory Environmental Studies course and an Add-on course</p>	
16. Academic bank of credits (ABC):	
<p>Mount Olive College is preparing for NEP 2020 by implementing new systems such as the Academic Bank of Credits (ABC). The college is equipped with the necessary skills and facilities to comply with the</p>	

affiliated university's notifications. Students now have access to a digital store of credits, providing them with the flexibility to transfer credits, complementing the multidisciplinary and interdisciplinary components of education, which is highly encouraged under NEP 2020. The institution has seamlessly transitioned into the ABC system, enabling collaborative work and the internationalization of education through joint degree programs between students of different institutions, both within the country and globally, making credit transfer possible. The institution ensures that all students enrolling will create an ABC account, and their ABC ID will be recorded in their certificate records. As a crucial step, the institution will ensure that marksheet data, particularly credit scores, are recorded in the National Academic Depository (NAD) system before the commencement of the next semester. Additionally, all students wishing to open an 'Academic Account' in ABC will receive proper counseling as per the guidelines of NEP 2020.

17.Skill development:

Mount Olive College is committed to preparing students for the challenges and opportunities of the 21st century. To this end, the college has established a dedicated Skill Development and Entrepreneurship Cell, which oversees the development of relevant skills among students. The college is also equipped with a skill development lab that showcases a variety of student-created products. In addition to this, the institution sets aside a designated period each week to focus on honing students' life skills. Students are encouraged to participate in five different skill enhancement activities based on their interests, including Crafts, Games and Sports, Music and Public Speaking, Art, and Landscaping. Students have the option to enroll in any of these activities, and they benefit from both peer and teacher mentoring throughout the process. Mount Olive College prides itself on its diverse student body, which brings a wide range of geographic and economic backgrounds. This diversity is one of the college's greatest strengths, as it enriches the learning environment and fosters the development of various skills. The Skill Development Committee organizes numerous programs to nurture existing skills and interests, while also promoting entrepreneurship. As an affiliated institution, the college offers a range of Value Added Courses (VAC) in alignment with university directives. Current offerings include Phonetics, E-Commerce, and Basic English Communication Skills. Plans are underway to expand the VAC offerings in the upcoming semester to include Introduction to Archaeology, Leadership Development (NCC), and Soft Skills. In collaboration with the National Institute of

Electronics and Information Technology (NIELIT), the college has been providing IT courses aligned with the National Skills Qualifications Framework (NSQF) since 2019. This certification program includes courses in computer concepts, PC assembly and maintenance, certified data entry, office assistance, and computer application. Upon completing these courses, students are equipped to apply for both government and private sector jobs immediately after graduation. To further enhance 21st-century skills, the college actively collaborates with relevant agencies and institutions through Memoranda of Understanding (MOUs). For example, the college has partnered with Emporium Training and Consultancy, a registered Vocational Training Provider (VTP) funded by the Labour and Employment Department, Government of Nagaland, to offer free training in aviation, hospitality, and soft skills. The college has also joined forces with Mahindra Coaching Centre to provide civil services exam coaching at a subsidized rate for students. Ethics and life skills, including values like Satya, Dharma, Shanti, Prem, Ahimsa, and scientific temper, are an integral part of the college curriculum. These values are taught during the Morning Assembly, under the guidance of a qualified Chaplain and Counselor. Additionally, motivational talks by teachers and governing body members further enrich students' personal development. Constitutional and citizenship values are incorporated into the Political Science syllabus, and Constitution Day is observed annually with a reading of the Preamble to reaffirm commitment to the Constitution of India. Life skills are also promoted through various literary and art competitions, exhibitions, social programs, and mentoring initiative.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

India not only boasts of being a torchbearer of knowledge as one of the earliest civilizations in the world, but it also hosts one of the most diverse knowledge systems. Similarly, the college is home to diverse groups of people from varied backgrounds. The college holds an Annual Cultural Day, providing a platform for students to showcase their rich cultural heritage through folk songs, traditional dances, folktales, and other art forms. The institution also invites resource persons to impart knowledge to students about relevant Indian knowledge systems. The Annual Cultural Program also highlights the unique culture and traditions of every tribe and community, featuring indigenous arts such as traditional shawls, attires, ornaments, weapons, paintings, songs, and dances. The institution values multilingualism, as it brings together students, teachers, and staff from various parts of the state and the country.

In terms of curriculum, the History paper offered by the college serves as a key resource for studying and discussing India's rich cultural past. In their final year, students gain an in-depth understanding of India's diverse cultures and civilizations through the history course. The course on Understanding Heritage has been particularly useful in disseminating traditional cultural knowledge alongside heritage studies. The college also organized a student-led symposium on tangible and intangible heritage, giving students an opportunity to showcase their knowledge of the rich tribal cultural heritage of the region. Situated in Kohima, Nagaland—one of India's most linguistically diverse states—the college is surrounded by a community that speaks and is knowledgeable about over 20 different languages. These languages are used in daily communication within the college, further promoting multilingualism on campus and in classrooms.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As an affiliated college of Nagaland University, Mount Olive College strictly follows the learning outcomes set by the university. The institution adopts student-centric teaching methods and provides students with access to a wide range of resources. Teaching is enhanced through the use of audio-visual materials, hands-on learning, and other relevant educational experiences, ensuring holistic and effective learning. Additionally, the college has a robust feedback system that periodically assesses gaps in the teaching-learning process. The college is also exploring the implementation of Outcome-Based Education (OBE) tools to introduce Assurance of Learning (AoL). The knowledge gained in the classroom is applied to real-life situations through upcoming internship opportunities. The college aims to transform the traditional education system by shifting the focus from what is taught to what is learned. This student-centric model incorporates real-world scenarios and ensures that the knowledge, skills, and attributes students acquire are more valuable than just the content they are taught. The institution plans to achieve this through FYUGP as proposed by Nagaland University, in line with the recommendations of NEP 2020. This system not only offers students the opportunity to study core subjects but also allows them to explore additional avenues of learning, promoting the holistic development of each individual. To assess learning outcomes, the college follows traditional methods such as frequent tests, examinations, and home assignments. Slow learners and underperforming students are provided with remedial coaching, while the mentoring program focuses on developing all aspects of students' potential. The college's good practices regarding OBE, in alignment with NEP 2020, can be seen in

the holistic approach of the mentoring program, the Morning Assembly, and the use of feedback to address student grievances. The mentoring program plays a crucial role in helping students identify their goals, offering empowerment and encouragement to guide them towards achieving those goals. It also assists students in overcoming challenges they may encounter along the way. Meanwhile, the Morning Assembly serves as an opportunity to inculcate human and spiritual values, while also fostering leadership skills among students as they participate in organizing the program. The regular attendance and participation in the Morning Assembly contribute to students' moral and personal growth, helping them become more disciplined and promoting their overall development. Through these initiatives, Mount Olive College ensures that students not only gain academic knowledge but also develop the skills and values needed to thrive in the real world. By embracing a holistic approach to education, the college aligns its practices with NEP 2020, preparing students for future success in both their careers and personal lives.

20.Distance education/online education:

Mount Olive College is well-equipped with the necessary facilities to participate in the transformative changes brought about by NEP 2020. The college is fully prepared to adhere to the guidelines of NEP 2020 as soon as Nagaland University, to which the college is affiliated, issues the official directives. The college is exploring the possibility of becoming a digital nodal agency by offering Online Distance Learning (ODL) opportunities. Additionally, the college will support students in making informed decisions about their academic paths and encourage them to take suitable SWAYAM courses. The credits earned in these courses will be transferred to their overall academic credit score. The institution is also preparing to invest in advanced technology platforms for virtual learning, ensuring that both students and faculty are equipped to use these tools effectively. Faculty members will receive training in technological literacy to enhance their ability to use lecture recordings, course materials, tests, and other digital resources. Moreover, students are being provided with free ICT courses under the National Institute of Electronics and Information Technology (NIELIT). The knowledge gained through these courses will help facilitate a smooth transition to distance/online education, enabling students to fully leverage its benefits.

Extended Profile

1.Programme

1.1	7
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	197
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	150
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	No File Uploaded
2.3	72
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	21
Number of full time teachers during the year	
File Description	Documents
Data Template	No File Uploaded
3.2	3
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	16
4.2 Total expenditure excluding salary during the year (INR in lakhs)	12248839
4.3 Total number of computers on campus for academic purposes	29

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliate of Nagaland University, MOCK adheres to the approved curriculum and seeks validation for administrative and academic activities.

Academic Planning & Curriculum Implementation

- The Academic Calendar and customized weekly schedules streamline academic and extracurricular activities.
- MOCK provides a modern teaching-learning environment, including a well-stocked library and state-of-the-art facilities.
- Teachers meticulously create lesson plans and maintain daily class records, reviewed by department heads and college administration.

Teaching Methodologies & Faculty Development

- Faculty integrates ICT resources and audio-visual aids with traditional teaching techniques to create a comprehensive learning environment.
- Teachers actively participate in research and faculty

development programs, contributing to curriculum development and assessment at Nagaland University.

- MOCK employs a hybrid learning model, blending online and offline classroom systems.

Assessment & Student Support

- Internal assessment techniques include exams, class tests, quizzes, paper presentations, and assignments, all supervised by the Academic Review Committee.
- The Remedial Coaching Cell conducts coaching sessions for struggling students, based on Academic Review Committee evaluations.
- Projects and field trips are integrated into the curriculum to enhance practical learning experiences.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	www.mtolivecollege.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

MOCK's Academic Calendar provides a structured timetable covering exams, breaks, and academic, administrative, and extracurricular activities. It aligns with Nagaland University and Government of India regulations and is introduced during orientation sessions for all stakeholders.

Academic & Assessment Planning

- Monthly staff meetings ensure the smooth execution of educational and administrative processes, with a focus on Continuous Internal Evaluation (CIE).
- Faculty members prepare lesson plans, reviewed by department heads and college administrators to maintain alignment with the academic schedule.
- The calendar sets fixed dates for tests, assignments, feedback, and grading to ensure academic consistency.
- Assessment guidelines, including teaching sessions, presentations, and evaluations, are shared well in advance to help students prepare effectively.
- Student Support & Extracurricular Activities

- Daily remedial coaching and mentor-mentee sessions are integrated into the academic framework to provide personalized academic support.
- The calendar includes College Week, featuring sports, cultural, literary, spiritual, and entrepreneurial activities to foster holistic student development.
- Students benefit from planned semester breaks, allowing time for rest and academic preparation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://mtolivecollege.in/academic-calender

1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

197

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

197

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MOCK is committed to student involvement in sociocultural issues through academic programs, outreach initiatives, and extracurricular

activities.

Academic & Ethical Development

- The Choice Based Credit System (CBCS) and Four Years Undergraduate Programme (FYUGP) offer generic electives, skill enhancement courses, and ability enhancement required courses across departments.
- These courses enable students to critically analyze gender issues, environmental concerns, human values, and ethics.
- Professional ethics are emphasized, educating students on proper referencing and intellectual property rights to prevent plagiarism.

Socially Relevant Activities & Student Committees

- MOCK organizes social awareness events through various committees and clubs, including:
 - Cultural Committee, Literary Club, Eco & Beautification Club, Youth Red Cross, NCC, Youth Red Ribbon Club, Anti-Tobacco Cell, Students' Welfare Health Committee, Disaster Management Cell, Research & Publication Committee, and Alumni Association Committee.
 - Student Affairs, Students' Council, Skill Development Assembly & EU Committee, Grievance Redressal Cell, Women & Anti-Sexual Harassment Cell, and Anti-Ragging Cell.

Environmental & Inclusive Infrastructure Planning

- MOCK prioritizes environmental conservation, making efforts to preserve natural rock formations.
- The campus ensures accessibility for students with disabilities by incorporating inclusive infrastructure.
- The institution places strong emphasis on gender equality, human values, and sustainability, fostering a socially responsible student community.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
 Students
 Teachers
 Employers
 Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mtolivecollege.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

350

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

170

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To evaluate students' learning levels, MOCK implements a comprehensive ongoing evaluation system that emphasizes both quality and values. The assessment includes key values such as discipline, conscience, dignity of labor, respect for religion and culture, and community involvement.

Assessment Methods

A variety of components—group discussions, assignments, seminars, quizzes, tests, projects, and examinations—are used to assess student performance at the course and program levels. Faculty and committees like the Academic Review Committee, Curriculum Committee, Mentoring Committee, and Remedial Coaching Cell regularly review academic progress and provide improvement strategies.

Support for Diverse Learners

- **Slow and Underperforming Learners:** Identified through teacher-student interactions and parent-teacher conferences. Special interventions include remedial and tutorial classes, extra sessions, bilingual explanations, peer learning, reading materials, individual counseling, and ongoing assessments.
- **Advanced Learners:** Identified through academic and extracurricular activities, these students are monitored, motivated, and encouraged to excel by engaging in peer mentoring, competitions, and advanced reading materials.
- **Recognition & Empowerment:** Meritorious students receive scholarships and certificates, while average students are supported through targeted initiatives to enhance their academic growth.

File Description	Documents
Link for additional Information	https://mtolivecollege.in/learnersappraisal
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
197	21

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order for students to become catalysts for social change, MOCK is committed to fostering their potential and developing their leadership skills through various strategies:

- **Industrial Visits:** Departments organize field trips to businesses, merging theory with practice and enhancing students' interpersonal skills.
- **Support for Entrepreneurship:** Collaboration with the Skill Development Cell provides students with real-world exposure and a platform for entrepreneurial initiatives.
- **Independent Research:** Through surveys and data collection, students address social issues with research-backed solutions.
- **Student Talents Showcase:** Annual College Week promotes self-expression and creativity.
- **Educational Field Trips:** Visits to parks and historical sites expand knowledge beyond the classroom.
- **ICT Utilization:** Students improve digital literacy by using technology for research and presentations.
- **Interactive Learning:** Group presentations, discussions, and debates encourage active participation.
- **Team Projects:** Collaborative assignments foster teamwork and problem-solving skills.
- **Opportunities for Publication:** Departments enhance communication skills by publishing magazines and bulletins.
- **Development of Life Skills:** Saturday sessions address

knowledge gaps and provide a competitive edge.

- **Career Guidance:** Workshops and counseling sessions equip students for future endeavors

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.mtolivecollege.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MOCK places a high priority on integrating technology into contemporary teaching and learning approaches, believing ICT is an effective tool for knowledge acquisition and idea presentation.

- **Campus with Wi-Fi:** Enabled to provide constant internet access for instructors and students, making it easier to access resources and up-to-date information.
- **ICT-enabled facilities:** Outfitted with state-of-the-art equipment, such as projectors, laptops, and speakers with microphones, to facilitate e-learning.
- **Automated Library:** With the help of SOUL 2.0 Software, this library offers an automated system that makes it simple to locate books and access e-resources through INFLIBNET, improving research capabilities.
- **Computer Labs:** Well-equipped labs support the hands-on aspects of instruction and offer a comfortable setting for both teachers and students.
- **Hybrid Classroom Approach:** Adopting a Flipped Classroom model, combining online and offline systems with platforms like Zoom, Meet, and Google Classroom to increase flexibility.
- **ICT Integration in Teaching:** Making use of interactive tools, PowerPoint presentations, and audio-visual aids in addition to conventional techniques to create dynamic and successful teaching-learning environments.
- **Teacher Development:** To uphold high academic standards, the Information Communication Technology Cell (ICTC) supervises teachers' skill development in using digital tools.
- **Environmental Sustainability:** The institution promotes the use of e-books and e-notes, highlighting environmentally friendly practices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.https://mtolivecollege.in/information-and-communication-technology-cell-ictc

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

3

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a Nagaland University affiliate, MOCK follows the 2023 FYUGP Exam Guidelines, ensuring a structured assessment process.

Assessment & Evaluation

The examination system comprises Continuous Internal Assessment (25%) and End-Semester Examination (75%). Courses with 4+ credits carry 100 marks, while 2/3-credit courses and practicals carry 50 marks. The pass mark is 40%, both internally and externally.

Academic Structure

Each semester lasts six months, with a maximum completion period of 7 years. The credit system aligns with weekly contact hours, ensuring a rigorous learning framework.

Examinations

End-semester exams for even semesters are university-conducted, while odd semesters are college-conducted. Question papers are set and moderated by the university. Major papers feature descriptive questions, while minor and multidisciplinary papers include objective and descriptive sections. Practical exams and project papers are evaluated at the college level.

Student Support & Assessment Fairness

- MOCK emphasizes remedial coaching, mentoring, and periodic assessments to support student progress.
- The Academic Review Committee ensures transparency, promoting critical thinking and autonomous learning.
- Moderation Boards maintain fair evaluations, and re-evaluation is permitted under university guidelines.

Additional Regulations

- 80% attendance is mandatory, with 5% relaxation if justified.
- Improvement exams are allowed only after graduation, but students cannot claim ranks or scholarships.
- Exams follow a strict calendar, with odd semesters in October-November and even semesters in April-May.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://mtolivecollege.in/students

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

MOCK has a clear procedure in place for handling complaints pertaining to exams.

Complaint Resolution Process

- The Grievance Redressal Cell monitors and records exam-related complaints.
- Faculty members address students' concerns about internal assessment grades.
- Evaluated examination papers, including assignments, projects, and tests, are returned to students with detailed feedback for improvement.
- Teachers respond to student queries regarding evaluation and

feedback.

- Departments review final Internal Assessment scores to ensure accuracy.
- The Academic Review Committee investigates discrepancies in internal assessment scores and takes corrective actions to maintain impartiality and transparency.
- The College promptly informs the University of any errors detected in the final mark sheet.
- Grades are forwarded to the University only after students have had sufficient time to review and register any complaints.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

A key element of MOCK's vision, mission, and goals is ensuring effective learning outcomes.

Implementation of Learning Outcomes

- MOCK follows Nagaland University guidelines, adopting program and course outcomes for all academic programs.
- These outcomes are communicated to stakeholders through college boards, magazines, bulletins, conferences, and seminars.
- An annual prospectus update details program and course outcomes.

Faculty & Student Orientation

- At the start of each session, teachers receive a briefing on orientation program results.
- Students are introduced to course-specific outcomes through discussions, expert lectures, and hands-on activities.
- Assessment models for internal and external exams are clearly explained.

Faculty Development & Alumni Engagement

- Teachers participate in conferences, workshops, seminars, and Faculty Development Programs (FDPs) to enhance teaching-learning outcomes.
- Successful alumni share their experiences with faculty and students, aligning current students with course objectives and career insights.
- Information is shared via the website and printed circulars to keep all stakeholders informed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mtolivecollege.in/courses
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

MOCK employs a range of assessment techniques to evaluate student performance and measure the achievement of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs).

Assessment Methods

- **End-of-Semester Exams:** Conducted by Nagaland University, these exams use a direct evaluation process to assess POs based on course attainment levels.
- **Internal Assessment:** Includes assignments, class tests, quizzes, multiple-choice questions, analytical tests, open-book tests, classroom presentations, and individual/group projects, all aligned with POs and PSOs.
- **Teacher-Designed Evaluation:** Faculty members develop evaluation techniques that incorporate interactive sessions, group discussions, presentations, and assignments to reinforce learning outcomes.

Assessment of Certificate/Add-On Courses

- **External Monitoring:**
 - NIELIT oversees centralized exams for courses like the Course on Computer Concepts (CCC).
 - The IT Department tracks student progress in other MOCK-offered skill development courses.

Additional Measures

- **Stakeholder Feedback:** Collected from parents, employers, alumni, and students to assess the impact of teaching, learning, and program outcome attainment.
- **Career Guidance & Placement Cell:** Monitors student employability post-graduation and provides career alignment support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mtolivecollege.in/courses

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://mtolivecollege.in/student-satisfaction-surveyssss>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MOCK believes that classroom and community activities related to social issues help raise awareness and encourage proactive solutions for societal advancement.

Social Awareness & Outreach

- The institution not only discusses societal challenges but also actively explores solutions to address them.
- Outreach programs engage the local community, promoting awareness on issues like social injustice, ragging, healthcare accessibility, mental health, gender inequality, community development, and climate change.
- MOCK promotes social values and a commitment to society for students' holistic development.

Committees for Monitoring & Implementation

MOCK has various committees and cells, each supervised by a convenor, to track academic and extracurricular activities. Reports from these bodies are systematically compiled for an organized response.

Committees, Clubs, and Cells

- National Social Service (NSS), NCC Unit, Youth Red Cross, Cultural Committee
- Women & Anti-Ragging Cell, Grievance Redressal Cell, Red Ribbon Club, Anti-Tobacco Cell
- Campus Maintenance, Hygiene & Sanitation Committee, Disaster Management Cell
- Mentoring Committee, Remedial Coaching Cell, Students' Welfare & Skill Development
- Health Committee, Students' Affairs, Students' Council, Coaching Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MOCK is ideally situated in Kohima, offering a peaceful learning environment amidst the city's bustle.

Infrastructure & Facilities

- Wi-Fi-enabled campus ensures seamless teaching and learning.
- Surveillance cameras provide efficient security and

monitoring.

- Green energy is generated through an outdoor solar power system.
- The healthcare kiosk is supported by the Directorate of Health and Family Welfare, Government of Nagaland.
- Wheelchair ramps enhance accessibility.
- The Gnosophia Building houses a fully ICT-enabled administrative section.
- The Teaching Block features spacious, projector-equipped classrooms.

Academic & Extracurricular Support

- A multipurpose hall and auditorium accommodate both academic and extracurricular events.
- A multipurpose gym and indoor stadium promote cultural and physical activities.
- Separate boys' and girls' common areas are equipped with audiovisual systems.
- Borewell and R.O. filters ensure a clean water supply.
- The cafeteria provides food services for students and faculty.

Library & Research Facilities

- The Automated Central Library offers easy book access and 20Mbps internet bandwidth.
- Reading areas, IQAC Office, Research & Publication Office, and the Life Skills Room support academic growth.
- The Research and Audiovisual Fields enable multimedia content creation.
- The computer lab and smart seminar room are equipped with projectors and software programs for hands-on learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

MOCK is committed to holistic student development by providing robust infrastructure that supports academic, cultural, and sports activities for both faculty and students.

Multipurpose Hall & Auditorium

- ICT-enabled with projectors and laptops to facilitate extracurricular activities and e-learning.
- Features excellent acoustics, a sound system with four microphone-connected speakers, an amplifier, and a mixer board.
- Equipped with a stage system light with 60 lights, ceiling fans, and air conditioning.
- Provides six exit points for safety and a backup generator for uninterrupted power supply.

Sports & Fitness Facilities

- Indoor stadium with badminton courts, used for sports, co-curricular, recreational, and cultural activities.
- Multipurpose Gymnasium promotes physical fitness.
- Separate boys' and girls' common rooms with audio-visual materials and indoor games.

Cultural & Exhibition Spaces

- The college open space serves as a venue for exhibitions and festivals.
- Actively used for cultural events, including music, plays, talks, art, and photography competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/information-and-communication-technology-cell-ictc
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2105539

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

MOCK'S Automated Central Library provides students and faculty with easy access to books and e-resources.

Library Facilities

- Equipped with an automated system for efficient book location and management.
- Includes a property counter, librarian's cabin, circulation and processing counter (Issue/Return), stacks, textbook section, periodical section, reference section, and book bank.
- Provides 20 Mbps internet bandwidth for INFLIBNET e-resources, accessible to both teachers and students.
- Uses SOUL 2.0 Software for library automation.

- Features a dedicated reading area for faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://mtolivecollege.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

62000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

MOCK has a strong IT infrastructure, ensuring seamless connectivity, learning, and digital engagement for both students and faculty.

IT Facilities & Hardware Infrastructure

- Wi-Fi-enabled campus allows smooth teacher-student connectivity.
- Managed by the Information Communication and Technology (ICT) Cell.
- The IT Department provides support, maintenance, and consultation through dedicated faculty.
- Equipped with workstations, laptops, printers, LCD projectors, and networking equipment.
- Computer labs house multiple desktop computers for practical sessions and academic projects.
- Innovative teaching strategies like group projects and PowerPoint presentations foster collaborative learning and inquiry.
- Software and visual aids enhance student understanding and engagement.

Software & Network Infrastructure

- Four high-configuration servers: Windows-based Active Directory, Kaspersky Antivirus, Library OPAC, and SONET, ensuring fast data transfer.
- Supported by a 2500-user Wi-Fi system and a 100 Mbps LAN.
- Desktops run multiple Windows OS versions (Windows 7, Windows 7 Pro, Windows 10, Windows 10 Pro), while laptops run Ubuntu.
- Software setup: Most desktops use Office 2010 Pro, while others have Office 365 or Office 2016 Pro; laptops use Open Office.
- Regular updates to antivirus and office automation programs, with system backups every three months.
- The IT consultant oversees network updates, monitoring, and security for smooth operations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1127625

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

MOCK ensures efficient property and infrastructure management through various committees overseeing maintenance, development, and sustainability initiatives.

Infrastructure & Maintenance Oversight

- Property & Development Committees supervise internal and external maintenance specialists.
- Frequent meetings approve infrastructure equipment purchases.
- Caretaker manages manual labor, while maintenance is outsourced as needed.

Campus Maintenance & Sustainability

- Eco & Beautification Club and Campus Maintenance, Hygiene & Sanitation Committee maintain the MOCK arena.
- Disaster Management Cell assists in compost pit upkeep.
- Water tanks and the solar power system receive regular maintenance.
- A rainwater harvesting system supports water conservation.
- Designated service providers maintain the power generator and RO water filters.

Facility & Resource Management

- Multipurpose hall and classrooms are well-maintained and ICT-equipped.
- A junior technical assistant oversees computer lab operations.
- ICT Cell and Research & Publication Committee maintain research and audio-visual spaces.
- Health Committee manages the Health Kiosk.
- Library Advisory Committee supervises the Central Library, while departmental libraries are updated per academic needs.

Sports, Cafeteria & Hygiene Oversight

- Sports Committee monitors sports facilities.
- Cafeteria Committee ensures hygienic food practices, adhering to FSSAI regulations.
- Campus Maintenance, Hygiene & Sanitation Committee enforces an eco-friendly, plastic-free cafeteria policy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

196

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://mtolivecollege.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

5

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Mount Olive College Students' Council, elected through a ballot system by the Election Commission, comprises General Secretary, Finance Secretary, Cultural Secretary, and Representatives to various student unions. They collaborate with faculty and convenors to organize events and bridge communication between students and staff.

Responsibilities include organizing Fresher's, Teacher's Day, and Farewell events, funded by student aid fees. The council fosters student growth beyond academics, encouraging participation in diverse

activities to develop confidence and managerial skills. They represent the institution at other colleges and organise competitive and in-house events. They plan internal and competitive events and represent the school at other colleges.

Additionally, each student joins an Academic Association, led by a General Secretary, organizing seminars, symposia, and academic festivals under faculty guidance. Class Representatives serve as liaisons between students and teachers, ensuring efficient communication and coordination of events and academic matters.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/students
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MOCK has an Alumni Association which has been formed ever since the inception of the college. However, it has recently applied for registration of the Alumni Association under the Society Registration Act 1860. The Association has been providing a network

that aids in engaging with the Alma Mater. It aids in bringing the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community.

- It organizes successful reunions.
- Involve alumni in student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements.
- Champion all relevant fundraising activities to the development of the college.
- To promote best practices in different areas of social life for the benefit of society.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/alumnimain
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision & Mission

MOCK is committed to nurturing, educating, and training young students to become responsible citizens in society. Guided by a spirit of inclusiveness, it emphasizes academic excellence, holistic development, spirituality, and human values.

Institutional Governance & Administration

- The Governing Body and Principal collaboratively design and implement the institutional quality policy.
- The college is effectively governed through various

administrative and academic bodies, including the Governing Body, IQAC, Committees, and Cells.

- Committees are formed by the Principal and HoDs, with teaching, non-teaching staff, and student representatives for managing institutional activities.
- The Principal, Vice-Principal, and HoDs oversee the execution of strategic and perspective plans.

Commitment to Social Responsibility & Student Development

- MOCK addresses societal needs through innovative policies and initiatives.
- Teaching faculty and the Students' Council actively encourage student participation in co-curricular activities to foster personal growth and civic responsibility.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/managementmain
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralized Governance at MOCK

MOCK follows a decentralized system across its three key pillars: extracurricular activities, administration, and academics.

Organizational Structure & Stakeholder Involvement

- The Organogram of Committees, Cells, and Units, including IQAC, faculty, non-teaching staff, and the Students' Council, ensures efficient institutional operations.
- All major stakeholders—the Governing Body, Principal, Vice-Principal, faculty, staff, parents, students, and alumni—function democratically with shared responsibility.
- Teachers and students actively participate in executing an inclusive policy that optimizes human resources.

Administrative Leadership & Execution

- The Vice-Principal assists the Principal in managing administrative duties.

- IQAC committees, departments, and units implement institutional plans and policies.
- The Senior Accountant leads the ministerial staff, ensuring office operations run smoothly.
- The Chairperson, as the Managing Director, leads the Governing Body, which actively ensures effective institutional management.
- The Students' Council, led by the General Secretary, oversees student-related activities.
- Parents contribute valuable feedback to enhance the college's administration and policies.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MOCK's strategic plan is formulated through meetings between the Principal and faculty members of various departments. To ensure effective execution, the college has established Committees, Cells, and Units, each headed by a Convenor and including teachers and student representatives.

Roles & Responsibilities

- Committees, Cells, and Units are assigned specific responsibilities to design and implement the strategic plan for academic and extracurricular activities.
- These plans support the institution's growth and development across key focus areas.
- The Principal oversees the execution of academic policies to maintain educational standards.
- The Governing Body supervises and manages the college's developmental plans and strategic initiatives to ensure sustainable institutional progress.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mtolivecollege.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MOCK's governance system is structured to ensure efficient administration, academic excellence, and student welfare through various bodies and committees:

- **Governing Body:** Manages overall college administration, consisting of members from diverse sectors.
- **Principal:** Leads the institution, supported by the Vice-Principal, HoDs, teaching, and non-teaching staff.
- **HoDs:** Oversee departmental operations and conduct meetings on academic and extracurricular matters.
- **Internal Quality Assurance Cell (IQAC):** Ensures quality enhancement and sustenance across the institution.
- **Students' Council:** Addresses student concerns and organizes extracurricular activities.
- **Libraries:** Managed by a qualified librarian for academic resource access.
- **Committees, Clubs, & Cells:** Formed for academic, administrative, and extracurricular functions, including:
 - Academic Review Committee
 - Career Guidance & Placement Cell
 - Women & Anti-Sexual Harassment Cell
 - Cultural Committee, among others.
- **Chaplaincy:** Oversees spiritual development and counseling, including Morning Assembly sessions.

This comprehensive structure ensures efficient governance, academic integrity, and student development at MOCK.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/managementmain
Link to Organogram of the Institution webpage	https://mtolivecollege.in/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A. General Leave Benefits:

- 12 days Casual Leave per academic year
- 1 Restricted holiday per year
- Maternity leave with full pay for up to 2 months (maximum 2 times during service)
- Bereavement leave
- Medical leave
- Marriage leave

B. Teaching Staff Leave Benefits:

- Vacation leave
- Duty leave for conferences, meetings, etc.
- Compensatory leave
- Half Pay Leave (HPL) of 20 days per completed year

- Study leave for up to 3 years after 5 years of continuous service

C. Non-Teaching Leave Benefits:

- Earned Leave
- Half pay leave (HPL) of 20 days

D. Other Benefits:

- Contributory Provident Fund (CPF) for confirmed employees
- Gratuity on termination of appointment
- Teaching Staff Welfare Fund for events like marriage, hospitalization, etc.
- Bank loan facilities for confirmed employees

E. Faculty Development Programmes:

- Computer training for teachers

F. Support Facilities:

- Canteen
- Grievances Redressal Cell
- Drinking water facilities
- Health Kiosk

G. ICT Facilities:

- Wi-Fi enabled campus
- Smart classrooms and portable projectors
- Computer lab
- Desktop/laptop facilities in library and staff room

H. Activities for Well-being:

- Monthly staff fellowship
- Separate department rooms
- Indoor and outdoor games for staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

MOCK has a structured Annual Assessment Report (AAR) system to evaluate both Teaching and Non-Teaching Staff on a 5-point scale.

Evaluation Process

- Teaching Staff: Assessed by their respective HoDs, while HoDs are evaluated by the Vice-Principal.
- Non-Teaching Staff: Evaluated by the Office Head Assistant.
- Final Review: The AARs of both Teaching and Non-Teaching Staff are forwarded to the Principal for overall assessment.

Student Feedback on Teachers

- Students provide feedback through questionnaires evaluating parameters like:
 - Teaching skills & subject knowledge
 - Motivation & work ethics
 - Completion of syllabus & class regularity
 - Communication skills

IQAC Review & Feedback

- The IQAC analyzes all AAR reports and student feedback forms.
- Teachers receive constructive feedback and corrective measures through IQAC discussions to enhance teaching effectiveness and professional growth.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/annual-assessment-reportaar
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

MOCK conducts regular internal and external financial audits to ensure financial transparency and accountability.

Internal Audit

- Conducted annually after each financial year.
- Audit team of three members, appointed by Sümi Baptist Church Kohima.
- The Audit Team submits its report to the College Governing Body, which then forwards it to the Church for approval.

External Audit

- Conducted by a certified Chartered Accountant as part of the annual financial audit.
- The Church Board of Deacons appoints a three-member audit team, comprising senior accountants from government establishments.
- Ensures compliance with financial regulations and maintains institutional financial integrity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MOCK generates funds through multiple channels, including:

- Student fees for regular courses.
- Conducting public and competitive exams.
- Funding from the Department of Higher Education, Government of Nagaland.
- Canteen rent.
- Interest from bank accounts.
- Renting out the college auditorium for conferences, seminars, etc.

Fund Utilization & Financial Oversight

- Managed by the Governing Body, Development Committee, Property Committee, and Purchase & Delivery Board.
- Student fees are allocated for college development, non-grant faculty and staff salaries, and are properly audited.
- Funds support orientation programs, workshops, seminars, field trips, and industrial visits.
- The Purchase & Delivery Board establishes policies and procedures for procurement.
- Every transaction is backed by vouchers and deposited in the bank.
- All expenses (recurring & non-recurring) are made via cheques.
- Only authorized Governing Body members can operate bank transactions.
- All financial transactions require approval from the Chairperson of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Role of IQAC in Quality Assurance at MOCK

The Internal Quality Assurance Cell (IQAC) ensures continuous improvement across administrative and academic units by implementing quality enhancement strategies.

Key Functions of IQAC

- Academic & Faculty Development
 - Organizes workshops, seminars, and lectures for students and faculty.
 - Encourages research, faculty development programs (FDPs), and academic publications.
 - Promotes ICT integration to enhance classroom pedagogy.

- Student & Stakeholder Engagement
 - Collects feedback from stakeholders, including the Parents-Teacher Association.
 - Conducts student assessments of teachers and implements corrective measures.
 - Organizes cultural programs and competitions to enrich student experiences.

- Administrative & Staff Development
 - Addresses administrative staff needs for a conducive work environment.
 - Conducts regular administrative audits to ensure efficiency.
 - Ensures democratic administration with equal

opportunities for staff.

- Develops Annual Assessment Reports (AARs) for non-teaching staff and incorporates feedback for growth.
- Addresses grievances of non-teaching staff to maintain workplace harmony.

- Institutional Quality Assurance

- Integrates quality assurance strategies into the academic calendar for institutionalization.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/iqac
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays a crucial role in academic audits, curriculum implementation, quality enhancement, and student-centric activities to ensure continuous institutional improvement.

Academic Audits & Quality Enhancement

- Conducts Academic Audits, requiring departments to perform a SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of their performance.
- Encourages effective curriculum delivery through ICT-integrated teaching methods, including PowerPoint presentations, projects, field trips, literary competitions, and life skills training.
- Supports assessment methods like assignments, class tests, model exams, and remedial coaching classes.
- Provides constructive feedback to departments, urging self-evaluation and strategic planning to meet new academic challenges.

Awareness & Holistic Development

- Organizes awareness programs on issues such as mental health, gender equity, environmental sustainability, campus

cleanliness, HIV/AIDS awareness, tobacco control, and blood donation.

- Promotes spiritual and moral education through Morning Assembly and Evangelical Union Fellowships, promoting student leadership in these activities.
- Encourages departments to organize conferences and seminars to enhance academic engagement.

Skill Development & Employability

- Promotes life skills and ICT training, preparing students for employment and self-reliance.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/igac
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mtolivecollege.in/igac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mount Olive College is a co-ed institution where gender equity is emphasised without discrimination.

- The women & Anti-Sexual Harassment Cell and Anti-ragging cell play a critical role in promoting gender sensitivity on campus.
- The College Grievance Redressal Cell looks into the grievances of the students while the counselling and guidance for students are provided through the Mentor-Mentee programme.
- Separate common rooms for boys and girls are provided.
- CCTV cameras are fixed at strategic points inside the classrooms and on the campus to ensure the security of the institution.
- All students and staff wear their ID cards at all times to ensure non-entry of any unauthorized persons through the 2 main gates.
- The Women & Anti-Sexual Harassment Cell have also organized various awareness orientation programmes, lectures and workshops for all the students, teaching and non-teaching staff on the issue of sexual harassment at the work place.
- The Women & Anti-Sexual Harassment Cell and the Anti Ragging Cell strives to create a conducive environment in the college where every student irrespective of gender differences are treated with respect and dignity.

File Description	Documents
Annual gender sensitization action plan	<p>1. To conduct Gender Sensitization Workshops & Seminars for students, faculty, and staff on gender equality, rights, and inclusivity.</p> <p>2. To Integrate gender-related topics into different subjects, especially in humanities and social sciences.</p> <p>3. Ensure the functioning of the ICC under the Sexual Harassment of Women at Workplace Act, 2013.</p> <p>4. Ensure accessibility to sanitary napkins.</p> <p>5 To observe International Women's Day (March 8)</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>a. Safety and security b. Counseling c. Common Rooms</p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adheres to the waste management rules as regulated by the Government. Solid Waste Management:

- According to the implementation of Municipal Solid Waste (Management and Handling) rules 2000 by August 31, 2003, by ULBs, the college follows the Solid Waste Management as provided by Kohima Municipal Council (KMC order No. KMC/ACM-01/2011/847) through proper registration: Daklane

Panchayat Sanitation Committee MOCK/House No. 71/Sector 1.

- The solid wastes are collected in waste bins which are kept at different points. Such wastes collected are disposed off through the area/colony sanitation truck which is managed by the Kohima Municipal Council.
- The accumulated unwanted papers are disposed of through the waste dealers for the recycling process.
- Awareness talks on Recycling are held on plastic waste, food waste and menstrual waste.
- Students are encouraged to use recycled textbooks/materials through Book Bank donated by alumni and well-wishers.

Liquid Waste Management:

- The college has a good drainage system to dispose of its Liquid wastes.
- The college provides Indian style toilets to reduce waterwastage.

E-Waste:

- According to the standards set down in the E-Waste(Management) Rules, 2016 and amendments thereafter, the college has all its materials/equipment channelized for recycling purposes.
- It disposes off its E-waste through recycling agencies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

C. Any 2 of the above

with ramps/lifts for easy access to classrooms.
 Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5.
 Provision for enquiry and information :
 Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college champions an inclusive environment, promoting tolerance and harmony among students of diverse backgrounds:

- Admissions are based solely on merit, welcoming students from various cultural and regional backgrounds.
- Morning assemblies instill values of responsibility, social harmony, and national integration.
- Cultural events like the Annual Cultural Day provide a platform for showcasing diversity through dances, songs, and attire.
- Observance of general holidays of all religious occasions promotes inclusivity and respect for diverse beliefs.
- Various activities organized by committees promote ethical, cultural, and spiritual values among students and staff.
- Commemorative days are celebrated to nurture emotional and religious sentiments, boosting a sense of unity and social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mount Olive College is committed to educating students and staff on the values, rights, duties, and responsibilities outlined in the Indian Constitution. Various activities are organized to achieve this goal:

- The Department of Political Science conducts seminars, talks, and essay writing competitions to raise awareness about constitutional rights and entitlements, as well as Gandhian principles in nation-building.
- Campus ambassadors and nodal officers are appointed to the office of the District Election Officer, Kohima, Nagaland, to promote civic engagement and participation in the electoral process.
- National Unity Day and Constitution Day are observed, with activities such as reading the Preamble, reaffirming the commitment to national integration and constitutional values.
- The National Cadet Corps (NCC) unit and National Service Scheme (NSS) unit play active roles in promoting patriotism, community service, and cleanliness drives.
- Units like the Eco and Beautification Club and Campus Maintenance Hygiene and Sanitation raise awareness about environmental conservation and cleanliness, aligning with the ideals of Swachh Bharat Abhiyan.
- These initiatives reflect the college's belief that as an educational institution, it has a responsibility to instill awareness of constitutional values and promote civic engagement among its students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mount Olive College recognizes and commemorates various important dates, events, and festivals to uphold its values and aspirations. Through organized programs, the institution promotes awareness and action on significant global issues:

- **International Women's Day: Celebrated to advocate for gender equity and end violence against women.**
- **World No Tobacco Day: Raises awareness about the harmful effects of tobacco through talks and campaigns.**
- **World Environment Day: Focuses on environmental conservation and sustainability.**
- **International Yoga Day and Mental Health Day: Emphasizes physical and mental well-being, promoting preventive measures and treatment of mental health conditions.**
- **World Blood Donor's Day: Encourages blood donation to save lives.**
- **World Youth Skills Day: Conducts workshops and training sessions to equip young people with skills for employment.**
- **Teachers' Day: Acknowledges the valuable contribution of**

teachers to society.

- **NSS Day:** Engages in social work and community service activities.
- **National Integration Day:** Affirms unity in diversity.
- **Indian Constitution Day:** Reads the Preamble to honor the principles of the Constitution.
- **World Red Cross Day:** Organized by the Red Ribbon Club to highlight humanitarian efforts.
- **Mahatma Gandhi's Birth Anniversary:** Commemorated with essay writing competitions.
- **Christmas:** Celebrated with messages, carol singing, gift exchange, and feasting, honoring the tradition of Christmas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Sustainable Environment: Go Green, Go Clean

Objective: Promote sustainable lifestyles via eco-friendly practices.

Context: Located in Nagaland, the institution serves tribal communities by integrating indigenous sustainability wisdom into academics.

Activities: It conducts clean-up drives, adopts renewable energy (solar power and rainwater harvesting), hosts an NCAP seminar on environmental conservation and air quality, and features a Kohima Smart City lecture on household waste management.

Evidence: A solar system, robust water harvesting, and plantation drives.

Challenges: Effective waste management requires monitoring, resources, and training.

Overall Impact: A cleaner campus and equip students for eco-conscious living.

Holistic Health

Objective: To enhance the physical, mental, and spiritual well-being of students and staff.

Activities: Partnering with Kripa Foundation Kohima, the institution held a substance abuse seminar and tobacco counselling. The Indian Red Cross provided First Aid training, while Naga Hospital Authority led an oral cancer seminar and screening under the National Oral Health Programme. A GoN-run Health Kiosk, sports week and counsellor support the college’s pursuit.

Challenges: Regulation of tobacco vendors, addressing drainage concerns, and securing sustained support and resources for long-term impact.

Overall Impact: These initiatives contribute to the holistic well-being of the college community, creating a healthier, more resilient, and vibrant learning environment.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Skilling the Future

Mount Olive College recognises the significance of life skills beyond academics. The Skill Development and Entrepreneurial Cell provides hands-on training and fieldwork to nurture students’ talents, promoting self-reliance and employability at state and national levels.

A dedicated weekly session allows students to enhance essential life skills through five specialized activities—Crafts, Games and Sports, Music and Public Speaking, Art, and Landscaping—with mentorship from faculty and peers.

The college collaborated with the Nagaland Khadi and Village Industries Board to spread the awareness on Prime Minister's Employment Generation Programme (PMEGP) among the students. The students also engaged in essay writing and debate to better understand the importance of Rural Khadi industry.

Since 2019, Mount Olive College has partnered with NIELIT to offer IT courses aligned with the NSQF, covering Computer Concepts, PC Assembly, Data Entry, Office Assistance, and Computer Applications. These certifications enable students to secure jobs in both public and private sectors immediately after graduation.

To ensure relevance, the Skill Development and Entrepreneurship Cell conducts surveys occasionally. The college also has dedicated exhibition space for students' handmade works. Through these initiatives, Mount Olive College remains committed to empowering students, boosting innovation, and preparing them for future success.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As an affiliate of Nagaland University, MOCK adheres to the approved curriculum and seeks validation for administrative and academic activities.

Academic Planning & Curriculum Implementation

- The Academic Calendar and customized weekly schedules streamline academic and extracurricular activities.
- MOCK provides a modern teaching-learning environment, including a well-stocked library and state-of-the-art facilities.
- Teachers meticulously create lesson plans and maintain daily class records, reviewed by department heads and college administration.

Teaching Methodologies & Faculty Development

- Faculty integrates ICT resources and audio-visual aids with traditional teaching techniques to create a comprehensive learning environment.
- Teachers actively participate in research and faculty development programs, contributing to curriculum development and assessment at Nagaland University.
- MOCK employs a hybrid learning model, blending online and offline classroom systems.

Assessment & Student Support

- Internal assessment techniques include exams, class tests, quizzes, paper presentations, and assignments, all supervised by the Academic Review Committee.
- The Remedial Coaching Cell conducts coaching sessions for struggling students, based on Academic Review Committee evaluations.
- Projects and field trips are integrated into the curriculum to enhance practical learning experiences.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	www.mtolivecollege.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

MOCK's Academic Calendar provides a structured timetable covering exams, breaks, and academic, administrative, and extracurricular activities. It aligns with Nagaland University and Government of India regulations and is introduced during orientation sessions for all stakeholders.

Academic & Assessment Planning

- Monthly staff meetings ensure the smooth execution of educational and administrative processes, with a focus on Continuous Internal Evaluation (CIE).
- Faculty members prepare lesson plans, reviewed by department heads and college administrators to maintain alignment with the academic schedule.
- The calendar sets fixed dates for tests, assignments, feedback, and grading to ensure academic consistency.
- Assessment guidelines, including teaching sessions, presentations, and evaluations, are shared well in advance to help students prepare effectively.
- Student Support & Extracurricular Activities
- Daily remedial coaching and mentor-mentee sessions are integrated into the academic framework to provide personalized academic support.
- The calendar includes College Week, featuring sports, cultural, literary, spiritual, and entrepreneurial activities to foster holistic student development.
- Students benefit from planned semester breaks, allowing time for rest and academic preparation.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://mtolivecollege.in/academic-calendar

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="102 651 537 714">File Description</th> <th data-bbox="547 651 1436 714">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 714 537 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="547 714 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="102 898 537 960">Any additional information</td> <td data-bbox="547 898 1436 960" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	No File Uploaded			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	No File Uploaded								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<table border="1"> <thead> <tr> <th data-bbox="102 1303 537 1366">File Description</th> <th data-bbox="547 1303 1436 1366">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 1366 537 1435">Any additional information</td> <td data-bbox="547 1366 1436 1435" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1435 537 1538">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="547 1435 1436 1538" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1538 537 1632">Institutional data in prescribed format (Data Template)</td> <td data-bbox="547 1538 1436 1632" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	No File Uploaded	
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Any additional information	No File Uploaded								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	No File Uploaded								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>2</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

197

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

197

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

MOCK is committed to student involvement in sociocultural issues through academic programs, outreach initiatives, and extracurricular activities.

Academic & Ethical Development

- The Choice Based Credit System (CBCS) and Four Years Undergraduate Programme (FYUGP) offer generic electives, skill enhancement courses, and ability enhancement required courses across departments.
- These courses enable students to critically analyze gender issues, environmental concerns, human values, and ethics.
- Professional ethics are emphasized, educating students on proper referencing and intellectual property rights to prevent plagiarism.

Socially Relevant Activities & Student Committees

- MOCK organizes social awareness events through various committees and clubs, including:
 - Cultural Committee, Literary Club, Eco & Beautification Club, Youth Red Cross, NCC, Youth Red Ribbon Club, Anti-Tobacco Cell, Students' Welfare Health Committee, Disaster Management Cell, Research & Publication Committee, and Alumni Association Committee.
 - Student Affairs, Students' Council, Skill Development Assembly & EU Committee, Grievance Redressal Cell, Women & Anti-Sexual Harassment Cell, and Anti-Ragging Cell.

Environmental & Inclusive Infrastructure Planning

- MOCK prioritizes environmental conservation, making efforts to preserve natural rock formations.
- The campus ensures accessibility for students with disabilities by incorporating inclusive infrastructure.
- The institution places strong emphasis on gender equality, human values, and sustainability, fostering a socially responsible student community.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

Nil

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://mtolivecollege.in/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

350

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

170

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To evaluate students' learning levels, MOCK implements a comprehensive ongoing evaluation system that emphasizes both quality and values. The assessment includes key values such as discipline, conscience, dignity of labor, respect for religion and culture, and community involvement.

Assessment Methods

A variety of components—group discussions, assignments, seminars, quizzes, tests, projects, and examinations—are used to assess student performance at the course and program levels. Faculty and committees like the Academic Review Committee, Curriculum Committee, Mentoring Committee, and Remedial Coaching Cell regularly review academic progress and provide improvement strategies.

Support for Diverse Learners

- **Slow and Underperforming Learners:** Identified through teacher-student interactions and parent-teacher conferences. Special interventions include remedial and tutorial classes, extra sessions, bilingual explanations, peer learning, reading materials, individual counseling, and ongoing assessments.
- **Advanced Learners:** Identified through academic and extracurricular activities, these students are monitored, motivated, and encouraged to excel by engaging in peer mentoring, competitions, and advanced reading materials.
- **Recognition & Empowerment:** Meritorious students receive scholarships and certificates, while average students are supported through targeted initiatives to enhance their academic growth.

File Description	Documents
Link for additional Information	https://mtolivecollege.in/learnersappraisal <u>1</u>
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
197	21

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In order for students to become catalysts for social change, MOCK is committed to fostering their potential and developing their leadership skills through various strategies:

- **Industrial Visits:** Departments organize field trips to businesses, merging theory with practice and enhancing students' interpersonal skills.
- **Support for Entrepreneurship:** Collaboration with the Skill Development Cell provides students with real-world exposure and a platform for entrepreneurial initiatives.
- **Independent Research:** Through surveys and data collection, students address social issues with research-backed solutions.
- **Student Talents Showcase:** Annual College Week promotes self-expression and creativity.
- **Educational Field Trips:** Visits to parks and historical sites expand knowledge beyond the classroom.
- **ICT Utilization:** Students improve digital literacy by using technology for research and presentations.
- **Interactive Learning:** Group presentations, discussions, and debates encourage active participation.
- **Team Projects:** Collaborative assignments foster teamwork and problem-solving skills.
- **Opportunities for Publication:** Departments enhance

communication skills by publishing magazines and bulletins.

- **Development of Life Skills:** Saturday sessions address knowledge gaps and provide a competitive edge.
- **Career Guidance:** Workshops and counseling sessions equip students for future endeavors

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.mtolivecollege.in

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

MOCK places a high priority on integrating technology into contemporary teaching and learning approaches, believing ICT is an effective tool for knowledge acquisition and idea presentation.

- **Campus with Wi-Fi:** Enabled to provide constant internet access for instructors and students, making it easier to access resources and up-to-date information.
- **ICT-enabled facilities:** Outfitted with state-of-the-art equipment, such as projectors, laptops, and speakers with microphones, to facilitate e-learning.
- **Automated Library:** With the help of SOUL 2.0 Software, this library offers an automated system that makes it simple to locate books and access e-resources through INFLIBNET, improving research capabilities.
- **Computer Labs:** Well-equipped labs support the hands-on aspects of instruction and offer a comfortable setting for both teachers and students.
- **Hybrid Classroom Approach:** Adopting a Flipped Classroom model, combining online and offline systems with platforms like Zoom, Meet, and Google Classroom to increase flexibility.
- **ICT Integration in Teaching:** Making use of interactive tools, PowerPoint presentations, and audio-visual aids in addition to conventional techniques to create dynamic and successful teaching-learning environments.
- **Teacher Development:** To uphold high academic standards, the Information Communication Technology Cell (ICTC) supervises teachers' skill development in using digital tools.
- **Environmental Sustainability:** The institution promotes the

use of e-books and e-notes, highlighting environmentally friendly practices.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.https://mtolivecollege.in/information-and-communication-technology-cell-ictc

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

3

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As a Nagaland University affiliate, MOCK follows the 2023 FYUGP Exam Guidelines, ensuring a structured assessment process.

Assessment & Evaluation

The examination system comprises Continuous Internal Assessment (25%) and End-Semester Examination (75%). Courses with 4+ credits carry 100 marks, while 2/3-credit courses and practicals carry 50 marks. The pass mark is 40%, both internally and externally.

Academic Structure

Each semester lasts six months, with a maximum completion period

of 7 years. The credit system aligns with weekly contact hours, ensuring a rigorous learning framework.

Examinations

End-semester exams for even semesters are university-conducted, while odd semesters are college-conducted. Question papers are set and moderated by the university. Major papers feature descriptive questions, while minor and multidisciplinary papers include objective and descriptive sections. Practical exams and project papers are evaluated at the college level.

Student Support & Assessment Fairness

- MOCK emphasizes remedial coaching, mentoring, and periodic assessments to support student progress.
- The Academic Review Committee ensures transparency, promoting critical thinking and autonomous learning.
- Moderation Boards maintain fair evaluations, and re-evaluation is permitted under university guidelines.

Additional Regulations

- 80% attendance is mandatory, with 5% relaxation if justified.
- Improvement exams are allowed only after graduation, but students cannot claim ranks or scholarships.
- Exams follow a strict calendar, with odd semesters in October–November and even semesters in April–May.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://mtolivecollege.in/students

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

MOCK has a clear procedure in place for handling complaints pertaining to exams.

Complaint Resolution Process

- The Grievance Redressal Cell monitors and records exam-related complaints.

- Faculty members address students' concerns about internal assessment grades.
- Evaluated examination papers, including assignments, projects, and tests, are returned to students with detailed feedback for improvement.
- Teachers respond to student queries regarding evaluation and feedback.
- Departments review final Internal Assessment scores to ensure accuracy.
- The Academic Review Committee investigates discrepancies in internal assessment scores and takes corrective actions to maintain impartiality and transparency.
- The College promptly informs the University of any errors detected in the final mark sheet.
- Grades are forwarded to the University only after students have had sufficient time to review and register any complaints.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

A key element of MOCK's vision, mission, and goals is ensuring effective learning outcomes.

Implementation of Learning Outcomes

- MOCK follows Nagaland University guidelines, adopting program and course outcomes for all academic programs.
- These outcomes are communicated to stakeholders through college boards, magazines, bulletins, conferences, and seminars.
- An annual prospectus update details program and course outcomes.

Faculty & Student Orientation

- At the start of each session, teachers receive a briefing on orientation program results.

- Students are introduced to course-specific outcomes through discussions, expert lectures, and hands-on activities.
- Assessment models for internal and external exams are clearly explained.

Faculty Development & Alumni Engagement

- Teachers participate in conferences, workshops, seminars, and Faculty Development Programs (FDPs) to enhance teaching-learning outcomes.
- Successful alumni share their experiences with faculty and students, aligning current students with course objectives and career insights.
- Information is shared via the website and printed circulars to keep all stakeholders informed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mtolivecollege.in/courses
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

MOCK employs a range of assessment techniques to evaluate student performance and measure the achievement of Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs).

Assessment Methods

- **End-of-Semester Exams:** Conducted by Nagaland University, these exams use a direct evaluation process to assess POs based on course attainment levels.
- **Internal Assessment:** Includes assignments, class tests, quizzes, multiple-choice questions, analytical tests, open-book tests, classroom presentations, and individual/group projects, all aligned with POs and PSOs.
- **Teacher-Designed Evaluation:** Faculty members develop evaluation techniques that incorporate interactive sessions, group discussions, presentations, and assignments to reinforce learning outcomes.

Assessment of Certificate/Add-On Courses

- **External Monitoring:**
 - NIELIT oversees centralized exams for courses like the Course on Computer Concepts (CCC).
 - The IT Department tracks student progress in other MOCK-offered skill development courses.

Additional Measures

- **Stakeholder Feedback:** Collected from parents, employers, alumni, and students to assess the impact of teaching, learning, and program outcome attainment.
- **Career Guidance & Placement Cell:** Monitors student employability post-graduation and provides career alignment support.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://mtolivecollege.in/courses

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://mtolivecollege.in/student-satisfaction-surveys>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

MOCK believes that classroom and community activities related to social issues help raise awareness and encourage proactive solutions for societal advancement.

Social Awareness & Outreach

- The institution not only discusses societal challenges but also actively explores solutions to address them.
- Outreach programs engage the local community, promoting awareness on issues like social injustice, ragging, healthcare accessibility, mental health, gender inequality, community development, and climate change.
- MOCK promotes social values and a commitment to society for students' holistic development.

Committees for Monitoring & Implementation

MOCK has various committees and cells, each supervised by a convenor, to track academic and extracurricular activities. Reports from these bodies are systematically compiled for an organized response.

Committees, Clubs, and Cells

- National Social Service (NSS), NCC Unit, Youth Red Cross, Cultural Committee
- Women & Anti-Ragging Cell, Grievance Redressal Cell, Red Ribbon Club, Anti-Tobacco Cell
- Campus Maintenance, Hygiene & Sanitation Committee, Disaster Management Cell
- Mentoring Committee, Remedial Coaching Cell, Students' Welfare & Skill Development
- Health Committee, Students' Affairs, Students' Council, Coaching Cell

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from

Government/ government recognized bodies during the year

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

MOCK is ideally situated in Kohima, offering a peaceful learning environment amidst the city's bustle.

Infrastructure & Facilities

- Wi-Fi-enabled campus ensures seamless teaching and learning.
- Surveillance cameras provide efficient security and monitoring.
- Green energy is generated through an outdoor solar power system.
- The healthcare kiosk is supported by the Directorate of Health and Family Welfare, Government of Nagaland.
- Wheelchair ramps enhance accessibility.
- The Gnosphia Building houses a fully ICT-enabled administrative section.
- The Teaching Block features spacious, projector-equipped classrooms.

Academic & Extracurricular Support

- A multipurpose hall and auditorium accommodate both academic and extracurricular events.
- A multipurpose gym and indoor stadium promote cultural and physical activities.
- Separate boys' and girls' common areas are equipped with audiovisual systems.
- Borewell and R.O. filters ensure a clean water supply.
- The cafeteria provides food services for students and faculty.

Library & Research Facilities

- The Automated Central Library offers easy book access and 20Mbps internet bandwidth.
- Reading areas, IQAC Office, Research & Publication Office, and the Life Skills Room support academic growth.
- The Research and Audiovisual Fields enable multimedia content creation.
- The computer lab and smart seminar room are equipped with projectors and software programs for hands-on learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

MOCK is committed to holistic student development by providing robust infrastructure that supports academic, cultural, and sports activities for both faculty and students.

Multipurpose Hall & Auditorium

- ICT-enabled with projectors and laptops to facilitate extracurricular activities and e-learning.
- Features excellent acoustics, a sound system with four microphone-connected speakers, an amplifier, and a mixer board.
- Equipped with a stage system light with 60 lights, ceiling fans, and air conditioning.
- Provides six exit points for safety and a backup generator for uninterrupted power supply.

Sports & Fitness Facilities

- Indoor stadium with badminton courts, used for sports, co-curricular, recreational, and cultural activities.
- Multipurpose Gymnasium promotes physical fitness.
- Separate boys' and girls' common rooms with audio-visual materials and indoor games.

Cultural & Exhibition Spaces

- The college open space serves as a venue for exhibitions and festivals.
- Actively used for cultural events, including music, plays, talks, art, and photography competitions.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/information-and-communication-technology-cell-ictc
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2105539

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

MOCK'S Automated Central Library provides students and faculty with easy access to books and e-resources.

Library Facilities

- Equipped with an automated system for efficient book location and management.
- Includes a property counter, librarian's cabin, circulation and processing counter (Issue/Return), stacks, textbook section, periodical section, reference section, and book bank.
- Provides 20 Mbps internet bandwidth for INFLIBNET e-resources, accessible to both teachers and students.
- Uses SOUL 2.0 Software for library automation.
- Features a dedicated reading area for faculty and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://mtolivecollege.in/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

62000

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

MOCK has a strong IT infrastructure, ensuring seamless connectivity, learning, and digital engagement for both students and faculty.

IT Facilities & Hardware Infrastructure

- Wi-Fi-enabled campus allows smooth teacher-student connectivity.
- Managed by the Information Communication and Technology (ICT) Cell.
- The IT Department provides support, maintenance, and consultation through dedicated faculty.
- Equipped with workstations, laptops, printers, LCD projectors, and networking equipment.
- Computer labs house multiple desktop computers for practical sessions and academic projects.
- Innovative teaching strategies like group projects and PowerPoint presentations foster collaborative learning and inquiry.
- Software and visual aids enhance student understanding and

engagement.

Software & Network Infrastructure

- Four high-configuration servers: Windows-based Active Directory, Kaspersky Antivirus, Library OPAC, and SONET, ensuring fast data transfer.
- Supported by a 2500-user Wi-Fi system and a 100 Mbps LAN.
- Desktops run multiple Windows OS versions (Windows 7, Windows 7 Pro, Windows 10, Windows 10 Pro), while laptops run Ubuntu.
- Software setup: Most desktops use Office 2010 Pro, while others have Office 365 or Office 2016 Pro; laptops use Open Office.
- Regular updates to antivirus and office automation programs, with system backups every three months.
- The IT consultant oversees network updates, monitoring, and security for smooth operations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in/facilities

4.3.2 - Number of Computers

29

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1127625

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

MOCK ensures efficient property and infrastructure management through various committees overseeing maintenance, development, and sustainability initiatives.

Infrastructure & Maintenance Oversight

- Property & Development Committees supervise internal and external maintenance specialists.
- Frequent meetings approve infrastructure equipment purchases.
- Caretaker manages manual labor, while maintenance is outsourced as needed.

Campus Maintenance & Sustainability

- Eco & Beautification Club and Campus Maintenance, Hygiene & Sanitation Committee maintain the MOCK arena.
- Disaster Management Cell assists in compost pit upkeep.
- Water tanks and the solar power system receive regular maintenance.
- A rainwater harvesting system supports water conservation.
- Designated service providers maintain the power generator and RO water filters.

Facility & Resource Management

- Multipurpose hall and classrooms are well-maintained and ICT-equipped.
- A junior technical assistant oversees computer lab operations.
- ICT Cell and Research & Publication Committee maintain research and audio-visual spaces.
- Health Committee manages the Health Kiosk.
- Library Advisory Committee supervises the Central Library, while departmental libraries are updated per academic needs.

Sports, Cafeteria & Hygiene Oversight

- Sports Committee monitors sports facilities.
- Cafeteria Committee ensures hygienic food practices, adhering to FSSAI regulations.
- Campus Maintenance, Hygiene & Sanitation Committee enforces an eco-friendly, plastic-free cafeteria policy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mtolivecollege.in

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

196

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://mtolivecollege.in
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
5	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
5	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded
<p>5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)</p> <p>The Mount Olive College Students' Council, elected through a ballot system by the Election Commission, comprises General Secretary, Finance Secretary, Cultural Secretary, and Representatives to various student unions. They collaborate with faculty and convenors to organize events and bridge communication between students and staff.</p> <p>Responsibilities include organizing Fresher's, Teacher's Day, and Farewell events, funded by student aid fees. The council fosters student growth beyond academics, encouraging participation in diverse activities to develop confidence and managerial skills. They represent the institution at other colleges and organize competitive and in-house events. They plan internal and competitive events and represent the school at other colleges.</p> <p>Additionally, each student joins an Academic Association, led by a General Secretary, organizing seminars, symposia, and academic festivals under faculty guidance. Class Representatives serve as liaisons between students and teachers, ensuring efficient communication and coordination of events and academic matters.</p>	
File Description	Documents
Paste link for additional information	https://mtolivecollege.in/students
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

MOCK has an Alumni Association which has been formed ever since the inception of the college. However, it has recently applied for registration of the Alumni Association under the Society Registration Act 1860. The Association has been providing a network that aids in engaging with the Alma Mater. It aids in bringing the alumni committee on a common platform to build another channel of personal and professional support to members through "Self Help" within the community.

- It organizes successful reunions.
- Involve alumni in student development through participation in ongoing academic activities including teaching, research, workshops, conferences, and placements.
- Champion all relevant fundraising activities to the development of the college.
- To promote best practices in different areas of social life for the benefit of society.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/alumnimain
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision & Mission

MOCK is committed to nurturing, educating, and training young students to become responsible citizens in society. Guided by a spirit of inclusiveness, it emphasizes academic excellence, holistic development, spirituality, and human values.

Institutional Governance & Administration

- The Governing Body and Principal collaboratively design and implement the institutional quality policy.
- The college is effectively governed through various administrative and academic bodies, including the Governing Body, IQAC, Committees, and Cells.
- Committees are formed by the Principal and HoDs, with teaching, non-teaching staff, and student representatives for managing institutional activities.
- The Principal, Vice-Principal, and HoDs oversee the execution of strategic and perspective plans.

Commitment to Social Responsibility & Student Development

- MOCK addresses societal needs through innovative policies and initiatives.
- Teaching faculty and the Students' Council actively

encourage student participation in co-curricular activities to foster personal growth and civic responsibility.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/managementmain
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralized Governance at MOCK

MOCK follows a decentralized system across its three key pillars: extracurricular activities, administration, and academics.

Organizational Structure & Stakeholder Involvement

- The Organogram of Committees, Cells, and Units, including IQAC, faculty, non-teaching staff, and the Students' Council, ensures efficient institutional operations.
- All major stakeholders—the Governing Body, Principal, Vice-Principal, faculty, staff, parents, students, and alumni—function democratically with shared responsibility.
- Teachers and students actively participate in executing an inclusive policy that optimizes human resources.

Administrative Leadership & Execution

- The Vice-Principal assists the Principal in managing administrative duties.
- IQAC committees, departments, and units implement institutional plans and policies.
- The Senior Accountant leads the ministerial staff, ensuring office operations run smoothly.
- The Chairperson, as the Managing Director, leads the Governing Body, which actively ensures effective institutional management.
- The Students' Council, led by the General Secretary, oversees student-related activities.
- Parents contribute valuable feedback to enhance the college's administration and policies.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

MOCK's strategic plan is formulated through meetings between the Principal and faculty members of various departments. To ensure effective execution, the college has established Committees, Cells, and Units, each headed by a Convenor and including teachers and student representatives.

Roles & Responsibilities

- Committees, Cells, and Units are assigned specific responsibilities to design and implement the strategic plan for academic and extracurricular activities.
- These plans support the institution's growth and development across key focus areas.
- The Principal oversees the execution of academic policies to maintain educational standards.
- The Governing Body supervises and manages the college's developmental plans and strategic initiatives to ensure sustainable institutional progress.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mtolivecollege.in
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

MOCK's governance system is structured to ensure efficient administration, academic excellence, and student welfare through various bodies and committees:

- **Governing Body:** Manages overall college administration, consisting of members from diverse sectors.
- **Principal:** Leads the institution, supported by the Vice-Principal, HoDs, teaching, and non-teaching staff.
- **HoDs:** Oversee departmental operations and conduct meetings on academic and extracurricular matters.
- **Internal Quality Assurance Cell (IQAC):** Ensures quality enhancement and sustenance across the institution.
- **Students' Council:** Addresses student concerns and organizes extracurricular activities.
- **Libraries:** Managed by a qualified librarian for academic resource access.
- **Committees, Clubs, & Cells:** Formed for academic, administrative, and extracurricular functions, including:
 - Academic Review Committee
 - Career Guidance & Placement Cell
 - Women & Anti-Sexual Harassment Cell
 - Cultural Committee, among others.
- **Chaplaincy:** Oversees spiritual development and counseling, including Morning Assembly sessions.

This comprehensive structure ensures efficient governance, academic integrity, and student development at MOCK.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/managementmain
Link to Organogram of the Institution webpage	https://mtolivecollege.in/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

A. General Leave Benefits:

- 12 days Casual Leave per academic year
- 1 Restricted holiday per year
- Maternity leave with full pay for up to 2 months (maximum 2 times during service)
- Bereavement leave
- Medical leave
- Marriage leave

B. Teaching Staff Leave Benefits:

- Vacation leave
- Duty leave for conferences, meetings, etc.
- Compensatory leave
- Half Pay Leave (HPL) of 20 days per completed year
- Study leave for up to 3 years after 5 years of continuous service

C. Non-Teaching Leave Benefits:

- Earned Leave
- Half pay leave (HPL) of 20 days

D. Other Benefits:

- Contributory Provident Fund (CPF) for confirmed employees
- Gratuity on termination of appointment
- Teaching Staff Welfare Fund for events like marriage, hospitalization, etc.

- Bank loan facilities for confirmed employees

E. Faculty Development Programmes:

- Computer training for teachers

F. Support Facilities:

- Canteen
- Grievances Redressal Cell
- Drinking water facilities
- Health Kiosk

G. ICT Facilities:

- Wi-Fi enabled campus
- Smart classrooms and portable projectors
- Computer lab
- Desktop/laptop facilities in library and staff room

H. Activities for Well-being:

- Monthly staff fellowship
- Separate department rooms
- Indoor and outdoor games for staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

MOCK has a structured Annual Assessment Report (AAR) system to evaluate both Teaching and Non-Teaching Staff on a 5-point scale.

Evaluation Process

- Teaching Staff: Assessed by their respective HoDs, while HoDs are evaluated by the Vice-Principal.
- Non-Teaching Staff: Evaluated by the Office Head Assistant.
- Final Review: The AARs of both Teaching and Non-Teaching Staff are forwarded to the Principal for overall assessment.

Student Feedback on Teachers

- Students provide feedback through questionnaires evaluating parameters like:
 - Teaching skills & subject knowledge
 - Motivation & work ethics
 - Completion of syllabus & class regularity
 - Communication skills

IQAC Review & Feedback

- The IQAC analyzes all AAR reports and student feedback forms.
- Teachers receive constructive feedback and corrective measures through IQAC discussions to enhance teaching effectiveness and professional growth.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/annual-assessment-reportaar
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

MOCK conducts regular internal and external financial audits to ensure financial transparency and accountability.

Internal Audit

- Conducted annually after each financial year.
- Audit team of three members, appointed by Sümi Baptist Church Kohima.
- The Audit Team submits its report to the College Governing Body, which then forwards it to the Church for approval.

External Audit

- Conducted by a certified Chartered Accountant as part of the annual financial audit.
- The Church Board of Deacons appoints a three-member audit team, comprising senior accountants from government establishments.
- Ensures compliance with financial regulations and maintains institutional financial integrity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

MOCK generates funds through multiple channels, including:

- Student fees for regular courses.
- Conducting public and competitive exams.
- Funding from the Department of Higher Education, Government of Nagaland.
- Canteen rent.
- Interest from bank accounts.
- Renting out the college auditorium for conferences, seminars, etc.

Fund Utilization & Financial Oversight

- Managed by the Governing Body, Development Committee, Property Committee, and Purchase & Delivery Board.
- Student fees are allocated for college development, non-grant faculty and staff salaries, and are properly audited.
- Funds support orientation programs, workshops, seminars, field trips, and industrial visits.
- The Purchase & Delivery Board establishes policies and procedures for procurement.
- Every transaction is backed by vouchers and deposited in the bank.
- All expenses (recurring & non-recurring) are made via cheques.
- Only authorized Governing Body members can operate bank transactions.
- All financial transactions require approval from the Chairperson of the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Role of IQAC in Quality Assurance at MOCK

The Internal Quality Assurance Cell (IQAC) ensures continuous improvement across administrative and academic units by implementing quality enhancement strategies.

Key Functions of IQAC

- Academic & Faculty Development
 - Organizes workshops, seminars, and lectures for students and faculty.
 - Encourages research, faculty development programs (FDPs), and academic publications.
 - Promotes ICT integration to enhance classroom pedagogy.

- Student & Stakeholder Engagement
 - Collects feedback from stakeholders, including the Parents-Teacher Association.
 - Conducts student assessments of teachers and implements corrective measures.
 - Organizes cultural programs and competitions to enrich student experiences.

- Administrative & Staff Development
 - Addresses administrative staff needs for a conducive work environment.
 - Conducts regular administrative audits to ensure efficiency.

- Ensures democratic administration with equal opportunities for staff.
 - Develops Annual Assessment Reports (AARs) for non-teaching staff and incorporates feedback for growth.
 - Addresses grievances of non-teaching staff to maintain workplace harmony.
- Institutional Quality Assurance
 - Integrates quality assurance strategies into the academic calendar for institutionalization.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/igac
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC plays a crucial role in academic audits, curriculum implementation, quality enhancement, and student-centric activities to ensure continuous institutional improvement.

Academic Audits & Quality Enhancement

- Conducts Academic Audits, requiring departments to perform a SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of their performance.
- Encourages effective curriculum delivery through ICT-integrated teaching methods, including PowerPoint presentations, projects, field trips, literary competitions, and life skills training.
- Supports assessment methods like assignments, class tests, model exams, and remedial coaching classes.
- Provides constructive feedback to departments, urging self-evaluation and strategic planning to meet new academic challenges.

Awareness & Holistic Development

- Organizes awareness programs on issues such as mental

health, gender equity, environmental sustainability, campus cleanliness, HIV/AIDS awareness, tobacco control, and blood donation.

- Promotes spiritual and moral education through Morning Assembly and Evangelical Union Fellowships, promoting student leadership in these activities.
- Encourages departments to organize conferences and seminars to enhance academic engagement.

Skill Development & Employability

- Promotes life skills and ICT training, preparing students for employment and self-reliance.

File Description	Documents
Paste link for additional information	https://mtolivecollege.in/igac
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mtolivecollege.in/igac
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mount Olive College is a co-ed institution where gender equity is emphasised without discrimination.

- The women & Anti-Sexual Harassment Cell and Anti-ragging cell play a critical role in promoting gender sensitivity on campus.
- The College Grievance Redressal Cell looks into the grievances of the students while the counselling and guidance for students are provided through the Mentor-Mentee programme.
- Separate common rooms for boys and girls are provided.
- CCTV cameras are fixed at strategic points inside the classrooms and on the campus to ensure the security of the institution.
- All students and staff wear their ID cards at all times to ensure non-entry of any unauthorized persons through the 2 main gates.
- The Women & Anti-Sexual Harassment Cell have also organized various awareness orientation programmes, lectures and workshops for all the students, teaching and non-teaching staff on the issue of sexual harassment at the work place.
- The Women & Anti-Sexual Harassment Cell and the Anti Ragging Cell strives to create a conducive environment in the college where every student irrespective of gender differences are treated with respect and dignity.

File Description	Documents
Annual gender sensitization action plan	<p>1. To conduct Gender Sensitization Workshops & Seminars for students, faculty, and staff on gender equality, rights, and inclusivity. 2. To Integrate gender-related topics into different subjects, especially in humanities and social sciences. 3. Ensure the functioning of the ICC under the Sexual Harassment of Women at Workplace Act, 2013. 4. Ensure accessibility to sanitary napkins. 5 To observe International Women’s Day (March 8)</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p>a. Safety and security b. Counseling c. Common Rooms</p>

<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</p>	<p>A. 4 or All of the above</p>
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File Description	Documents
Geo tagged Photographs	<p>View File</p>
Any other relevant information	<p>No File Uploaded</p>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college adheres to the waste management rules as regulated by the Government. Solid Waste Management:

- According to the implementation of Municipal Solid Waste (Management and Handling) rules 2000 by August 31, 2003, by ULBs, the college follows the Solid Waste Management as provided by Kohima Municipal Council (KMC

order No. KMC/ACM-01/2011/847) through proper registration: Daklane Panchayat Sanitation Committee MOCK/House No. 71/Sector 1.

- The solid wastes are collected in waste bins which are kept at different points. Such wastes collected are disposed off through the area/colony sanitation truck which is managed by the Kohima Municipal Council.
- The accumulated unwanted papers are disposed of through the waste dealers for the recycling process.
- Awareness talks on Recycling are held on plastic waste, food waste and menstrual waste.
- Students are encouraged to use recycled textbooks/materials through Book Bank donated by alumni and well-wishers.

Liquid Waste Management:

- The college has a good drainage system to dispose of its Liquid wastes.
- The college provides Indian style toilets to reduce waterwastage.

E-Waste:

- According to the standards set down in the E-Waste(Management) Rules, 2016 and amendments thereafter, the college has all its materials/equipment channelized for recycling purposes.
- It disposes off its E-waste through recycling agencies.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly,

C. Any 2 of the above

barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college champions an inclusive environment, promoting tolerance and harmony among students of diverse backgrounds:

- Admissions are based solely on merit, welcoming students from various cultural and regional backgrounds.
- Morning assemblies instill values of responsibility, social harmony, and national integration.
- Cultural events like the Annual Cultural Day provide a platform for showcasing diversity through dances, songs, and attire.
- Observance of general holidays of all religious occasions promotes inclusivity and respect for diverse beliefs.
- Various activities organized by committees promote ethical, cultural, and spiritual values among students and staff.
- Commemorative days are celebrated to nurture emotional and religious sentiments, boosting a sense of unity and social harmony.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Mount Olive College is committed to educating students and staff on the values, rights, duties, and responsibilities outlined in the Indian Constitution. Various activities are organized to achieve this goal:

- The Department of Political Science conducts seminars, talks, and essay writing competitions to raise awareness about constitutional rights and entitlements, as well as Gandhian principles in nation-building.
- Campus ambassadors and nodal officers are appointed to the office of the District Election Officer, Kohima, Nagaland, to promote civic engagement and participation in the electoral process.
- National Unity Day and Constitution Day are observed, with activities such as reading the Preamble, reaffirming the commitment to national integration and constitutional values.
- The National Cadet Corps (NCC) unit and National Service Scheme (NSS) unit play active roles in promoting patriotism, community service, and cleanliness drives.
- Units like the Eco and Beautification Club and Campus Maintenance Hygiene and Sanitation raise awareness about environmental conservation and cleanliness, aligning with the ideals of Swachh Bharat Abhiyan.
- These initiatives reflect the college's belief that as an educational institution, it has a responsibility to instill awareness of constitutional values and promote civic engagement among its students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mount Olive College recognizes and commemorates various important dates, events, and festivals to uphold its values and aspirations. Through organized programs, the institution promotes awareness and action on significant global issues:

- International Women's Day: Celebrated to advocate for gender equity and end violence against women.
- World No Tobacco Day: Raises awareness about the harmful effects of tobacco through talks and campaigns.
- World Environment Day: Focuses on environmental

conservation and sustainability.

- International Yoga Day and Mental Health Day: Emphasizes physical and mental well-being, promoting preventive measures and treatment of mental health conditions.
- World Blood Donor's Day: Encourages blood donation to save lives.
- World Youth Skills Day: Conducts workshops and training sessions to equip young people with skills for employment.
- Teachers' Day: Acknowledges the valuable contribution of teachers to society.
- NSS Day: Engages in social work and community service activities.
- National Integration Day: Affirms unity in diversity.
- Indian Constitution Day: Reads the Preamble to honor the principles of the Constitution.
- World Red Cross Day: Organized by the Red Ribbon Club to highlight humanitarian efforts.
- Mahatma Gandhi's Birth Anniversary: Commemorated with essay writing competitions.
- Christmas: Celebrated with messages, carol singing, gift exchange, and feasting, honoring the tradition of Christmas.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Sustainable Environment: Go Green, Go Clean

Objective: Promote sustainable lifestyles via eco-friendly practices.

Context: Located in Nagaland, the institution serves tribal

communities by integrating indigenous sustainability wisdom into academics.

Activities: It conducts clean-up drives, adopts renewable energy (solar power and rainwater harvesting), hosts an NCAP seminar on environmental conservation and air quality, and features a Kohima Smart City lecture on household waste management.

Evidence: A solar system, robust water harvesting, and plantation drives.

Challenges: Effective waste management requires monitoring, resources, and training.

Overall Impact: A cleaner campus and equip students for eco-conscious living.

Holistic Health

Objective: To enhance the physical, mental, and spiritual well-being of students and staff.

Activities: Partnering with Kripa Foundation Kohima, the institution held a substance abuse seminar and tobacco counselling. The Indian Red Cross provided First Aid training, while Naga Hospital Authority led an oral cancer seminar and screening under the National Oral Health Programme. A GoN-run Health Kiosk, sports week and counsellor support the college's pursuit.

Challenges: Regulation of tobacco vendors, addressing drainage concerns, and securing sustained support and resources for long-term impact.

Overall Impact: These initiatives contribute to the holistic well-being of the college community, creating a healthier, more resilient, and vibrant learning environment.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Skilling the Future

Mount Olive College recognises the significance of life skills beyond academics. The Skill Development and Entrepreneurial Cell provides hands-on training and fieldwork to nurture students' talents, promoting self-reliance and employability at state and national levels.

A dedicated weekly session allows students to enhance essential life skills through five specialized activities—Crafts, Games and Sports, Music and Public Speaking, Art, and Landscaping—with mentorship from faculty and peers.

The college collaborated with the Nagaland Khadi and Village Industries Board to spread the awareness on Prime Minister's Employment Generation Programme (PMEGP) among the students. The students also engaged in essay writing and debate to better understand the importance of Rural Khadi industry.

Since 2019, Mount Olive College has partnered with NIELIT to offer IT courses aligned with the NSQF, covering Computer Concepts, PC Assembly, Data Entry, Office Assistance, and Computer Applications. These certifications enable students to secure jobs in both public and private sectors immediately after graduation.

To ensure relevance, the Skill Development and Entrepreneurship Cell conducts surveys occasionally. The college also has dedicated exhibition space for students' handmade works. Through these initiatives, Mount Olive College remains committed to empowering students, boosting innovation, and preparing them for future success.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for the Upcoming Academic Year:

- The institution will host its first-ever Graduation Day, celebrating students' achievements and promoting pride.
- Faculty Development Programmes (FDPs) will focus on digital literacy and research methodology to enhance teaching capabilities.
- Workshops and seminars will support faculty and students in research, including a student-led symposium. The institution is also seeking funding for a national-level seminar. To strengthen Outcome-Based Education (OBE), departmental outings will provide students with hands-on learning beyond the classroom.
- In alignment with holistic health, collaborative campaigns promoting a tobacco-free campus, fitness, mental health awareness, and substance abuse prevention will be launched in partnership with various organizations. A spiritual moral course will also be introduced under the Chaplaincy's guidance.
- The institution will promote Teacher Exchange programs and strengthen ties with governmental and non-governmental agencies to enhance academic and community development.
- The college will introduce Süttsa, an indigenous language, in collaboration with the Süttsa Literature Board, Nagaland, and participate in the Mekhala Wednesday initiative to promote sustainable traditional wear.
- To encourage entrepreneurial skills, workshops and internships will be organized to help students develop practical business acumen. This multi-faceted plan aims to enhance academic growth, community engagement, and student development.