

MAKEUP ARTIST

CONTRACT.

Jacke Wray Beauty
jwbeauty@jackewray.com
Westfield, IN | 317.703.9455

CLIENT INFORMATION

Event date:

Client name:

Address:

E-mail:

Phone:

Getting ready location:

Makeup start time:

Be ready by:

-
- 01
-
-
-
-
-



SERVICES.

FORMAL EVENT

- BALL/GALA
- WEDDING
- BARMITZVAH
- PROM

PHOTOSHOOT

- HEADSHOT
- FAMILY/COUPLE
- BRANDING
- BUDOIR

SPECIALTY

- RUNWAY/FASHION
- EDITORIAL
- STAGE / THEATRE
- PERFORMANCE

○
●
02
○
○
○

Client	Price	Total



PRICING.

Travel Fee:	
Add-on's:	
Other Charges:	
Total:	
Deposit:	
Balance Due:	
Final Balance:	

○
○
●
03
○
○

ADDITIONAL NOTES:

TERMS & CONDITIONS.

This document outlines the terms and conditions ("Agreement") between the makeup artist, hereinafter referred to as the "Makeup Artist," and the client, hereinafter referred to as the "Client." By entering into this Agreement, both Parties agree to abide by the following terms.

1. SERVICES

1.1 The Makeup Artist agrees to provide makeup services as agreed upon with the client.

1.2 The scope of services, including any additional fees for special requests, will be outlined and agreed upon in writing prior to the event.

-
-
-
-
- 04
-

2. PAYMENT

2.1 A non-refundable deposit of \$75 is required to secure the makeup artist's services for the specified date.

2.2 The remaining balance is due on or before the day of the event.

2.3 Payments can be made via {Venmo, Zelle, Apple Pay, Bank Transfer, Cash, Check}, and all prices are in US dollars.

3. TRIAL RUN

3.1 A trial run may be scheduled in advance to discuss and finalize the desired makeup look, provided it is included in the bridal package and the deposit has been paid in full.

3.2 If the package price or deposit is waived, the trial run fee will be separate from the overall service fee. This fee must either be paid in advance or, at the discretion of the makeup artist (MUA), on the day of the trial.

4. CANCELLATION AND RESCHEDULING

4.1 In the event of cancellation by the client, the deposit is non-refundable.

4.2 If the event is rescheduled, every effort will be made to accommodate the new date, subject to availability.

4.3 Cancellations or rescheduling by the makeup artist due to unforeseen circumstances will result in a full refund of the deposit.

5. TRAVEL EXPENSES

5.1 The quoted service fee includes travel within 15 miles of the artist's residence (or as otherwise determined at the artist's discretion based on individual circumstances). For distances beyond 15 miles, a mileage fee of \$0.75 per mile will apply. If the drive time exceeds a certain duration, the artist may opt to charge a flat rate instead, at their discretion.

5.2 Additional travel expenses may be required for locations outside the specified area. These may include, but are not limited to, parking fees and accommodation if necessary.

○
○
○
●
04
○

6. CLIENT RESPONSIBILITIES

6.1 Clients are responsible for ensuring a clean and well-lit workspace for the makeup artist.

6.2 Adequate time, an area for all items makeup artist may need to bring, and a chair must be provided for the makeup application process.

7. CHANGES ON THE DAY OF THE EVENT

7.1 Any changes to the agreed-upon makeup look must be communicated prior to the scheduled start time.

7.2 Last-minute changes may incur additional charges at the makeup artist's discretion.

8. SATISFACTION GUARANTEE

8.1 The makeup artist will make reasonable efforts to achieve the desired makeup look.

8.2 Any concerns or dissatisfaction must be communicated on the day of the event to allow for immediate adjustments.

9. PHOTOS/VIDEOS FOR MARKETING

9.1 The client grants the makeup artist permission to take photographs and/or videos of the before and after the completed makeup for marketing and promotional purposes, including social media - artist may edit as needed.

9.2 The client retains the right to request any specific restrictions on the use of these images, and the makeup artist will make reasonable efforts to accommodate such requests.

10. FORCE MAJEURE

Neither party shall be liable for any delay or failure to perform their obligations under this Agreement due to circumstances beyond their control, including but not limited to natural disasters, or government restrictions.

11. GOVERNING LAW

This Agreement shall be governed by and construed in accordance with the laws of Indiana..

○
○
○
○
●
05
○

12. SPECIAL TERMS

MINIMUM BOOKING REQUIREMENT FOR SATURDAY WEDDINGS

While I do not require a specific minimum number of clients for Saturday wedding bookings, a minimum total service amount of \$75 is required to secure the date. (subject to change per Artist)

At the time of booking, the client will confirm the total number of individuals receiving makeup services (e.g., bride, bridesmaids, or other party members) this total will be the basis for the final service amount, even if one or more individuals decide not to proceed with makeup services later.

GUARANTEED TOTAL

the total amount due will reflect the confirmed number of services at booking, regardless of changes or cancellations within the bridal party.

PAYMENT POLICY

in the event of a reduction in the number of individuals receiving services, the final invoice will still reflect the amount based on the original booking.

by signing this contract, the client agrees to these terms and understands that the service total cannot be reduced after booking.

PARKING AND FEES

The client is responsible for covering all parking fees, valet charges, tolls, or any other applicable costs incurred for the artists travel to and from the venue preparation location.

if valet services are required at the venue, the client agrees to either:

arrange for the fee to be waived for the artist'

- reimburse the artist for the full cost of valet upon completion of services.
- for venues or locations requiring paid parking, the client will reimburse the artist for parking costs, which will be included in the final head invoice or charged on the day of service.

12. SPECIAL TERMS

Travel Fee Policy

A travel fee is applied to cover time, fuel, and associated travel expenses incurred when providing on-location services. The first 15 miles of travel (round trip) are complimentary. Beyond this distance, an additional mileage fee of \$0.75 per mile will apply, calculated based on the round-trip mileage from [Your Business Location] to the service location.

Please note that the travel fee may vary depending on the specific circumstances, such as tolls, parking fees, or extended travel times due to traffic or location accessibility. Any adjustments to the travel fee and its calculation will be discussed and agreed upon in advance.

For example:

If the total round-trip travel is 25 miles, the additional mileage fee will be calculated as follows: (25 miles - 15 complimentary miles) × \$0.75 = \$7.50.

By signing this agreement, you acknowledge and accept the travel fee policy as stated above.

-
-
-
-
-
-
-
- 07
-



CONTRACT AGREEMENT.

By entering into this Agreement, both Parties acknowledge that they have read, understood, and agreed to the terms and conditions outlined herein.

MAKEUP ARTIST *Signature & Date*

CLIENT *Signature & Date*



INVOICE.

To:

Invoice nr.:
Date:
Deposit:
Due :

SERVICE

PRICE

QNT

TOTAL

Payment information:

SUBTOTAL

TOTAL DUE

ADDITIONAL NOTES: