



VENUE HIRE & SPECIAL EVENTS

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## Welcome to The Dragonfly Lounge

Located in the heart of Colchester, The Dragonfly Lounge is one of the East of England's most unique event spaces. By day, we're a welcoming community venue. By night, we transform into an atmospheric cabaret lounge, performance venue and celebration space. Whether you're planning a wedding reception, Christmas party, corporate event, awards evening, birthday celebration, fundraiser or private function, The Dragonfly Lounge offers a flexible venue with character, creativity and exceptional hospitality.



*'From the very beginning, the whole team were warm, flexible, and genuinely invested in helping me make the event as fabulous as it could possibly be. Nothing felt like too much trouble.'*

**Ben Franklin, Audacious Live**

## WHAT WE OFFER

### Capacity

Up to 200 guests

### Licensed Bar

Fully stocked with cocktails, beers, wines and spirits

### Entertainment

Professional sound, lighting and staging, plus the option to add unforgettable cabaret performances, drag entertainment, DJs and live acts to create a truly memorable event

### Accessibility

Step-free access and accessible facilities

### Location

Central Colchester with excellent transport links



# OUR SPACE IS READY... ALL THAT'S MISSING IS YOU!





# CHRISTMAS PARTY PACKAGES

Trade the predictable hotel function room for something unforgettable  
Celebrate the festive season with sparkle, laughter and a little Dragonfly magic.

## BRONZE · £13 PER PERSON

The perfect festive night out for smaller groups looking to enjoy the magic of Christmas at Dragonfly Lounge.

Includes:

- Reserved seating area for your group
- Admission to one of our Christmas Cabaret Shows

## SILVER · £32 PER PERSON

A complete festive package that takes the stress out of organising your Christmas celebration.

Includes:

- Reserved seating area for your group
- Admission to one of our Christmas Cabaret Shows
- Festive buffet food
- Welcome drink on arrival

## GOLD · £45 PER PERSON

Add an extra touch of festive glamour to your Christmas celebration with exclusive photo opportunities alongside our fabulous cabaret cast.

Includes:

- Reserved seating area for your group
- Admission to one of our Christmas Cabaret Shows
- Festive buffet food
- Welcome drink on arrival
- Group photograph with the cabaret artists
- Dedicated drag host for your party\*



## Optional Extras for All Packages

- Festive buffet food: £9 per person (Bronze package)
- Welcome drink on arrival: £5 per person (Bronze package)
  - Bottle of Prosecco: £20 per bottle
  - Bespoke drinks packages available on request.
- Professional photographer to capture your evening: £60

*Our photographer will capture candid moments, group photographs and all the sparkle of your celebration, giving your guests memories to treasure long after the last Christmas cocktail has been served.*

*\*Minimum numbers apply. (20 people)*

# WEDDINGS AND CIVIL CELEBRATIONS

A wedding should reflect who you are. The Dragonfly Lounge specialises in relaxed, inclusive and completely bespoke celebrations. Whether you're planning an intimate reception or a full-scale party, we'll work with you to create something truly memorable.

## Options include:

- Exclusive venue hire • Welcome drinks receptions
- Afternoon tea packages • Buffet and grazing table options
- Professional entertainment • DJ and late-night dancing
- Bespoke cocktails • Decor packages



## PRICES

### Sunday

£1,000 hire fee with a minimum bar spend of £1,000.

### Monday-Wednesday

£500, with a minimum bar spend of £1,000.

### Thursday

£750 with a minimum bar spend of £1,000.

Food, pre-ordered drinks, decorations, DJ, photographic services and entertainment are charged separately. Don't worry if you want to do your own catering, that's not a problem.

Contact us on  
[enquiries@dragonflylounge.co.uk](mailto:enquiries@dragonflylounge.co.uk) to  
discuss your celebration.

# WAKES & CELEBRATIONS OF LIFE

At The Dragonfly Lounge, we understand that saying goodbye to a loved one is deeply personal. We offer a warm, welcoming and relaxed environment where family and friends can come together to share memories, celebrate a life well lived and support one another. Our experienced team will work with you to create a gathering that reflects the personality, values and wishes of your loved one, whether you are planning a simple afternoon reception or a more personalised celebration of life.

## Our Wake Packages Include:

- Private or semi-private venue hire
  - Buffet and catering options
  - Tea, coffee and refreshments
    - Fully licensed bar
    - Flexible room layouts
- Audio-visual facilities for photographs, videos and music
  - Dedicated event coordinator

## Optional Extras

We can also provide entertainment such as live music/voaclists for your event

## PRICES

*(based on a minimum bar spend)*

Monday: 9am-5pm £500

Monday: 6pm-11pm £600

Tuesday: 9am-5pm £500

Tuesday: 6pm-11pm £600

Wednesday: 9am-5pm £500

Wednesday: 6pm-11pm £600

Thursday: 9am-5pm £500

Thursday: 6pm-11pm £600

Friday: 9am-4pm £500

Saturday: 9am-5pm £1,000

Sunday: 9am-5pm £500

Sunday: 6pm-11pm £600

*'Following the crematorium we had a wake in the Dragonfly Lounge.  
We cannot praise them enough. They went out of their way to accomodate us.  
Their care and attention to a grieving family was so sensitive.  
Nothing was too much trouble.  
And, to their amazing singer Angel, we we cannot thank and  
praise you enough. You went above and beyond  
to lift us with your amazing voice.'*

**-Rose Downes**



# CORPORATE EVENTS

Whether you're planning a strategy day, staff celebration, training event, conference, networking session or team away day, we'll work with you to create an experience tailored to your organisation.

Not every conference needs beige walls and stale coffee... The Dragonfly Lounge provides a refreshing alternative for organisations looking to inspire, engage and entertain!



## Facilities include:

- Large presentation screen
- Professional sound system
- Microphones and staging
  - High-speed Wi-Fi
  - Flexible seating layouts
- Capacity (140 seated, 200 total).

## Day Delegate Package

Prices from £500

Includes:

- Room hire
- Tea and coffee throughout the day
  - Wi-Fi
- Presentation facilities
- Complimentary water station

*Prices vary depending on the day and time of the year.*

## Optional Extras Include

- Welcome drinks receptions
  - Afternoon tea packages
- Buffet and grazing table options
- Professional entertainment, including entry to evening shows
  - DJ and late-night dancing
    - Bespoke cocktails
    - Decor packages
      - Drag hosts
  - Drag workshops

# DRAGONFLY TEAM BUILDING DAYS



Looking for a team day that's more memorable than another hotel conference room?

Our team-building experiences combine creativity, collaboration and plenty of fun, helping colleagues develop confidence, communication and stronger working relationships.

Each event can be tailored to your objectives, team size and budget.

## SILVER PACKAGE

### 'The Dragonfly Team Day'

A relaxed and engaging daytime experience.

Perfect for: Team away days, staff development and networking events.

Includes:

- Arrival refreshments
- Dedicated meeting and workshop space
  - Interactive drag workshop
- Team-building activities and challenges
  - Buffet lunch
- Optional post-event drinks reception

## GOLD PACKAGE

### 'Conference by Day. Cabaret by Night'

Our signature Dragonfly experience.

Spend the day focusing on your business before rewarding your team with an evening of world-class entertainment. Perfect for: Staff celebrations, annual conferences, company milestones and client entertainment

Includes:

- Afternoon meeting and workshop space
  - Interactive drag workshop and team activities
- Evening meal or buffet
- Reserved seating for our renowned Friday Night Cabaret
  - Dedicated host throughout your event
  - Priority bar service

The result?

A productive day, a fantastic night, and a team that leaves talking about it long after the event is over.



# BUILD YOUR OWN EVENT

Every organisation is different. That's why we offer fully bespoke corporate events, allowing you to mix and match activities, catering, entertainment and meeting space to create the perfect experience. From board meetings and strategy sessions to awards evenings, Christmas parties and full venue takeovers, our team will help design an event that reflects your goals, culture and budget. Whatever your idea, we'd love to hear from you and help make it happen!

## Take your experience to the next level with optional extras:

- Cocktail Making Classes
- Public Speaking & Presentation Skills Workshops
- LGBTQ+ Inclusion & Diversity Training
- Confidence Building & Performance Workshops
- Professional Event Photography
- Live Entertainment & Cabaret Performances
- Bespoke Team-Building Activities
- Additional Refreshment Packages
- Drinks Receptions & VIP Experiences

**Get in touch to discuss your next event or celebration and discover why The Dragonfly Lounge is one of Essex's most unique event destinations!**  
**[enquiries@dragonflylounge.co.uk](mailto:enquiries@dragonflylounge.co.uk)**

