

Minutes - KFAMA Inc. Officers' Meeting (via Zoom) July 16th, 2025

Meeting attendance - Board members: Mark Kheim, Susanne Koenig, Emily McFarland, Curt Mueller, Lee Snyder; guest, R. Rynberk

Treasurer's Report & Financial Items - Treasurer was away; no updated report

Administrative

Website status – will wait to meet Virasec rep for guidance on restoring previous web content

Road Related Issues

- 1) **Storm damaged roads**____
 - a) **Drainage issue at Greenwood Road** – discussed section where stormwater sheets off road and floods adjacent residential property. Promised resident that one or more Board members will visit to assess situation
 - b) **Road care funds** – tentatively proposed redefining winter road care fund, then allocating enough funds for road repairs needed as a result of any storm or other damage, no matter what time of year.
 - c) **Recent storm damaged areas** – 3-page list of roads impacted worst by recent heavy rains was reviewed for general awareness and to help assess required care
- 2) **PotEd utility poles** – poles poorly located at Greenwood Rd and Wagon Trail Rd are finally removed, allowing roads to be widened prior to upcoming resurfacing
- 3) **Carroll Construction (CC)** – discussed unacceptable possibility if CC fails to fulfill their contract again this year; uncertainty about their firm commitment led to considering whether other contractors could fill in if needed; as an initial inquiry, proposed asking for a quote for Cedar Hill Drive repair work

Common Areas | Roadside Drainage | Culverts

- 4) **Unauthorized passageway** - BRA resident who has opened passageway between BRA and KFA will be contacted, to be informed it is an unauthorized entry and will be closed
- 5) **Sewer project update** – Work halted by order of WV American Water Company
- 6) **Short Drive**
 - a) **Lighting** - installation at Short Drive is waiting for delivery of pole extension
 - b) **Cluster mailbox location** – instead of discussing by phone with coordinator during meeting, Board committed to meet at proposed site to decide installation location
- 7) **Entry sign at 'Big Rock'** – raised letter design proposal approved; letters to be bored into rock surface and secured with vandal resistant adhesive. Cost of letters \$2,000; \$400 est. cost for installation; \$200 est. to power wash rock. Cost reduced by promised donation of power wash and 1/2 cost of sign. Acquisition deferred until 2026 fiscal year.

Next routine Officers' meeting – 2:00pm August 20th