

Agenda - KFAMA Officers Meeting April 15th, 2026 (via Zoom)

Treasurer's Report & Financial Items

Current balances: Main account \$ _____; Emergency Savings \$ _____;
Developer Escrow \$ _____; BCT 12-Mo.CD \$ _____;
Accounts Receivable \$ _____

Administrative

- 1) **Insurance provider** – Westridge Hills uses Geico

Road Related Issues

- 2) **WV American Water construction plans** – any questions/issues related to map of upcoming sewer construction proposed plans?
- 3) **Carroll Construction** – finalize commitment to projects at **Wagon Trail** (Price #1- \$35,000) and **White Dogwood Rd** (Price #2 \$24,000)?
 - a) Jeff said price quoted is for 16-ft. width along Wagon Trail – will that cover the increased width after roadside trees removal?
- 4) **Stock letter to new build lot owners** – compose an overview/introductory letter for owners at new construction sites? To ensure that they're aware of KFA drainage guidelines (culverts/ditches) and minimizing road damage by taking precautions with heavy construction machinery—provide copies of policies
 - a) **Parking lot staging area** – set up any special provisions for using lot at Cedar Hill and Keys Gap for construction machinery deployment?
- 5) **Potholes/rough road sections** – repair worst ones
 - a) **recommended budget allotment** – set aside annual allotment for pothole repair? Suggested amount? \$5K? [Assuming \$80K overall for Wagon Trail/White Dogwood resurfacing which includes culvert replacement, \$58K would be available for ditch/culvert upgrades; and tree trimming as roadside prep for 2027 tar and chip projects or other misc. needs
 - b) **pothole repair procedure and contractor?** – what repair approach and which contractor to select? Put out to bid? (to which contractors?)

Common Areas | Roadside Drainage | Culverts

- 6) **Project bid outline** – review list for suggested revisions, additions, other?

Other topics/concerns?

2pm May 20th, 2026 – Next routine Officer's meeting