

Conflict of Interest Plan

Catalyst Science Solutions LLC

May 5, 2024

1. Purpose

Catalyst Science Solutions considers integrity and transparency key to making progress in the field of science and technology. The purpose of this Conflict of Interest Plan is to prevent any actual, potential, or perceived conflicts of interest that may arise during the course of conducting research and collaborations, particularly with universities and other research institutions. This plan aims to maintain the integrity of all research activities and ensure they are conducted in an unbiased and transparent manner.

2. Definitions

Conflict of Interest: A situation in which financial or other personal considerations have the potential to compromise or bias professional judgment and objectivity.

Investigator: Any person who is responsible for the design, conduct, or reporting of research or educational activities.

3. Scope

This policy applies to all employees, consultants, and subcontractors of Catalyst Science Solutions LLC who are involved in the design, conduct, or reporting of research funded by or collaborated with external entities, especially academic institutions.

4. Policy

Disclosure of Financial Interests:

All investigators must disclose any financial interests or personal considerations that may affect, or appear to affect, the conduct of research projects.

Disclosures must be updated annually and whenever a new potential conflict of interest arises.

Review and Management of Conflicts:

A designated official within Catalyst Science Solutions will review all disclosures to determine if a conflict of interest exists.

If a conflict is identified, the official will work with the involved individual to develop a management plan to mitigate the conflict.

Training:

All employees involved in research must complete training on this conflict-of-interest policy upon hiring and biennially thereafter.

Reporting Conflicts:

Conflicts of interest must be reported to the appropriate business authority, university, or funding agency as required by their policies or regulations.

Internal reports should be made to the designated official within Catalyst Science Solutions.

Public Accessibility:

A summary of this policy will be made publicly available on the official Catalyst Science Solutions website and will be provided to all collaborative partners.

5. Procedures

Disclosure Procedure:

Investigators are required to complete a disclosure form detailing all relevant financial interests.

The completed forms should be submitted to the designated official for review.

Management of Conflicts:

For conflicts requiring management, a detailed plan will be developed which may include modifications to the research plan, supervision by independent reviewers, or public disclosure of financial interests.

Enforcement:

Violations of this policy may result in disciplinary actions up to and including termination of employment or termination of collaborative relations.

6. Records Management

All disclosure forms and records of decisions regarding conflicts of interest will be maintained for at least three years after the conclusion of the research project.

7. Amendment of Policy

This policy may be amended from time to time based on changes in regulatory requirements and organizational needs.

A handwritten signature in black ink, appearing to read 'Andrew Hoffman', written in a cursive style.

Andrew Hoffman

Founder/Chief Innovation Officer

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