



Some Important Short key of LibreOffice Writer, Calc, And Impress.

Short Key of Writer

SN	Short Keys	Descriptions
1	Ctrl + N	For New Document
2	Ctrl + Shift + N	For New Templates
3	Ctrl + O	For Open Document
4	Ctrl + W	For Close the Current Window
5	Ctrl + S	For Save Document
6	Ctrl + Shift + S	For Save As Document
7	Ctrl + Shift + O	For Preview Document
8	Ctrl + P	For Print Document
9	Ctrl + Z	For Undo typing
10	Ctrl + Y	For Redo
11	Ctrl + Shift + Y	For Repeat typing
12	Ctrl + C	For Copy the selected text
13	Ctrl + X	For Cut the selected text
14	Ctrl + V	For Paste the cut or copy text
15	Ctrl + Shift + V	For Paste Special
16	Ctrl + Alt + Shit + V	For Unformatted Text
17	Ctrl + A	For Select All
18	Ctrl + F	For Find the word or letter
19	Ctrl + H	For Replace the word or letter
20	Ctrl + G	For Go to the Page Number
21	Ctrl + F5	For Side bar On/Off
22	F5	For Navigator on/Off
23	F11	For Style On/Off
24	Ctrl + Shift + J	For full Screen
25	Ctrl + Inter	For Page Break
26	Ctrl + Alt + C	For Comment
27	Ctrl + K	For Hyperlink
28	Ctrl + B	For Bold the Selected text
29	Ctrl + I	For Italic the selected text
30	Ctrl + U	For Under Line
31	Ctrl + D	For Double Underline
32	Ctrl + Shift + P	For Superscript
33	Ctrl + Shift + B	For Subscript
34	Ctrl +]	For Increase the font size
35	Ctrl + [	For Decrease the font size
36	Ctrl + 1	For Heading 1
37	Ctrl + 2	For Heading 2
38	Ctrl + 3	For Heading 3
39	Ctrl + f2	For Insert Table
40	F2	For Formula Bar On/Off



41	F7	For Spelling
42	Shift + F7	For Automatic spelling Checking
43	Ctrl + Q	For Exit The LibreOffice

Short Keys Of Calc

SN	Short Keys	Descriptions
1	Shift + Space	Select row
2	Ctrl + Space	Select Colon
3	Ctrl + Shift + Space	Select Sheet
4	F2	Edit Cell
5	Ctrl + ;	Date
6	Ctrl + Shift ;	Time
7	Ctrl + M	Clear Direct Formatting
8	Ctrl + +	Insert cell
9	Ctrl + -	Delete cell
10	Ctrl + shift + L	Auto Filter

Short Keys of Impress

SN	Short keys	Descriptions
1	Ctrl + M	For New Slide
2	Shift + F3	For Duplicate object
3	F5	For Slide Show
4	Shift + F5	For Current Slide Show
5	F2	For Text box
6	Alt + Shift + F5	For Jump to last Edited Slide