

Privacy Policy

1. Introduction

At Speclang ("us", "we", "our") we value your privacy and the importance of safeguarding your data. This Privacy Policy ("Privacy Policy") describes our privacy practices for the activities set out below. As per your rights, we inform you how we collect, store, access, and otherwise process information relating to individuals. In this Policy, "Personal Data" refers to any information that on its own, or in combination with other available information, can distinguish an individual.

We strive to follow recognized international privacy principles and standards. Our practices are primarily based on applicable Mexican privacy law, but we implement additional safeguards where reasonable to enhance user privacy.

<u>Scope</u>

This policy applies to all Speclang websites located at:

https://speclang.pro

https://axtlan.speclang.pro

https://speclang.speclang.pro

https://shop.speclang.pro

This Policy does not apply to third-party applications, websites, products, services or platforms that may be accessed through links that we may provide to you. These sites are owned and operated independently from us, and they have their own separate privacy and data collection practices. Any personal data that you provide to these websites will be governed by the third-party's own privacy policy. We cannot accept liability for the actions or policies of these independent sites, and we are not responsible for the content or privacy practices of such sites.

Data Controller

This Website is operated by Speclang. For the purposes of applicable data protection laws, Speclang is the data controller responsible for the processing of Personal Data. You may contact us at: contact@speclang.pro.

Processing Activities

This Privacy Policy applies when you interact with us by doing any of the following:

- Make use of our services, including future features such as user accounts or webshop access (when available)
- Visit any of our websites that link to this Privacy Statement
- Receive any communication from us, such as emails or, if you subscribe in the future, newsletters



2. Personal Data We Collect

Data You Provide

If you make a purchase through our Webshop (when available), we may collect the following information as part of order processing:

- Personal information such as your name, email address, telephone number
- Payment information such as your company name, billing address, VAT or tax identification number, payment method and others to process your order
- Documents and materials you submit for translation, MTPE, editing, terminology work, or other linguistic services. These materials may contain personal, sensitive, medical, legal, or commercial information depending on the nature of your project.
- Reference materials, glossaries, style guides, terminology lists, and project instructions that you provide to support service delivery. These may include data relating to individuals if such information is contained within the files.

In order to process your payments, we use 3rd party providers, such as PayPal, Stripe, dlocalGo or Wise. To review how they store and collect your personal information and their Privacy Policy, please visit the following pages:

- PayPal: https://www.paypal.com/us/legalhub/privacy-full
- Stripe: https://stripe.com/en-mx/privacy
- dlocalGo: https://dlocalgo.com/en/privacy-notice
- Wise: https://wise.com/gb/legal/global-privacy-policy-en

If you provide us, or our service providers, with any Personal Data relating to other individuals, you represent that you have the authority to do so and acknowledge that it will be used in accordance with this Privacy Statement. If you believe that your Personal Data has been provided to us improperly, or to otherwise exercise your rights relating to your Personal Data, please contact us by email at contact@speclang.pro.

3. Device and Usage Data

When you visit our website, we automatically collect and store information about your visit using browser cookies (small text files stored on your device by your browser), or similar technology. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. The Help Feature on most browsers will provide information on how to accept cookies, disable cookies or to notify you when receiving a new cookie. If you do not accept cookies, you may not be able to use some features of our Service and we recommend that you leave them turned on.



Data we collect from third parties

We may receive Personal Data from third-party services we use, such as analytics providers or payment processors (when the Webshop is available). This information is not collected by us but by a third party and is subject to the relevant third party's own separate privacy and data collection policies. We do not have any control or input on how your personal data is handled by third parties. As always, you have the right to review and rectify this information. If you have any questions you should first contact the relevant third party for further information about your personal data.

Our websites and services may contain links to other websites, applications and services maintained by third parties. The information practices of such other services, or of social media networks that host our branded social media pages, are governed by third parties' privacy statements, which you should review to better understand those third parties' privacy practices.

Purpose and Legal Basis for the Processing of Personal Data

We collect and use personal data about you with your consent to provide, maintain, and develop our products and services and understand how to improve them.

These purposes include:

- To deliver your product or service
- To fulfill orders including electronic shipment
- To build a safe and secure environment
- To verify or authenticate your identity (if applicable)
- To provide, develop, and improve our products and services
- To provide you with technical and customer support
- To send you newsletters and other marketing communications about current and future products, programs and services, events, competitions, surveys and promotions held by us or hosted on our behalf, in case you subscribe to such service in the future
- To communicate with you about products and services or inquires you might have
- To perform translation, MTPE, editing, terminology and related linguistic services, including work carried out by external linguists under confidentiality obligations
- To use secure AI-assisted and machine translation tools, where applicable, solely to support internal linguistic workflows and MTPE, without using your content to train such systems

We collect and use personal data about you to provide, maintain, and develop our products and services and understand how to improve them. Consent will be required for activities that legally rely on consent, such as marketing communications or optional features. Other activities, such as fulfilling purchases, are processed under



contractual necessity. New consent will be required If any changes are made to the type of data collected. Within our contract, if you fail to provide consent, some services may not be available to you.

Sharing and Disclosure

We will share your personal data with third parties only in the ways set out in this Policy or set out at the point when the personal data is collected.

We also use Google Analytics to help us understand how our customers use the site. You can read more about how Google uses your Personal Information here:

- https://www.google.com/intl/en/policies/privacy/

You can also opt-out of Google Analytics here:

- https://tools.google.com/dlpage/gaoptout

Legal Requirement

We may use or disclose your personal data in order to comply with a legal obligation, in connection with a request from a public or government authority, or in connection with court or tribunal proceedings, to prevent loss of life or injury, or to protect our rights or property. Where possible and practical to do so, we will tell you in advance of such disclosure.

Service Providers and Other Third Parties

We may use a third party service provider, independent contractors, agencies, or consultants to deliver and help us improve our products and services. We may share your personal data with marketing agencies, database service providers, backup service providers, email service providers and others but only to maintain and improve our products and services. For further information on the recipients of your Personal Data, please contact us by email at contact@speclang.pro.

We may share project-related content with external translators, editors and other linguistic subcontractors who are bound by written confidentiality obligations that are at least as strict as those set out in our Terms and Conditions. For MTPE and internal linguistic support, certain content may be processed through secure, enterprise-grade AI or machine translation services that do not retain your content after processing and do not use it to train their models. We do not sell your personal data.

4. Cookie policy

What are cookies?

A cookie is a small text file stored on your device by your browser. Some cookies are set directly by our Website ("first-party cookies"), while others may be set by external services ("third-party cookies") such as Google Analytics



or Google AdSense. The collection of this information may be used in the function of the site and/or to improve your experience.

How we use cookies

Our Website uses a combination of essential cookies, performance cookies, and analytics tools. Some of these cookies are required for basic functionality, while others (such as analytics or advertising cookies) operate only with your consent.

- Google AdSense Google uses cookies to help serve personalized ads it displays on the websites based on a user's prior visits to our website or other websites.
- Google Analytics Google uses cookies to collect analytics about the types of people who visit our site and their behavior to improve our services. This includes data on countries generating the most views, devices used by visitors, and other relevant metrics. The tool processes aggregated statistical data for statistical purposes and helps us improve our website's performance.
- Hostinger hPanel Analytics tool The tool does not use cookies, but we use this tool to track essential information about website visits. This includes data on countries generating the most views, devices used by visitors, and other relevant metrics. The tool processes aggregated statistical data for statistical purposes and helps us improve our website's performance. For more information, please see Hostinger's website: https://support.hostinger.com/en/articles/6491112-website-builder-what-cookies-are-used-on-your-website.

How to control your cookies

use of cookies.

So long as the cookie is not strictly necessary, you may opt in or out of cookie use at any time. To alter the way in which we collect information from you, please use our cookie banner.

How to manage your cookies setting on your browser(s)

You are not obliged to accept cookies and can manage your settings on the browser you use to visit our website. The browser you use not only allows you to see the cookies that you already have on your device but also allows you to control their use and block installation of cookies or receive a warning before a cookie is stored on your device. We recommend you use the "Help" function in the browser on your device to manage your browser acceptance and



5. Retention & Deletion

We will only retain your personal data for as long as necessary for the purpose for which that data was collected and to the extent required by applicable law. When we no longer need personal data, we will remove it from our systems and / or take steps to anonymize it.

6. Children's Privacy

We will not knowingly collect personal data from children under the age of 16 years.

7. Your Rights to Your Personal Data

Depending on your geographical location and citizenship, your rights are subject to local data privacy regulations. These rights may include:

- Right to Access You have the right to request a copy of the personal data we are processing about you.
- Right to Rectification You have the right to have incomplete or inaccurate personal data that we process about you rectified.
- Right to be Forgotten (right to erasure) You have the right to request that we delete personal data that we process about you, except we are not obliged to do so if we need to retain such data in order to comply with a legal obligation or to establish, exercise or defend legal claims.
- Right to Restriction of Processing Users can request restrictions on the processing of their personal data under certain circumstances. We will comply with these requests as applicable.
- Right to Portability You have the right to obtain personal data we hold about you, in a structured, electronic format, and to transmit such data to another data controller.
- Right to Object Users can object to specific data processing activities, such as direct marketing. We will respect their preferences and cease processing their data accordingly.

Withdrawing Consent

If you have consented to our processing of your personal data, you have the right to withdraw your consent at any time, free of charge, such as where you wish to unsubscribe from marketing messages that you receive from us. If you wish to withdraw your consent, please contact us by email at contact@speclang.pro.

International Data Transfers

Because we work with clients, subcontractors and service providers around the world, your personal data may be transferred to and processed in countries outside your jurisdiction. In such cases, we take appropriate contractual, technical and organizational measures to protect your personal data and to ensure a level of protection consistent with this Privacy Policy.

Speclang does not sell personal data as defined under applicable data protection laws.



8. Changes

We may modify this Policy at any time. If we make changes to this Policy then we will post an updated version of this Policy on this website. Your continued use of the Website after any changes constitutes acceptance of the revised Policy.

9. Contact Us

If you have any questions about this Privacy Policy, please contact us by email at contact@speclang.pro. This Privacy Policy was last amended in November 2025.