

RESOLUTION NO. 2025-04

A RESOLUTION PROVIDING AUTHORIZED PERSONNEL POSITIONS FOR THE CITY OF HORSESHOE BEND

WHEREAS, The City Council has the authority to establish number of employees for city office and departmental positions to be funded through the budget process for personnel salaries / wages and related employee benefits., and

WHEREAS, the City Council has made a comprehensive study and review of personnel positions it is the finding and conclusion of the City Council to establish authorized office and departmental positions.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Horseshoe Bend, Arkansas:

AUTHORIZED POSITIONS	STATUS	HOURS PER WEEK
DEPARTMENT: ADMINISTRATION		
Mayor	Elected	Salary
Recorder/Treasurer/City Clerk	Elected	Salary
Deputy Clerk/Receptionist	Full Time	40
Bookkeeper/clerk	Full Time	40
Code Enforcement	Part Time	10
Recycling Coordinator	Part Time	16
Bldg. Maintenance	Part Time	20

DEPARTMENT: STREET		
AUTHORIZED POSN	STATUS	
Public Works Manager	Full Time	40
Street Laborer	Full Time	40
Street Laborer	Full Time	40
Street Laborer	Full Time	40
Street Laborer	Full Time	40
Laborer	Part Time	25
Laborer/seasonal April thru October	Part Time	25
Laborer/seasonal April thru October	Part Time	25

VOLUNTEER FIRE DEPARTMENT

Fire Chief	Salary	80 hrs per month
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Volunteer Fire Fighters and First Responders determined by Fire Chief

Approved
 5/13/22
 Mayor, G. Smith

DEPARTMENT: SEWER

AUTHORIZED POSN	STATUS	
Sewer Superintendent	Full Time	40
Waste Water Operator	Full Time	40

DEPARTMENT: WATER

AUTHORIZED POSN	STATUS	
Water Superintendent	Full Time	40
Clerk	Full Time	40
Water Operator	Full Time	40
Water Operator	Full Time	40

DEPARTMENT: Animal Control

AUTHORIZED POSN	STATUS	
Animal Control Officer	Part Time	16
Animal Control Officer	Full Time	40

DEPARTMENT PARKS AND RECREATION

Positions to be determined upon approval of funding, review and recommendation by a special committee

CONTRACTED EMPLOYEES

Building Inspector	Contracted	
AC Cleaning	Contracted	3 hrs. per
City Hall/Library Cleaning	Contracted	5
City Attorney	Appointed	

Passed and approved this 13th day of February, 2025

Approved: _____
Duane DeLair Mayor

Attest:

W. Vander Pas
William Vander Pas Recorder/Treasurer

Mayor refused to sign

Name	Dept	Title	2025		Annual	FICA	Pension	H-Insur
Mayor	Admin	Mayor	\$14.00	2080	\$29,120.00	\$2,227.68	\$1,164.80	
Victoria Bigness	Admin	Bookkeeper	\$17.25	2080	\$35,880.00	\$2,744.82		\$6,954.96
Hunt, Mary	Admin	Clerk	\$13.00	2080	\$27,040.00	\$2,068.56	\$1,081.60	
Vander Pas, Bill	Admin	Rec-Tre	\$17.00	2080	\$35,360.00	\$2,705.04		\$6,954.96
Sawica, Jim	Admin	Code Enf	\$13.00	520	\$6,760.00	\$517.14		
Watts, John	Admin	Recycling	\$12.88	832	\$10,716.16	\$819.79		
Drent, Ronald	Admin	Maintenance	\$12.50	1040	\$13,000.00	\$994.50		
					\$157,876.16	\$12,077.53	\$2,246.40	\$13,909.92
Greer, Rebecca	Admin	AC Officer	\$12.88	2080	\$26,790.40	\$2,049.47	\$1,071.62	\$6,954.96
Delvecchio, David	Admin	Maint	\$13.00	1040	\$13,520.00	\$1,034.28		
					\$40,310.40	\$3,083.75	\$1,071.62	\$6,954.96
Hilliker, Mike	Fire	Fire Chief	\$5.63	960	\$5,404.80	\$405.36		
Shelton, Ron	Sewer	Dpt Head	\$18.39	2080	\$38,251.20	\$2,926.22	\$1,530.05	\$6,954.96
Hardesty, Tim	Sewer	Sewer Oper	\$16.00	2080	\$33,280.00	\$2,545.92	\$1,331.20	\$6,954.96
Bigness, Chris	Sewer	Water	\$2.24	2080	\$4,659.20	\$356.43	\$186.37	
					\$76,190.40	\$5,828.57	\$3,047.62	\$13,909.92
New Hire	Street	Laborer	\$12.88	1040	\$13,395.20	\$1,024.73		
Austin, Dennis	Street	Laborer	\$12.88	2080	\$26,790.40	\$2,049.47	\$1,071.62	\$6,954.96
Williamson, George	Street	Laborer	\$15.64	2080	\$32,531.20	\$2,488.64	\$1,301.25	\$6,954.96
Wolford, Kevin	Street	Laborer	\$16.60	2080	\$34,528.00	\$2,641.39	\$1,381.12	\$6,954.96
Boeham, Brian	Street	Laborer	\$12.88	2080	\$26,790.40	\$2,049.47	\$1,071.62	\$6,954.96
Seasonal	Street	Seasonal	\$11.00	640	\$7,040.00	\$538.56		
Seasonal	Street	Seasonal	\$11.00	640	\$7,040.00	\$538.56		
					\$148,115.20	\$11,330.81	\$4,825.60	\$27,819.84
Gleghorn, Kris	Water	Laborer Pub Wks	\$19.00	2080	\$39,520.00	\$3,023.28	\$1,580.80	\$6,954.96
Bigness, Chris	Water	Mgr	\$25.75	2080	\$53,560.00	\$4,097.34	\$2,142.40	\$6,954.96
Hilliker, Mike	Water	Laborer	\$20.18	2080	\$41,974.40	\$3,211.04		
Kurtzweil, Barbara	Admin	Clerk	\$24.72	2080	\$51,417.60	\$3,933.45	\$2,056.70	\$6,954.96
Johnson, Alex	Water	Laborer	\$16.00	2080	\$33,280.00	\$2,545.92		\$6,954.96
					\$219,752.00	\$16,811.03	\$5,779.90	\$27,819.84