



MINISTRY OF EDUCATION
STATE DEPARTMENT OF TECHNICAL VOCATIONAL EDUCATION AND TRAINING
CARDINAL MAURICE OTUNGA
TECHNICAL AND VOCATIONAL COLLEGE
 P.O BOX 2047- 50200 BUNGOMA TEL: 0721281415
 Email: cardinalmauriceotungatvc@gmail.com



COURSE ADVANCEMENT REQUEST FORM

(To be filled in triplicate)

THE FOLLOWING ARE MANDATORY

1. Original and two (2) copies of the current result slip for each module
2. Clearance form (a copy)

Date

Name Adm. No.

Course Cleared Exam body

Advancement to (e.g. Diploma in General Agriculture)

Name and phone number of next of kin

Trainee's Signature _____ Date _____ Phone + _____

FOR OFFICIAL USE ONLY: Ensure the form is duly filled and has all attachments before approval is done

(tick as applicable)

HOD: Approved/Not approved _____ Sign _____ Date _____

FINANCE: fees Cleared/Not Cleared _____ Sign _____ Date _____

Registrar Academics: Recommended/Not recommended _____ Date _____

Signature and stamp