

THORNTON PUBLIC LIBRARY
MINUTES - May 18th 2026

Meeting was called to order at 3:31 PM

Attendees:

Trustees: Marty Humphrey, Mary Beth King, Anita Ross; Library Director: Vivica Duffield;
Alternates: Diane Gravel, Al Lewis; Attendee: Kevin McKenna, Friends of Thornton Public Library

Agenda was adopted.

All Minutes from April 13th and 17th were approved.

Reports:

Financial: Financial reports from April were reviewed and approved.

Library Director:

1. Programs:

The Story Walk for Spring is ready.

Nothing else is scheduled until the new director arrives.

Day of Caring (A volunteer work day) for May 15th was cancelled due to rain.

There was a group that offered to do inside work.

Friends are weeding on the property.

2. Budget:

We have ordered a new bookshelf for the kid's room.

The dedication bench is in and set up for Ila Sellingham. The remembrance will take place on June 1st at 4:00 PM..

3. Collections:

Weeding of books is continuing; especially with the new book donations.

Circulation; We are sending out overdue notices to students' parents this week.

4. Building and Supplies:

We had to reach out to Mark Everett at the SAU office regarding the painting/repairs on the ceilings.

Marty and George Humphrey are providing new boards for the raised beds in the community garden.

5. Summer Reading Program:

“Plant a Seed Read” with the State program. (I Read) could tie into gardening.

The CSLP theme is “Unearth a Story” using dinosaurs as its focus.

Vivica will reach out to Hannah to see which theme she would like to use, so that we may send out a brochure or reading logs to students before they leave for summer break.

6. Staff:

Christine will be doing some traveling this summer. Cathy will be gone for two weeks in July. Vivica would like to be a substitute if needed.

School Liaison:

The School Board meeting is on Wednesday May 20th at 5:30 PM.

Check on the last week of “Specials” at the school; it is usually the week before the last week of school. We will be closed for Memorial Day on May 25th.

Friday, June 5th the PTO will be having an Ice Cream Social at 5:30 PM.

Old Business:

The New Director Hiring update: Hannah John has agreed and is in process of fingerprinting and background check.

The ceiling leak has been addressed and is noted in the Library Director’s Report.

The Ila Sellingham Memorial Bench Remembrance dedication will be on Monday, June 1st at 4:00 PM.

Marty and Hannah will be attending the NHTLA Meeting on May 27th.

For the American Revolution site; Diane will be working on the narrative for it.

Kevin McKenna spoke for the Friends Group. Book donations are going well and will close at the end of May. Looking into a Garden Tour event in the Fall.

New Business

A letter from the Trustees to the Friend’s in support of a Stand-alone library was discussed and signed.

State bill: SB 434 was explained by MaryBeth. - This is regarding Banned Books in the library for students.

Vivica’s retirement party will be held Monday, June 15th from 4:00PM- 6:00PM

New Newsletter options were discussed. Now we are using Constant Contact.

Another option may be SMORE that is used by teachers at \$179 a year. We can

ask Hannah about this option.

NHTLA will be meeting in Center Harbor on June 24th from 10:00-12:00. The Trustees discussed this and Marty has put this on her calendar.

On June 21st there will be a webinar for communication strategies; Marty has signed up.

Employee Policy Update: Discussion about PTO; personal and sick. Vacation to carry forward.

Personnel policy as of April 2026 was voted on to revisit in one year. Marty moved, Anita seconded. Motion Passed.

History 603-NH Humanities will be on July 9th at 6PM at the Meredith Library.

Marty is looking into a Google Phone number so we have a universal number that can be used for 2-step verification for accessing Library accounts on-line.

There were no Announcements or Public Comments.

There will be no meeting of the Trustees in June.
The next meeting of the Trustees will be July 13.

Meeting adjourned at 5:20 PM

Respectfully Submitted.

Anita Ross, Secretary
Thornton Library Trustees

APPROVED: June 29, 2026