

Thornton Public Library  
Board of Trustees  
Minutes January 12, 2025

The meeting was called to order at 3:30 PM

Members in attendance: Trustees: Marty Humphrey, Anita Ross, MaryBeth King, Alternate-Diane Gravel, Alternate- Al Lewis, Vivica Duffield-Library Director, Lori Harris-Friends of the Library Representative

The Agenda was approved.

Minutes from December 8th were approved.

Financial Reports: Presented by MaryBeth and Marty

December Operations and Financials were presented.  
It has balanced out.  
Quicken and Amazon have not cleared yet.

Directors Report: Presented by Vivica

The quote from Junior Library Guild for books was received for renewal and membership. It was decided NOT to renew.

Library Bags for the school students were 48 bags for \$40 for the school year.

The AED has been ordered and is waiting for a sign off from a medical person. A motion was made by Marty for money to be transferred out from savings for the AED. MaryBeth seconded. The Motion passed.

Library memberships need to be renewed, and the anti-virus with Lakes Region Computer need renewal at \$249.95

Staff: Evaluations will follow later this month.

Programming: Vivica has applied for another NH Humanities program for March. The topic will include the American Revolution. One program will be another joint program with Campton Library.

Vivica would like to offer a Valentine card workshop for adults and children in February. She is looking for more suggestions for future programs. A total of programs for last year were 17.

Newsletter: This month is to include photos from this past year's events. Vivica has also been working on the Library Report for the Town Report.

Maintenance: Plowing and sanding has been a difficult process due to melt and freeze, but is continuing this month.

Statistics: Programs were increased this year; 17 this year as opposed to the 15 that occurred in 2024. Vivica will continue working on this. New Patrons totaled 47 this year and 33 last year (2024).

Library/School Liaison: Presented by Anita

Winter Activities Starts January 14th and ends February 11th. There is no school on January 19th. The 5th-8th Grade Spelling Bee will take place on Friday, January 23rd at 8:30AM. The School Board will be meeting on January 26th. February will be the respect month with more information to come. March 5th will be the School budget meeting.

The next TCS Faculty meeting will be on February 2nd.

Old Business:

- A. Fire meeting capacity- Children 50 and Adults 30
- B. AED- see Director's report.
- C. Website Update: Diane Gravel presented the new Library website including the page for The American Revolution. She requested new pictures for the page. We will be using Hostinger for a website builder. Good for 4 years. \$140 after 4 years.  
  
MaryBeth made a motion to gift Diane with a \$100 gift card for her website work, Marty seconded, ALL approved this motion.
- D. Friends of the Library was presented by Lori Harris  
  
Open House had 50 people attend with only 10 children. The feeling was they reached their goal of introducing the library.  
The Library looked great, had too many snacks, and the music was fun. Steven Babin was wonderful as SANTA. \*Note\* See if the School Chorus would sing next time.  
Fund raising was felt to be successful. \$9043 raised. Made \$1,700 on Raffles.  
Will meet with Principal Cronin about how funds will be spent and will present to the School Board at the Jan. 26th meeting.  
Coming up on the 2 year anniversary for the Friends.

New Business:

A. Marty spoke with Citizen's Bank. Discussed the account owner and director access. An Individual credit card for director or trustee. Marty will continue exploring options.

B. Website update- See Diane's presentation in the Old Business section for the website.

C. Looking at Spectrum vs Broadband costs. Spectrum is at \$ 135 a month. Broadband would be \$229. We will continue with Spectrum.

D. Library Report, and Budget Report for the Town Report was presented and discussed. Marty will be working with Vivica on this.

F. Library Director Hiring Process: Review for Next Meeting. Aiming for March to place ad..

Announcements: Anita reported that The Scouts have changed over to 4-H, due to rechartering costs, and various changes. But will continue being called Troop 58 (adding 4-H to their title.) (Still called Troop 58, so they will still be recognized in the community) and will continue with all community services they always provided for the area and taking charge of the Library garden.

No Public Comments.

No Non-Public Session.

The Next Meeting will be on Monday, fFebruary 9th at 3:30 PM

The Meeting Adjourned at 5:19 PM

Respectfully Submitted.

Anita Ross  
Secretary  
Thornton Library Trustees

**APPROVED: 2/9/2026**